



MEETING MINUTES

BC SOCCER BOARD OF DIRECTORS MEETING

Saturday September 12, 2020 9:00 am

VIDEO/CONFERENCE CALL

1. Call to Order/Roll Call 9:00 am

Present: Kjeld Brodsgaard (Chair), Carlos Grosso, Chris Appleby, Rob Lennox, Garry Sangha (9am to 11:20am), Don Moslin, Deb Pudek, Ralph Luongo, Gayle Statton, Melissa Tancredi, Leanna Napolitano (9am to 11:30am), Don Dancey, Francisco Rubio (joined at 10am), John Charlton, and Jason Elligott (Executive Director).

Regrets: none

Guests: Joe Guest, Deputy General Secretary Canada Soccer

2. Consent Agenda

Approved including previous Board meeting minutes and committee meeting minutes.

MOTION: To approve the minutes of the August 19, 2020 Board meeting and committee meeting minutes (by consent) **66/2020**

CARRIED

3. Business Arising from Minutes

None

Note: these minutes reflect the order of the agenda, however not necessarily the order that each topic was discussed at the meeting.

4. Canada Soccer Updates and Items

Judicial

The President introduced Joe Guest, Deputy General Secretary of Canada Soccer who provided an overview of Canada Soccer Disciplinary Code along with the rationale to have independence in this area. The board asked various clarification questions to better understand why Canada Soccer requires complete independency from the Board of Directors.

MOTION: To go into camera. 67/2020

CARRIED

MOTION: To come out of camera. 68/2020

CARRIED

Data Sharing Agreement

The President and Executive Director spoke to Canada Soccer's Data Sharing Agreement specific to BC, along with the accompanying letter regarding the agreement and the National Soccer Registry that was circulated to the Board on August 18, 2020 (and again in the Board Meeting package). It was stated that in addition to providing background information, the letter essentially states acceptance into the national registry is part of our member obligations to Canada. Soccer.

It was confirmed that BC Soccer's legal counsel had reviewed earlier versions of the Data Agreement and identified some areas of concern, which they have also confirmed are addressed in the final draft attached.

MOTION: To accept Canada Soccer's Data Agreement as presented. 69/2020

CARRIED

ACTION #1: President (or designate) to sign agreement and provide to Canada Soccer.

National Youth Club License (NYCL)

As documented in the December 2019 board meeting minutes, it was restated that, per BC Soccer Rules and Regulations, any club or organization wishing to participate in the BCSPL must obtain Canada Soccer's NYCL and approval from the BC Soccer Board of Directors.

It was reported that, Canada Soccer in its August 21, 2020 letter (circulated prior to the meeting) confirmed that Surrey FC has received provisional National Youth Club License status from Canada Soccer.

Per the motions from the December 14, 2019 board meeting regarding BCSPL number of teams, age level, and participation start, it was stated that the only thing required for this organization to participate in the BCSPL is approval from the BC Soccer board of directors allowing them to do so per the stated terms.

It was restated that any new clubs/organizations obtaining the NYCL and receiving approve from BC Soccer's Board of Director would:

- Operate one female and one male team in the youngest age group (U13) in the first year of participation in the BCSPL,
- Operate two female and two male team in the youngest age groups (U13 & U14) in the second year of participation in the BCSPL,
- Operate three female and three male team in the youngest age groups (U13, U14 & U15) in the second year of participation in the BCSPL,
- The above process would carry on until a full complement of teams in all age groups in the BCSPL were run by the club/organization.
- Commencement of play would be in September.

MOTION: Based on receiving their provisional Canada Soccer National Youth Club Licence, to approve Surrey FC participation in the BCSPL, commencing September 2021 (per the club's request) with one female and one male team solely in the youngest age group and add one age group per year until a full complement of teams are populated into all age groups.

70/2020

CARRIED (1 abstention)

ACTION #2: Executive Director (or designate) to advise the club/organization of the BC Soccer Board of Directors' approval to participate in the BCSPL under the terms outlined.

