

## **Female Development Lead**

### **JOB DESCRIPTION**

#### **General**

Established in 1907, BC Soccer is the largest provincial sports organization (PSO) in BC and the third largest soccer-specific PSO in Canada with over 150,000 participants, consisting of registered players, coaches, referees, administrators and soccer leaders. As a professional not-for-profit society and a member of Canada Soccer, BC Soccer is committed to providing the widest opportunities for existing and potential participants, as well as provide support in the most effective and appropriate way for current players, parents, volunteers, member clubs, leagues, and districts.

#### **Safe Sport Statement**

BC Soccer believes that everyone involved in soccer has the right to participate in safe and inclusive environments free of abuse, harassment, discrimination, and to enjoy the sport at whatever level or capacity they participate in.

The welfare of everyone involved in soccer is the foremost consideration and in particular, the protection of children in the sport is the responsibility of everyone involved.

#### **Position Summary**

The **Female Development Lead** is a contract role with the association to lead and support the development of coaches through BC Soccer's Female Coaching Framework which is an important objective from the BC Soccer 2024 Strategic Plan. The framework aim is to increase the number of female coaches at all levels and improve their ongoing development.

As a key member of staff, the **Female Development Lead** reflects the governing principle of service; contributing to the development of operational and tactical plans designed to serve the BC Soccer vision, mission and values.

#### ***Vision Statement***

*Positive soccer experiences*

#### ***Mission Statement***

*Promote, develop and govern soccer in British Columbia*

#### ***Values***

*Inclusive — all can participate and unite in soccer in British Columbia*

*Safe — committed to safe and respectful soccer in British Columbia*

*Excellence — lead and progress soccer in British Columbia*

*Collaborative — deliver soccer with members and stakeholders in British Columbia*

**Accountable to:** Director of Soccer Development (or designate)

**Internal relationships:** BC Soccer, Soccer Development Staff.

**Key external relationships:** Female Coaches from within the BC Soccer Membership, Clubs and Districts

### **Specific Responsibilities:**

- Acts as the lead Mentor for the BC Soccer Female Coach Mentorship Program. Including but not limited to;
  - Providing engagement and support to identified mentees within the program, as documented in the program mentor service requirements.
  - Documenting feedback and observation of mentees' on-field and off-field workload.
  - Overseeing mentees' developmental needs with acquiring the 'C' License.
  - Co-ordinating all engagements.
- Act as the Female lead for female led and female only community coaching courses. Including but not limited to delivering in-person and online community coaching courses across the Province.
- Works with all department staff members to promote relevant player and coach development initiatives.
- Various special duties as assigned, including but not limited to supporting all department service & activity.

### **Required Knowledge, Abilities, Skills, Training, Experience, and Education**

#### **Specific**

- Knowledge of Coach Education.
- Knowledge of Canada Soccer and BC Soccer's Long Term Player Development guidelines.
- Willingness to travel within British Columbia for the purpose of soccer development services.

#### **General**

- Commitment to delivering high standards of customer service and appropriate experience to demonstrate this.
- Exceptional organization and prioritizing skills.
- Able to compose routine and non-routine correspondence, including strong oral presentation skills.
- Work independently and in a team environment while maintaining confidentiality.
- Able to commit to work hours in the evenings and weekends.
- Able to establish and maintain effective working relationships with colleagues and the BC Soccer Membership (Clubs, Districts, Leagues, etc.) and key external partners while supporting the overall structure and philosophical strategy set out by BC Soccer.
- Represent BC Soccer as required, including travelling inter-provincially, nationally, and internationally should it be required.
- Preferably holds a degree in the field of sport.
- Must hold a minimum Canada Soccer 'B' National Coaching license, or foreign equivalency.



**British Columbia Soccer Association**

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- Must hold an NCCP Trained status in Learning Facilitator Core Training and Evaluator Training or is working towards these within one year of appointment.
- Proficient in Microsoft Office Application (Word, Excel, PowerPoint, and Outlook).
- Proficient in or willing to be trained in Video Analysis Applications.
- Fluency in English.

### **Remuneration**

The position is an approximate a 12-month contract, commencing in May 2021 with a competitive hourly rate based on experience and the requirements of the role that is ideal to augment other employment/contract(s).

### **Application**

Interested applicants should submit their resume and cover letter including an hourly remuneration expectation to BC Soccer to the attention of Chris Cerroni at [feedback@bcsoccer.net](mailto:feedback@bcsoccer.net). Application will be received until the role is filled.

Only those selected for an interview will be contacted.