



MEETING MINUTES

BC SOCCER BOARD OF DIRECTORS MEETING

Saturday February 1, 2020 1:00 pm

BC Soccer Offices
250 – 3410 Lougheed Highway, Vancouver BC V5M 2A4

1. Call to Order/Roll Call 1:00 pm

Present: Kjeld Brodsgaard (Chair), Carlos Grosso, Chris Appleby, Melissa Tancredi, Rob Lennox, Garry Sangha, Don Moslin, Deb Pudek, Ralph Luongo, Gayle Statton, Leanna Napolitano, Don Dancey, Francisco Rubio, John Charlton, and Jason Elligott (Executive Director).

Regrets: N/A

2. Consent Agenda

Approved including previous Board meeting minutes (with the addition of the comments regarding UISA concern that they have had limited communication from the regional Referee Development Officer) and committee meeting minutes.

MOTION: To approve the minutes of the December 14, 2019 Board meeting and committee meeting minutes (by consent) **1/2020**

CARRIED

3. Business Arising from Minutes

None

Note: these minutes reflect the order of the agenda, however not necessarily the order that each topic was discussed at the meeting.

4. Executive Director update / President's Comments

The President provided a verbal update which included:

- Thanked the board members for their active participation in the Strategic Planning Session held earlier in the day, along with thanking the staff members that attended the following board

onboarding session to present on their areas of operations and advise who in the staff team handles what.

- Advising of the positive meeting with the new Whitecaps FC CEO.
- Advising that we are sending an adult Futsal team to Canada Soccer Futsal National Championships.
- Stating that Steve Reed, current president of CSA would not be running at the next CSA AMM.
- Advising of communication with the City of Victoria in a formal capacity regarding removal of turf.

The Executive Director presented a summary of the February 2020 Executive Director Report (circulated prior to meeting) comprised of a high-level overview across all association activities which included:

- Human Resources Summary, including:
 - o Providing an update on the staff professional development opportunities BC Soccer have provided in support of specific staff members.
 - o Advising that mid-end reviews are now complete as per documented process.
- Operations Summary:
 - o Updates on various activities was provided, including Operational Plan update, Coaching Learning Facilitator support program, Coaching Courses delivered/scheduled, Referee Clinics delivered/scheduled, Player Development Programming (Provincial Program, BCSPL Club License and BCSPL), Facilities Development, Partnership Agreements update, Competitions update, League 1 BC, Charter Program, Grants Program, CRM development (form management), facility development and legal update.
 - o Noting that the Soccer and Referee Development Operational Reports were included in the meeting documentation.
 - o Updates on Canada Soccer initiatives, including Club Licensing, Skills License, Coaching Certification, and Canada Soccer (FIFA) Connect Database / Registration System
 - o Recent successes / areas of challenge.
 - o Areas of focus for the next 3 months.

Specific reference was made to:

- Confirming the agreement with Belair for a three-year term and announcement of partnership.
- Confirming of Representation Agreement with Canada Soccer Business for a three-year term.

5. BC Soccer Rules and Regulations Dispensation Requests

The Executive Director spoke to the dispensation requests received and the subsequent e-mail votes that were conducted in-between the December 14, 2019 and February 1, 2020 in-person board meetings. The below provides a summary of the information and the motions to formally document the e-mail votes facilitated on December 19, 2019 and January 24, 2020.

Dispensation request received from Fusion FC, requesting dispensation from the transfer deadline. Their request is that there is a Fusion player that has decided not to play in BCSPL anymore and there is a Vancouver Football Club player that would like to play BCSPL; therefore, they would like to “swap”

players; however, the transfer deadline to/from BC SPL has passed, so they're requesting dispensation to the December 15th deadline.

MOTION: To approve Fusion FC's dispensation request as presented. 2/2020

CARRIED

Dispensation request from Richmond Soccer Association, requesting dispensation from the transfer deadline of December 31 to or from a Metro team (the Metro team lost players due to injuries)

MOTION: To approve Richmond Soccer Association's dispensation request as presented. 3/2020

CARRIED

Dispensation request from Lower Island Soccer Association, requesting dispensation from the transfer deadline of January 15th for two players (due to LISA office closures and snow).