It was also stated that on September 1, 2020, Canada Soccer advised that the following organizations have declared their National Youth Club License intent for the current application period:

- Okanagan FC, Soccer Quest, VI Premier Sports, Supra Fitness and Sport Inc., Premier Soccer Academy, BC Tigers FC, Abbotsford United Soccer Club, Nelson Soccer Association, Faly Academy, Greater Vancouver United Sports Club, and Nanaimo United FC.

5. Email Votes Conducted In-Between Meetings

The below motion formally documents the e-mail vote facilitated on August 25, 2020.

MOTION: To approve the "Amendments for Consideration at the 2020 Special General Meeting" as approved by the Governance Committee and presented.

71/2020

CARRIED

ACTION #3: Executive Director (or designate) to circulate SGM notice and amendments package in preparation for the October 1, 2020 SGM.

6. Executive Director update / President's Comments

The President provided a verbal update which included:

- All the working being done at the return to play.
- Providing an update on the discussion with our Provincial Presidents on where each is at with your specific returns.

The Executive Director presented a summary of the June 2020 Executive Director Report (circulated prior to meeting) comprised of a high-level overview across all association activities which included:

- Human Resources Summary, including:
 - o Updates on staffing in relation to BC Soccer's COVID-19 Safety Office Plan Protocol and scheduling.
 - o Confirming that individual staff Year End review were completed in alignment with the fiscal year end.
- Operations Summary:
 - o Updates on various activities were provided, including Operational Plan update, Safe Sport Activity, Coaching Learning Facilitator support program, Coaching Courses delivered/scheduled, Referee Clinics delivered/scheduled, Player Development Programming (Provincial Program, BC SPL Club Service Plan and BC SPL), Facilities Development, Competitions update, League 1 BC, Charter Program, Grants Program, CRM development (form management), facility development and legal update.
 - o Noting that the Soccer and Referee Development Operational Reports were included in the meeting documentation.
 - o Updates on Canada Soccer initiatives, including Club Licensing, Skills License, Coaching Certification, and Canada Soccer (FIFA) Connect Database / Registration System.
 - o Recent successes / areas of challenge.
 - o Areas of focus for the next 3 months.

Considering one of the main focuses has been Return to Play and working toward business resumption the Executive Director also provided a specific update in this area, including:

- Moving to Phase 2 for Soccer on August 24, 2020
 - i. Contract in training as of August 24, 2020
 - ii. Consider gameplay as of September 7, 2020
 - iii. All under a cohort model.
 - iv. Details on modifications are within the document plan – linked https://bcsoccer.net/files/MemberService/ReturnToPlay/August_2020_Timelines_Member_Club_Recomendations_Return_To_Play_Phase2_cohorts.pdf.
- Communications – We have done our best to keep our members and affiliated clubs up to date with information as we have it. I have also done my best to keep the Board and

- Staff Members updated and informed. All memos are posted on the Communications page of the website - <https://bcsoccer.net/communications-social-media>
- i. Held a Members/Clubs Phase 2 Q and A session on September 3, 2020 – the recording is posted on the Return to Play page of the BC Soccer website – <https://bcsoccer.net/return-to-play-information>
 - ii. Media – BC Soccer was included in various news article over the last number of weeks, with a prominent spot with ViaSport and Dr. Henry on August 24, 2020 Global News Story.
- Insurance / Liability Coverage – This has been a concern since the [Insurance Exclusion Notice](#) received on March 19 from our Insurance underwriter via our broker.
- i. On June 10, 2020 the BC Government announced a [Ministerial Order](#) extending liability protection to not-for-profit amateur sport organizations for damages resulting from exposure to COVID-19. This order is in effect while under a state of emergency.
 - ii. A further announcement was made regarding the above order noting liability may be extended by up to one year after the state of emergency is declared over if required. [Read the release here.](#)
 - iii. Lastly, on August 13, 2020, Via Sport informed us that the Province has now extended COVID-19 liability coverage to for-profit organizations through the COVID-19 Related Measures Act (CRMA). The regulation protects people (paid or volunteer) from proceedings for civil liability for damages resulting from transmission or exposure to the virus that causes COVID-19. The regulation is retroactive to January 1, 2020 and will remain in force unless and until the CRMA is repealed. [Read the regulation here.](#)
- Canada Soccer Organizational Self-Assessment Tool
- i. As of Friday September 4, 2020, 120 Members/Affiliated Clubs have completed the self-assessment.
- Kid Sport – On August 26, 2020 we introduced the “Give and Go” initiative with Kid Sport which is designed to actively solicited donations to help families that have been financially impacted by the current situation. The program is a way for people and companies (that are able to and want) to help families getting their children back to playing soccer who may have been impact financially.
<https://bcsoccer.net/news/post/bc-soccer-expands-partnership-with-kidsport-by-initiating-special-campaign-designed-to-help-families-impacted-most>
- Future Phase for Returning to Play
- i. Currently we are in Phase 2 for Soccer which is Phase 3 for the BC Government. There is one final phase within Via Sport’s Sport Activity Chart that aligned to the final phase (Phase 3 for Soccer).
 - ii. There is no indication when soccer will be able to move beyond what is within [BC Soccer’s Return to Play Phase 2 Plan – Recommendations and Guidelines](#). As

