

# Application to Travel Out of Province

| CONTACT INFORMATION           |                   |
|-------------------------------|-------------------|
| Name of Team:                 | Age Group/Gender: |
| Youth District/Adult League:  |                   |
| Team Coach or Manager's Name: |                   |
| Address:                      |                   |
| City:                         | Postal Code:      |
| Home Telephone:               | Mobile:           |
| Email:                        |                   |

| We request permission to play games against opponents outside of British Columbia between the dates of: |         |
|---|---------|
| Departure Date (dd/mm/yy):  |         |
| Return Date (dd/mm/yy):   |         |
| If you are entering a tournament, please provide the name and location of the event:                    |         |
| Host Association Name:  |         |
| Tournament/Event Name:  |         |
| Location:   |         |
| Host Association Contact Person:  |         |
| Contact Phone Number:   | Mobile: |
| Email:  |         |
| Tournament Website:   |         |

| If you are engaging in Exhibition Games, please list opponents and the location of the games: |          |
|---|----------|
| Opponents Team Name   | Location |
|   |          |
|   |          |
|   |          |

| I hereby declare that the team has cleared all league/district and Provincial Cup commitments during the period the team will be absent from British Columbia: |                  |
|--|------------------|
| Name of Team Coach or Manager (Please Print):  |                  |
| Signature of Team Coach or Manager:  |                  |
| Youth District/Adult League President or Chair of the traveling team*  |                  |
| Name (Please print clearly):   | Position:        |
| Signature:   | Date (dd/mm/yy): |
| BC Soccer  |                  |
| Name (Please print clearly):   | Position:        |
| Signature:   | Date (dd/mm/yy): |
| Canadian Soccer Association (only required when travelling outside of Canada or the USA)   |                  |
| Name (Please print clearly):   | Position:        |
| Signature:   | Date (dd/mm/yy): |

| Please Check             | Payment Method  |                |
|--------------------------|---|----------------|
| <input type="checkbox"/> | Cheque (made payable to BC Soccer Association)  |                |
| <input type="checkbox"/> | Cash  |                |
| <input type="checkbox"/> | Debit (available at office only)  |                |
| <input type="checkbox"/> | Credit Card (please provide information below or call to provide over the phone 604.299.6401) |                |
|                          | Name as appears on the Credit Card:   |                |
|                          | Type of card (VISA or Mastercard only):   |                |
|                          | Credit Card number:   |                |
|                          | Credit Card expiry date (mm/yy):  | Security code: |
|                          | Cardholder Signature:   |                |

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**\*\*Applications received less than 24 hours prior to departure may not be processed in time for the team to travel.**

**ROSTER OF REGISTERED PLAYERS AND TEAM OFFICIALS TRAVELING**

Please complete this roster and include with the Travel Application before forwarding to BC Soccer. The Youth District Chair/Adult League President must sign off on their registered players listed here before the Travel Application can be approved by BC Soccer. **Please make sure your roster is consistent with tournament/event rules.**

| Roster Total | Players Names | Date of Birth (dd/mm/yy) | Jersey # | Youth District/Adult League | Youth District Chair/Adult League President signature* |
|--------------|---------------|--------------------------|----------|-----------------------------|--|
| 1            |               |                          |          |                             |  |
| 2            |               |                          |          |                             |  |
| 3            |               |                          |          |                             |  |
| 4            |               |                          |          |                             |  |
| 5            |               |                          |          |                             |  |
| 6            |               |                          |          |                             |  |
| 7            |               |                          |          |                             |  |
| 8            |               |                          |          |                             |  |
| 9            |               |                          |          |                             |  |
| 10           |               |                          |          |                             |  |
| 11           |               |                          |          |                             |  |
| 12           |               |                          |          |                             |  |
| 13           |               |                          |          |                             |  |
| 14           |               |                          |          |                             |  |
| 15           |               |                          |          |                             |  |
| 16           |               |                          |          |                             |  |
| 17           |               |                          |          |                             |  |
| 18           |               |                          |          |                             |  |
| 19           |               |                          |          |                             |  |
| 20           |               |                          |          |                             |  |

| Position | Team Staff Names |
|----------|------------------|
|          |                  |
|          |                  |
|          |                  |
|          |                  |

\*If the youth district chair or adult league president is not available then the designated youth district/adult league official signature will be accepted.

**BC Soccer Short Term Event Player Permit**

A BC Soccer Short-Term Event Player Permit enables a member organization/affiliated club the ability to permit individuals who are otherwise unregistered players to travel out of province with a properly affiliated team to a sanctioned tournament/event that lasts no longer than 10 days. **The fee per player per permit is \$15.75 (includes GST) in addition to Application to Travel Out of Province fees.**

**\*ALL FIELDS BELOW ARE REQUIRED**

| FIRST NAME* | LAST NAME* | DATE OF BIRTH* | GENDER* | POSTAL CODE* |
|-------------|------------|----------------|---------|--------------|
|             |            |                |         |              |
|             |            |                |         |              |
|             |            |                |         |              |
|             |            |                |         |              |

# Application to Travel Out of Province

| SUBMISSION INSTRUCTIONS          |   |   |
|----------------------------------|---|---|
| Submit to the attention of:      | Nicole Laird, Member Services Administrator |   |
| Submit via one of the following: | 1) Mail:                                    | BC Soccer Association Office<br>250 – 3410 Lougheed Highway, Vancouver, BC, V5M 2A4 |
|                                  | 2) Email:                                   | nicolelaird@bcsoccer.net  |
|                                  | 3) Fax:                                     | 604.299.9610  |

**APPLICATIONS WILL NOT BE PROCESSED IF ROSTER IS INCOMPLETE**

If the team is traveling within Canada or the United States, the form must reach the BC Soccer offices at least 30 days prior to the team’s scheduled departure. ***Applications received less than 30 days prior to departure may or may not be approved. Should the association approve the application to travel the fee schedule is:***

- Received in the BC Soccer office 30 days or more prior to departure date: **\$78.85 (includes GST)**
- Received in the BC Soccer office within 29 days prior to departure: **\$105.00 (includes GST)**
- Received in the BC Soccer office less than 48 hours prior to departure: **\$157.50 (includes GST)**

In instances where the team is traveling to a destination outside of Canada or the United States, the CSA requires that the completed form must reach the BC Soccer office **at least 6 months prior** to the team’s departure date **accompanied with a fee of \$175.** A member of the team staff should take a copy of the approved form when traveling outside the province in case the affiliation status of the team is questioned. For more information on the BC Soccer Travel Policy and Insurance Information please visit [www.bcsoccer.net](http://www.bcsoccer.net).