MOTION: To approve Lower Island Soccer Association's dispensation request as presented. 4/2020

CARRIED

Dispensation request from Lower Island Soccer Association, requesting dispensation from the transfer deadline as the player is not enjoying the level of play they are playing at and would like to transfer to a lower team.

MOTION: To approve Lower Island Soccer Association's dispensation request as presented. 5/2020

CARRIED

ACTION #1: Executive Director (or designate) to ensure appropriate correspondence has been sent to these organizations.

6. BC Soccer 2019-20 Committee & Advisory Groups

President Brodsgaard spoke to draft 2019-2020 Committee Terms and Reference document circulated on January 8, 2020 and included in the board package for the February 1, 2020 meeting. The directors discussed the structure, the changes in format/number of committees and the terms of each. It was noted by the President that the board agenda on this meeting and meetings moving forward will reflect the changes to the structure.

The Executive Director advised that the staff liaison and staff appointments are included in the document provided.

The 2019-20 Committee Terms of Reference document that was circulated prior to the meeting was discussed, with specific edits and amendments being requested.

ACTION #2: Executive Director (or designate) to update the document and circulate to the board for review.

The President reminded all other committee chairs to work with their respective staff liaison to populate their respective committees and in doing so, take into consideration diversity or gender and geographical location.

ACTION #3: Committee Chairs to provide to the President the complete list of committee members by February 15, 2020.

It was also stated that the operational committee terms of reference that are not chaired by the board, will not be posted publicly.

Standing Committee Updates and Discussion Items

7. Judicial

The Executive Director circulated and spoke to the updated Judicial Report, with specific discussion regarding the updated format that includes more detailed information on involvement and outcomes.

A proposed amendment to the Judicial Code & Policies of BC Soccer was also discussed.

CURRENT

2.4 CODE OF CONDUCT

3. Team Officials

- g. Report any ongoing criminal investigation, conviction, or existing bail conditions, including those for violence, child pornography, or possession, use, or sale of any illegal substance to the Risk Management Officer of their organization;*

6.5 SUSPENSIONS

2. Immediate Suspensions

- a. In ensuring the integrity of the game an immediate suspension **must** be imposed on receipt of a report for the following misconduct:
 - i. Any offence against a Youth by an adult*
 - ii. Assault of a Match Official by a player, Team Official, Official or another Match Official*
 - iii. Where there is valid concern that there will be continued harm to the good of the game*
 - iv. Where there is valid concern for public safety or harm to individuals*
 - v. Where a criminal investigation is taking place and/or where charge has been laid**

PROPOSED

2.4 CODE OF CONDUCT

1. General

- b. Any adult aged 19 years or older must report any ongoing criminal investigation, conviction, or existing bail conditions, including those for violence, child pornography, or possession, use, or sale of any illegal substance to the Risk Management Officer of their organization;

6.5 SUSPENSIONS

2. Immediate Suspensions

- a. In ensuring the integrity of the game an immediate suspension may be imposed on receipt of a report for the following misconduct:
 - i. Any offence against a Youth by an adult
 - ii. Assault of a Match Official by a player, Team Official, Official or another Match Official
 - iii. Where there is valid concern that there will be continued harm to the good of the game
 - iv. Where there is valid concern for public safety or harm to individuals
 - v. Where a criminal investigation is taking place and/or where charge has been laid

RATIONALE

Currently the Judicial Code & Policies of BC Soccer only require a Team Official to bring report any ongoing criminal investigation they're involved with and requires an immediate suspension of anyone when a criminal investigation is taking place (regardless of the type of charge). The amendment will continue to require any adult to report an ongoing criminal investigation they're involved in and provided for the Judicial Chair of BC Soccer and/or Ethics Panel to consider the matter and make the most appropriate decision (immediate suspension or not).

MOTION: To approve the amendment to the Judicial Code and Policies of BC Soccer as presented.