of August 24, 2020, sport including soccer is in the "Progressively Loosening" phase. The health authorities in BC will determine how quickly sport (and soccer) may be able to move to the final phase.

- Continued to update the standalone portion of the website that is easily accessible from the front page with all the Return to Play Information - <https://bcsoccer.net/return-to-play-information>
- As a reminder, below provides a listing of programming and activity that we have adjusted the delivery model and moved online, and in most cases will look to continue with the new delivery model once we get through the current situation (bearing in mind any approvals needed from Canada Soccer to continue to do so):
 - i. Online Delivery of Referee Refresher Clinics - <https://bcsoccer.net/news/post/referee-refresher-clinics-will-now-be-available-on-line>
 - ii. Online Delivery of Individual Player Skill Development - <https://bcsoccer.net/news/post/bc-soccer-provides-individual-skills-development-activities-platform>
 - iii. Online classroom theory modules for Canada Soccer's Community Coaching Courses - <https://bcsoccer.net/news/post/bc-soccer-unveils-on-line-classroom-theory-modules-for-canada-soccers-community-coaching-courses>
 - iv. Individual training exercises for U15 players and older - <https://bcsoccer.net/news/post/bc-soccer-shares-individual-training-exercises-for-u15-players-and-older>

The Executive Director also confirmed that the association received the maximum Gaming contribution of \$250,000 for the current year.

7. BC Soccer Rules and Regulations Dispensation Requests

The Executive Director advised that there have been two dispensation requests received.

The first request is from the eight Lower Mainland Districts requesting dispensation, under the circumstances, to allow districts to receive requests from their members clubs to expand roster number limits and for each district to be able to approve (or not) based on the request.

MOTION: **To approve the dispensation request for the current season and allow each Lower Mainland Youth District to receive, review and determine the outcome of requests from their member clubs on a case by cases basis to a maximum of 20 players (22 players for the U17 & U18 age groups) while ensuring minimum playing time for all players on teams.**

72/2020

CARRIED

ACTION #4: Executive Director (or designate) to ensure appropriate correspondence is sent to the eight Lower Mainland Youth Districts.

MOTION: To approve the dispensation request for the current season and allow the soccer development department to receive, review and determine the outcome of requests from the BCSPL clubs on a case by cases basis to a maximum of 20 players (22 players for the U17 & U18 age groups) while ensuring minimum playing time for all players on teams. 73/2020

CARRIED

ACTION #5: Executive Director (or designate) to ensure appropriate correspondence is sent to the BCSPL clubs.

MOTION: To allow BC Soccer staff the ability to approve any dispensation requests from other members not covered under the above motions for the current season and allow the district to receive, review and determine the outcome of requests from their member on a case by cases basis to a maximum of 20 players (22 players for the U17 & U18 age groups) while ensuring minimum playing time for all players on teams. 74/2020

CARRIED

ACTION #6: Executive Director (or designate) to ensure action as needed.

