

Complete the form below to submit a formal complaint to be reviewed by the Judicial Chair of BC Soccer. For more information about BC Soccer's judicial processes, please refer to the Judicial Code and Policies of BC Soccer here: <https://bcsoccer.net/bylaws>. BC Soccer encourages all members and individuals involved in soccer to speak out and feel supported in the act of filing a complaint when you feel there has been misconduct or inappropriate behaviour.

BC Soccer Safe Sport Position Statement:

BC Soccer believes that everyone involved in soccer has the right to participate in safe and inclusive environments free of abuse, harassment, discrimination, and to enjoy the sport at whatever level or capacity they participate in. The welfare of everyone involved in soccer is the foremost consideration and in particular, the protection of children in the sport is the responsibility of everyone involved.

Note: unless otherwise stated as optional, all fields must be completed.

Name:	Email address:
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Your role (e.g. player, team official, parent, association official, etc.):

Check this box to acknowledge that you are aware that your complaint may be shared:

In accordance with the principles of procedural fairness, BC Soccer Judicial may share some or all of the information in your complaint with the party against whom the complaint has been lodged. If the box is not checked, BC Soccer Judicial will be unable to move forward with a review of your complaint.

[OPTIONAL] Check this box if you wish for your identity to be kept confidential:

Please note that while every effort will be made to keep your identity confidential, your identity may become apparent in the course of further review or investigation of the complaint.

Nature of the complaint – what rules were broken?

In the box below please provide the relevant (and specific) rule(s), regulation(s), policy (or policies), directive(s), etc. that has been contravened. This may include a clause(s) from BC Soccer’s Rules & Regulations, the Judicial Code and Policies of BC Soccer, or other BC Soccer policy (these documents can be found here: <https://bcsoccer.net/bylaws>); or this may be from the governing documents of the association to which the accused party belongs (e.g. league rules, Youth District constitution & bylaws, club code of conduct, etc.).

Formal Judicial Complaint Form

Submit to: discipline@bcsoccer.net

Description of the incident(s) and/or alleged breach	
Date and Time:	Location:
Name of the accused party (or parties):	
Role of accused party (e.g. player, team official, parent, association official, etc.):	
What happened? In an organized chronological order, provide as much relevant detail about the incident(s) as possible in the box below (attach another page if necessary). Please also list any witnesses. Other forms of relevant evidence, including documents and digital items, should be attached for reference to support the submission.	
Submit your completed complaint form to discipline@bcsoccer.net and attach any relevant evidence/documents/information you have of the alleged misconduct.	

What BC Soccer Judicial Needs to Know

- The names and roles of the parties involved
- The nature of the complaint – specific rule(s), regulation(s), policy (or policies), etc. allegedly broken.
- A detailed description of the incident(s) (what happened, why it happened, where you were when it happened, your role, etc.)

