



# BCSPL Application to Travel Out of Province

APPLICANT AND CONTACT INFORMATION	
Name of Club:	Age Group / Gender:
Team Coach or Manager's Name:	
Address:	
City:	Postal Code:
Home Telephone:	Mobile:
Email:	

TRAVEL INFORMATION	
Tournament Location:	
Departure Date (dd/mm/yyyy):	Return Date (dd/mm/yyyy):

Host Organization Information	
Host Association / Club Name:	
Tournament / Event Name:	
Host Contact Person:	
Contact Phone Number:	
Website:	
E mail:	

MATCH INFORMATION	
Total # of potential games individual team could play within Event:	
# of Matches team will play per day:	
Match Durations:	

As per **EA Sports BCSPL Technical Operations Manual**, it is recommended that **NO player's participation in match play should exceed the following:**

- **U13 One hundred (100) minutes per day**
- **U14 and U15 One hundred and ten (110) minutes per day**
- **U16, U17 and U18 One hundred and twenty (120) minutes per day**

## APPROVAL IS REQUIRED FROM THE FOLLOWING LEVELS:

<b>Applying Club Technical Director or Executive Director:</b>	
Name (Please print clearly):	Position:
Signature:	Date (dd/mm/yy):
<b>British Columbia Soccer Association</b>	
Name (Please print clearly):	High Performance Officer / Director of Soccer Development
Signature:	Date (dd/mm/yy):
Name (Please print clearly):	Position:
Signature:	Date (dd/mm/yy):
<b>Canadian Soccer Association</b>	
<i>(Required for Travel outside Canada &amp; U.S. Only)</i>	
Name (Please print clearly):	Position:
Signature:	Date (dd/mm/yy):



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Please Check	Payment Method	
	Cheque (made payable to BC Soccer Association)	
	Cash	Debit (available at office only)
	Credit Card (please provide information below or call to provide over the phone 604.299.6401)	
	Name as appears on the Credit Card:	
	Type of card (VISA or Mastercard only):	
	Credit Card number:	
	Credit Card expiry date (mm/yy):	Security code:
	Cardholder Signature:	

**\*\*\*Applications received less than 24 hours prior to departure may not be processed in time for the team to travel.**

Please complete this roster and include with the Travel Application before forwarding to BC Soccer. The BCSPL General Manager must sign off on all BCSPL players listed here before the Travel Application can be approved by BC Soccer.

**Please make sure your roster is consistent with tournament/event rules.**

Roster Total	Players Name	Date of Birth (dd/mm/yy)	Jersey #	BCSPL General Manager signature
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

**\*Guest Players Information**

The Youth District Chair/Adult League President must sign off on their registered players listed here before the Travel Application can be approved by BC Soccer.

	Players Name	Date of Birth	Youth District	Youth District Chair/Registrar signature allowing release of the player*
1			*	
2			*	
3			*	
4			*	
5			*	



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POSITION	TEAM OFFICIALS NAMES	E MAIL ADDRESS
Head Coach		
Assistant Coach		
Goalkeeper Coach		
Manager		
Medical Staff		

## BC Soccer Short Term Event Player Permit

A BC Soccer Short-Term Event Player Permit enables a member organization/affiliated club the ability to permit individuals who are otherwise unregistered players to travel out of province with a properly affiliated team to a sanctioned tournament/event that lasts no longer than 10 days. **The fee per player per permit is \$15.75 (includes GST) in addition to Application to Travel Out of Province fees.**

Players traveling on Short Term Event Player Permits DO count towards travel player roster limits.

**\*ALL FIELDS BELOW ARE REQUIRED**

FIRST NAME*	LAST NAME*	DATE OF BIRTH*	GENDER*	POSTAL CODE*

## SUBMISSION INSTRUCTIONS

Submit to the attention of:	Kendall Allen, Member Services Administrator		
Submit via one of the following:	1) Mail	BC Soccer Association Office 250 – 3410 Lougheed Highway, Vancouver, BC, V5M 2A4	
	2) Email:	kendallallen@bcsoccer.net	
	3) Fax:	604.299.9610	

## APPLICATIONS WILL NOT BE PROCESSED IF ROSTER IS INCOMPLETE

*If the team is traveling within Canada or the United States, the form must reach the BC Soccer offices at least 30 days prior to the teams scheduled departure. **Applications received less than 30 days prior to departure may or may not be approved. Should the association approve the application to travel the fee schedule is:***

- Received in the BC Soccer office 30 days or more prior to departure date: **\$78.75 (includes GST)**
- Received in the BC Soccer office within 29 days prior to departure: **\$105.00 (includes GST)**
- Received in the BC Soccer office less than 48 hours prior to departure: **\$157.50 (includes GST)**

*In instances where the team is traveling to a destination outside of Canada or the United States, the CSA required that the completed form must reach the BC Soccer offices **at least 6 months prior** to the team's departure date **accompanied with a fee of \$183.75.** A member of the team staff should take a copy of the approved form when traveling outside the province in case the affiliation status of the team is questioned. For more information on the BC Soccer Travel Policy and Insurance Information please visit [www.bcsoccer.net](http://www.bcsoccer.net).*