The second request is from the soccer development department and is similar to the above request. It is to allow BCSPL teams at U13 to U16 age group to request to extend their maximum number of players registered from 18 to 20 for the upcoming BCSPL 2020/21 season of play which would be reviewed and approved (or not) by the Director of Soccer Development and the BCSPL General Manager.

8. BC Soccer 2024 Strategic Plan

The Strategic Plan Working Group Chair provided an update on next steps and spoke to the 2024 Strategic Plan desktop/brochure that was circulated prior to the meeting.

It was stated that the updated mission and vision statements are documented there, along with four values which take into consideration all the feedback from board, staff and membership through the consultation process in forming the plan.

MOTION: To approve the updated vision and mission statements, along with the association values as presented. 75/2020

CARRIED

It was restated that the focus for BC Soccer over the next period of time will be business resumption and impacts from the pandemic. Therefore, to manage expectations, the Working Group has identified the following key items within the strategic plan to focus on in the short term:

- Safe Sport Initiatives
- Policy development (policies need to be finalized before we move to plans and frameworks)
- For-profit and not-for-profit associate member activities
- Various activities - educated staff and Board and governance activities
- Financial position and preparing for approved strategic plan initiatives
- Judicial outsourcing options
- Establishment of League 1
- BC SPL and National Youth Club Licensing

ACTION #7: Strategic Planning Working Group, its Chair, the Executive Director (and/or designates) to continue activity in this area to support the launch of the 2024 Strategic Plan at the November 2020 AGM.

The Chair also spoke to the work being done on better reporting into the board on strategic planning and updates. It was noted that moving forward, the board should take more of a focus on strategic direction.

Standing Committee Updates and Discussion Items

9. Finance & Audit Committee

The VP Finance spoke to the June and July 2020 summary and detailed financial statement and committee chair/staff liaison report (circulated prior to the meeting). Overall, it was noted that the association continues to be in a good financial position, even under the challenging circumstances.

The VP Finance and Executive Director spoke to the financial state of the association stating that, even under the current situation, with the elimination of discretionary spending since mid-March, BC Soccer has managed fairly well. It was noted that within the redrafted estimate budgets for 2020-21 there is the main assumption that player registration will decrease 25% from 2019-20 actual registration. The budget also includes a \$3 reduction (member credit) in player fees for all categories.

It was confirmed that the 50% player registration fee communicated in June 2020 applies to Associate Member Adult Leagues.

It was confirmed that BC Soccer will be able to provide to all Youth District and Adult League Members a \$3 per registered player member credit based on the registered players for the period of April 1, 2019 to March 31, 2020.

ACTION #8: Executive Director (or designate) to inform the membership and action accordingly.

MOTION: To go into camera.

76/2020

CARRIED

MOTION: **To come out of camera.**

77/2020

CARRIED

A facility development update was provided, and it was confirmed that the Facility Development 'deck' (circulated prior to the meeting) has been updated per the feedback from the August 19, 2020 Board Meeting and has been provided to the City for review and endorsement. Once the City has provided endorsement, it will be shared with the members.

With the current situation on the facility project, the Executive Director reminded the board of \$1,000,000 building/facility restriction that was motioned at the March 30, 2016 board meeting, which assists with the association's Gaming Application and stressed that it must be used within 5 years to not negatively impact the association's gaming application moving forward.

ACTION #9: Executive Director (or designate) and the board member facility development lead in preparation of the 2020 AGM send Facility Development Communication to the Membership once the go ahead is received from the City, while also planning for a virtual meeting should members have questions.

10. Membership Committee

The Committee Chair spoke to the Committee/Staff Liaison Report circulated prior to the meeting, which included:

- Advising that the following associate membership renewal applications, including short term events, have been received and approved by the membership committee chair:
 - o GN Sporting Club (Non-Profit)
 - o BC Government Employees (Adult League)
 - o NIFA (Other)
 - o Kamloops Youth Soccer Association (Adult League)
 - o Soccer Quest Kamloops Inc. (For-Profit)
 - o VIP Sports Inc. – formerly Western Canada Rush (For-Profit)
 - o Premier Soccer Academy (For-Profit)
 - o University of Victoria (Post-Secondary Institution)
 - o Shuswap Women's Recreational Soccer Association (Adult League)
 - o Martin Bittengl School of Soccer Ltd. (For-Profit)
 - o UNBC (Post- Secondary Institution)
 - o EPIC Sport Management (Other)
 - o Faly Academy (For-Profit)
 - o Victoria Highlanders FC (Other)
 - o Coastal FC (Adult League)
 - o Okanagan FC (For-Profit)