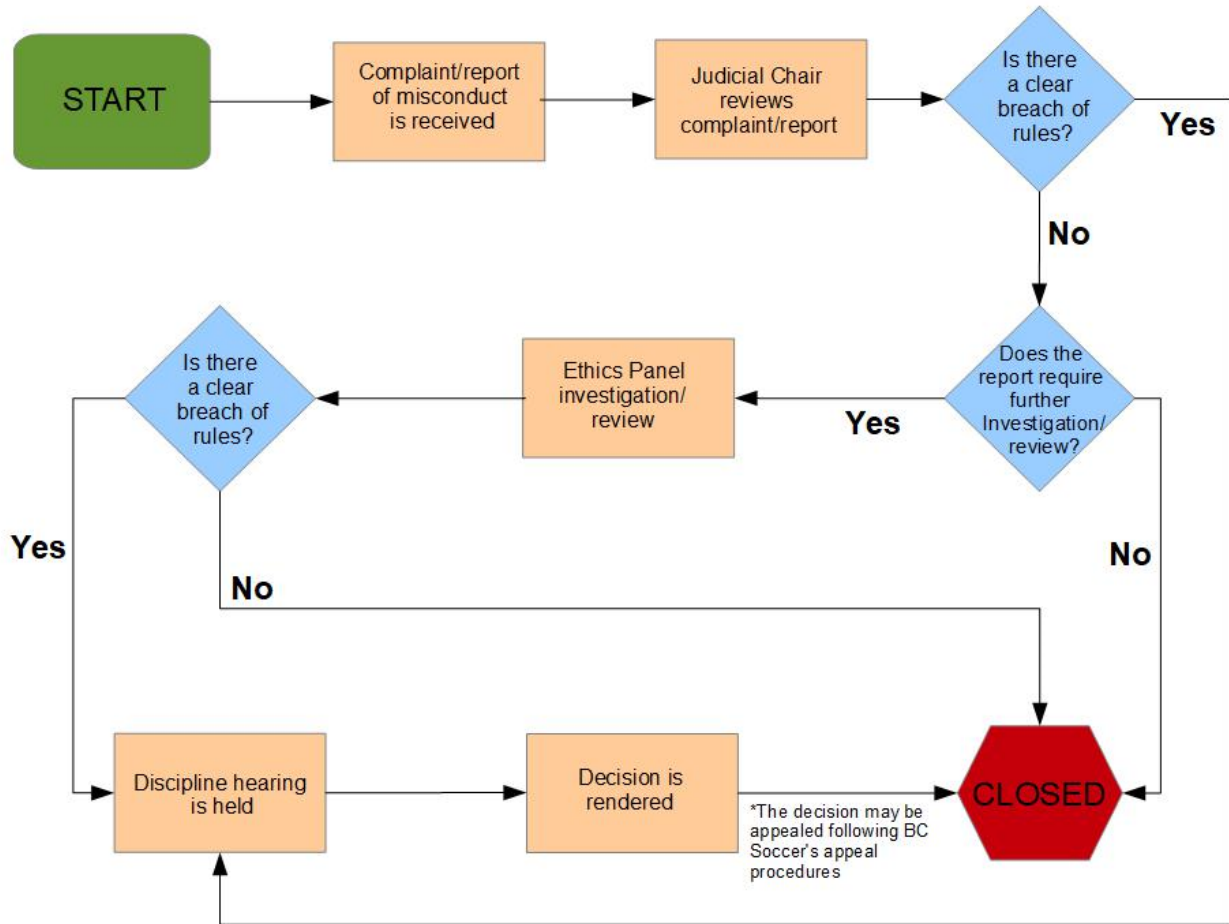
What You Need to Know

- You don't need to pay a fee to file a complaint
- BC Soccer Judicial is impartial and it does not take one party's side over the other
- Updates about the status of your complaint will be provided via email from discipline@bcsoccer.net if and when appropriate and possible
- In some cases, it may be appropriate for another organization within the soccer structure (Club, Youth District, or Adult League) to handle your complaint which may result in your complaint being referred to a lower level organization to handle. As such it may be appropriate to consult with your Club, District and/or League before submitting a complaint to BC Soccer Judicial.
- To confirm, the following types of misconduct shall be reviewed by BC Soccer Judicial:
 - Any form of excessive physical assault
 - Language and/or profanity directed at a Match Official
 - Attempted abuse of a Match Official
 - Intimidating and/or threatening behaviour
 - Misconduct involving racist or sexist comments
 - Complaints or inquiries referred to it by another Provincial Association
 - Misconduct by an Association Official within Members or Affiliated Organizations (even if participating in another capacity)
 - Misconduct at BC Soccer's Provincial or Regional Competitions
 - Any other matter directly related to BC Soccer which the Judicial Chair of BC Soccer, in their sole discretion, chooses to handle
- BC Soccer Judicial may share some or all of the information you provide in the process of resolving your complaint. For example, if your complaint is determined to have merit, then the information you submitted will be provided to the accused party so that they may have a reasonable opportunity to defend themselves at a discipline hearing.

What Happens When You Submit Your Complaint (Form)?

- The Judicial Chair of BC Soccer, who is independent of BC Soccer board and staff, will review your complaint and determine if it has merit.
- The Judicial Chair of BC Soccer may:
 1. Investigate your complaint further (meaning you may be asked for further information).
 2. Refer your complaint to a BC Soccer Member or affiliated organization (e.g. club, district, league, etc.) for review.
 3. Constitute the appropriate judicial panel to commence further review and/or action. The two panel options available are:
 - a) An Ethics Panel, constituted to review and/or further investigate complaints and ethics-based submissions to determine if a breach of specific rule(s), regulation(s), policy (or policies), directive(s), etc. has occurred. Should an Ethics Panel find that the complaint has merit, b) will commence.
 - b) A Discipline Panel, constituted to conduct a discipline hearing as the Judicial Chair of BC Soccer or Ethics Panel has determined that the complaint has merit.
 4. Determine the complaint does not have merit

Judicial Process Flow Chart



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