- Supra Fitness and Sport (For-Profit)
- Canada Scores Vancouver (Non-Profit)
- Northern United FC (Non-Profit)

A reminder was provided that the board previously delegated the authority to approval Associate Membership renewals to the Membership Committee Chair, therefore a motion is not required for the renewals. However, the board will be updated on all renewals at each board meeting.

- Advising that the following Associate Membership Applications had been reviewed and approved by the committee for the board's consideration:
 - Easy Touch (Multisport Organization)
 - ALTI FA (For-Profit)

MOTION: To approve Easy Touch and ALTI FA as Associate Members in the specified categories. 78/2020

CARRIED

ACTION #10: Executive Director (or designate) to ensure appropriate correspondence is sent to these organizations confirming associate membership with BC Soccer.

- Advising that the Membership Committee received feedback from two full members regarding the associate membership renewal applications for European Football Club of the Okanagan (EFCO) and Island Fire Football Association. The Committee recommends to the board that the feedback be reviewed by the Judicial Chair of BC Soccer to conduct further investigation.

MOTION: To approve a judicial review of the Full Member feedback received for EFCO and Island Fire Football Association. 79/2020

CARRIED

ACTION #11: Executive Director (or designate) to ensure judicial personnel receive the feedback from the full members and request their independent review.

- Advising that the Membership Committee agreed:
 - that feedback regarding for-profit and non-profit associate membership renewal applications will no longer be solicited from full members.
 - that the Finance Committee should review associate member renewal fees, due to the impacts of COVID-19, along with full member fees.

11. Governance Committee

The Committee Chair spoke to the Committee/Staff Liaison Report circulated prior to the meeting which included:

- Advising that the committee reviewed the following Youth Inter-District League Renewals and Applications and approved pending minor amendments to the league's rules and regulations:
 - o BC Coastal Soccer League (BCCSL)

MOTION: To approve and sanctioned the BC Coastal Soccer League inter-district youth soccer leagues subject to amendments made in the respective league rules. **80/2020**

CARRIED

ACTION #12: Executive Director (or designate) to ensure appropriate correspondence is sent to the BCCSL confirming league sanctioning from BC Soccer.

- Advising that the committee reviewed and approved the 2020 AGM Amendments Package as prepared by the Governance Committee Chair with support from staff.

MOTION: To approve the 2020 proposed bylaw amendments, rule ratifications, and proposed rule amendments as presented and discussed, with the minor administrative numbering item identified. **81/2020**

CARRIED

ACTION #13: Executive Director (or designate) to coordinate circulation of 2020 proposed amendments package to the membership on per the timelines within BC Soccer's bylaws.

The Governance Committee Chair and Executive Director also spoke to the numerous challenges that members and clubs are faced with as they all work to return to play and it was stated that if there are things that are reasonable and we can do to help and support, we should. One of the items that was recently discussed was the requirement for ID Cards and the challenges right now with issuing them. It was agreed to provide lenience to the rule specific to this item.

MOTION: Under the circumstances, set January 1, 2021 as the deadline to comply with BC Soccer's ID Card rule requirements. **82/2020**

CARRIED

ACTION #14: Executive Director (or designate) to advise the members and affiliated clubs.

12. Nominations Committee

The Nominations Committee Chair Report was circulated prior to the meeting and including the following:

- Reminders for Board Candidates have been sent through BC Soccer social media channels and emails to BC Soccer members.
- The All Candidates Meeting will likely be held virtually prior to the AGM on a date to be determined.
- Positions Up for Election in 2020
 - o For 3-year terms: President, Vice President Finance and 3 Director positions
 - o For 1-year terms: Vice President Youth and 1 Director position

Note: The positions/directors whose current terms end in November 2020 are President/Kjeld Brodsgaard, VP Finance/Chris Appleby, VP Youth/Rob Lennox, and four directors/Deb Pudek, Francisco Rubio, Garry Sangha, Gayle Statton

Board Member, Garry Sangha informed the board that he has submitted his candidate papers for the position of Vice President Youth.

It was stated that the All Candidates Meeting would be held on October 1, 2020 after the SGM.

13. Risk Management Committee

The Committee Chair spoke to the Committee/Staff Liaison Report circulated prior to the meeting, which included providing a criminal record check compliance report for individuals directly involved with BC Soccer activity.

The Chair further spoke to the updated Criminal Record Check Policy. The following amendments in language were discussed and agreed:

- Under “Purpose” section, remove the first sentence as it was noted that the policy’s purpose is the second sentence.
- Under the “Purpose” section, change “participant” to “everyone involved in sanctioned soccer activity in BC”.
- Change the title of the “General” section to “Standards” and change language within to reflect the “must” requirements which they all are.

MOTION: To approve the updated BC Soccer Criminal Record Check Policy with the above noted amendments.

83/2020

CARRIED

ACTION #15: Executive Director (or designate) to circulate to the Members and post on the BC Soccer website within the next 14 days.

Independent

14. Judicial

The Judicial Chair Report was circulated prior to the meeting which included updates on the number of complaints received, discipline/appeal/protest activity and where they are current at from a process perspective.

The President spoke to the Judicial and Appeals Chair selection panel recommendation document circulated prior to the meeting.

MOTION: To go into camera. 84/2020

CARRIED

MOTION: To come out of camera. 85/2020

CARRIED

MOTION: To support the selection panel's recommendation and as of October 1, 2020 appoint Dave Jones as the BC Soccer Judicial (subject to his acceptance) and as of October 1, 2020 appoint Sean Donlan as the BC Soccer Appeals Chair (subject to his acceptance). 86/2020

CARRIED

ACTION #16: Executive Director (or designate) on behalf of the Board of Directors inform the current Judicial and Appeals Chair of the decision once confirming appointments of new chairs as outlined.

There was further discussion on the difference between independence and accountability and the role the board plays within the independent judicial process.

Board Chaired Operational Committee Updates and Discussion Items

15. Adult Competitions

The Committee Chair spoke to the Committee/Staff Liaison Report circulated prior to the meeting, which included:

- Advising that the next Adult Forum Meeting is scheduled for September 17, the leagues have been informed for the 2021 Provincial Cup berths and providing an update on recent call with the Women's Leagues.

16. Diversity and Inclusion

The Committee Chair spoke to the Committee/Staff Liaison Report circulated prior to the meeting, which included:

- Advising that committee member, Dano Thorne, Head Coach and Team Leader for the Native Indian Football Association (NIFA) is working to raise the profile of the Cowichan First Nations community's participation in the sport. He recently presented to the group about the success of the program for women and girls in soccer in his community and sharing where they need additional support for their programs.
- Advising that committee member, Bryna Kopelow provided an overview of all of the resources available to support promoting and supporting Women and Girls in sport. Inclusive of providing links to resource materials, websites and upcoming training.
- Providing an update on the ongoing discussion on youth and transgender barriers to sport, adaptive soccer programming, safe sport and participation and leadership engagement for women.
- Advising that Charlene Krepiakevich, ViaSport's CEO will be attending the September committee meeting to present initiatives ViaSport is working on to further drive support and opportunities for Women and Girls
- Also include in the committee report as a summary of all the female initiatives that BC Soccer has been working on and implementing over the last few years to support increase engagement.

A further update was provided on the working being done linking NIFA with Canada Soccer to help increase the support provided to aboriginal soccer.

17. Youth Competitions

The Committee Chair provided a verbal update, which included the following:

- Advising that committee is meeting on September 16 to have an initial discussion on options for 2021 should the association be able to host provincials.
- Advising that Coastal FC and Kamloops Youth Soccer are still interested and able to host 2021 provincials if the association is able to proceed, however North Okanagan Youth Soccer has advised they are not able to.

18. Board Regional Liaison Updates

The board members provided various updates on the activity and discussions within the different member organizations, including:

- Upper Island
 - o working on providing additional resources to support coaches in their district,
 - o registration numbers are trending around 80-85% of previous year,
 - o Nanaimo city field restrictions are limiting activity to solely Nanaimo teams/players which is challenging.
- The Board decision to cancel the Adult Provincials was negatively received by the adult members.

- Tri- Cities and Okanagan, along with most other members, are working to return to play under the cohorts and modifications.
- South Fraser SA's AGM is scheduled for the 30th and the board regional liaison is planning on attending.

19. New Business / Any Other Business

The Referee Performance Committee Report was reference specific to the updated Small Sided Rules. The summary of the updates include:

- Adding in a more detail for context and understanding
- Housekeeping grammar/typo corrections
- Revised distances from the ball
 - o U6 -U8 - 5 meters
 - o U9 – U12 - 9 meters
- Amended the language to be more consistent and conform with the language in the 2020/21 IFAB Laws of the game. Soccer Development staff were consulted with the updates accordingly

MOTION: To approve the updated BC Soccer Small Sided Rules as presented. 87/2020

CARRIED

ACTION #17: Executive Director (or designate) to circulate to the Members and post on the BC Soccer website within the next 14 days.

A brief update was provided on how BC Soccer is planning on facilitating the AGM in November which currently is being a combination of virtual and in-person, with all members attending virtually and those board, staff and others that need/want to, can attend in person.

20. Next Meetings (subject to change)

- October 1, 2020 – Special General Meeting
- October TBD 2020 (conference call; review/approve audited financial statements)
- November 6, 2020 (evening pre-AGM)
- November 7, 2020 – AGM

21. Adjournment

- 12:15 pm

ACTION SUMMARY:

#	Who?	What?
1	President (or delegate)	President (or designate) to sign agreement and provide to Canada Soccer.
2	Executive Director (or delegate)	Executive Director (or designate) to advise the club/organization of the BC Soccer Board of Directors' approval to participate in the BCSPL under the terms outlined.
3	Executive Director (or delegate)	Executive Director (or designate) to circulate SGM notice and amendments package in preparation for the October 1, 2020 SGM.
4	Executive Director (or delegate)	Executive Director (or designate) to ensure appropriate correspondence is sent to the eight Lower Mainland Youth Districts.
5	Executive Director (or delegate)	Executive Director (or designate) to ensure appropriate correspondence is sent to the BCSPL clubs.
6	Executive Director (or delegate)	Executive Director (or designate) to ensure action as needed.
7	Strategic Planning Working Group, its Chair, the Executive Director (and/or designates)	Strategic Planning Working Group, its Chair, the Executive Director (and/or designates) to continue activity in this area to support the launch of the 2024 Strategic Plan at the November 2020 AGM.
8	Executive Director (or delegate)	Executive Director (or designate) to inform the membership and action accordingly.
9	Executive Director (or designate) and the board member facility development lead	Executive Director (or designate) and the board member facility development lead in preparation of the 2020 AGM send Facility Development Communication to the Membership once the go ahead is received from the City, while also planning for a virtual meeting should members have questions.
10	Executive Director (or delegate)	Executive Director (or designate) to ensure appropriate correspondence is sent to these organizations confirming associate membership with BC Soccer.
11	Executive Director (or delegate)	Executive Director (or designate) to ensure judicial personnel receive the feedback from the full members and request their independent review.
12	Executive Director (or delegate)	Executive Director (or designate) to ensure appropriate correspondence is sent to the BCCSL confirming league sanctioning from BC Soccer.
13	Executive Director (or delegate)	Executive Director (or designate) to coordinate circulation of 2020 proposed amendments package to the membership on per the timelines within BC Soccer's bylaws.
14	Executive Director (or delegate)	Executive Director (or designate) to advise the members and affiliated clubs.
15	Executive Director (or delegate)	Executive Director (or designate) to circulate to the Members and post on the BC Soccer website within the next 14 days.
16	Executive Director	Executive Director (or designate) on behalf of the Board of Directors