6/2020

CARRIED

ACTION #4: Executive Director (or designate) to update the Judicial Code and Polices of BC Soccer as outlined.

8. Finance & Audit Committee

The VP Finance spoke to the December 2019 summary and detailed financial statement and committee chair/staff liaison report (circulated prior to the meeting). Overall, it was noted that the association continues to be in a good financial position, even with the continuing trend with the decline in registration which is concerning. The Registration Report (circulated prior to the meeting) was referenced to.

An update was also provided on the status of the facility development project.

MOTION: To go into camera. 7/2020

CARRIED

MOTION: To come out of camera. 8/2020

CARRIED

With the current situation on the facility project, the Executive Director reminded the board of \$1,000,000 building/facility restriction that was motioned at the March 30, 2016 board meeting, which assists with the association's Gaming Application and stressed that it must be used within 5 years to not negatively impact the association's gaming application moving forward.

The VP Finance specific spoke to the concerns with a specific Associate Member Adult League's non-compliance and stated that it would be referred to the Membership Committee for review/discussion.

9. Membership Committee

The Committee Chair spoke to the Committee/Staff Liaison Report circulated prior to the meeting, which included:

- Advising that the following associate membership renewal applications, including short term events, have been received and approved by the membership committee chair:
 - o Urban Soccer Centre (Short-Term Event)

The Chair reminded the board of directors that the board previously delegated the authority to approval Associate Membership renewals to the Membership Committee Chair, therefore a motion is not required for the renewals. However, the board will be updated on all renewals at each board meeting.

ACTION #5: Executive Director (or designate) to ensure appropriate correspondence has been sent confirming renewal of membership with BC Soccer.

The chair spoke to the following Associate Membership Applications that have been reviewed and approved by the committee for the board's consideration.

- European Football Club of the Okanagan (Non-Profit)

MOTION: To approve European Football Club of the Okanagan (EFC of the Okanagan) as Associate Members in the specified category. 9/2020

CARRIED

ACTION #6: Executive Director (or designate) to ensure appropriate correspondence is sent to this organization confirming associate membership with BC Soccer.

The directors discussed the Burnaby District Youth Soccer Association (BDYSA) – Secondary Registration Data/Payment situation.

MOTION: To go into camera. 10/2020

CARRIED

MOTION: To come out of camera. 11/2020

CARRIED

MOTION: To fine the Burnaby District Youth Soccer Association two months “fee for late player and team official registration submission” per BC Soccer’s fee schedule. 12/2020

CARRIED (1 abstention)

ACTION #7: Executive Director (or designate) to ensure appropriate correspondence is sent to the Burnaby Youth Soccer Association as directed.

10. Governance Committee

The Committee Chair spoke to the Committee/Staff Liaison Report circulated prior to the meeting, which included:

- The Rule amendment request letter received from South Fraser District Soccer Association regarding BC Soccer rule 23.h. that speaks to the BCSPL registration and season of play.

The directors discussed the rule amendment that the members voted on at the 2019 AGM and the concerns that were raised by the BCSPL clubs after the AGM. Specific comments were made regarding the disappointment in how some of the BCSPL representatives communicated with BC Soccer personnel on regarding the situation.

The directors further discussed South Fraser District Soccer Association’s request and the following amendment to Rule 23.h.

CURRENT

RULE 23 - RULES FOR THE OPERATION OF THE BC SOCCER HIGH PERFORMANCE LEAGUES

Youth

- h) The playing season and registration period for the BC Soccer High Performance Leagues shall be from August 1 to July 31 regardless of Coastal or Interior residency. (Note: To be implemented for the 2020-2021 season)

PROPOSED

RULE 23 - RULES FOR THE OPERATION OF THE BC SOCCER HIGH PERFORMANCE LEAGUES

Youth

h) The playing season and registration period shall be from January to December of each year regardless of Coastal or Interior residency.

- a. The playing season and registration period for the BC Soccer High Performance Leagues shall be from August 1 to July 31 regardless of Coastal or Interior residency.
(Note: To be implemented for the Coastal 2021-2022 season)

MOTION: To amend Rule 23.h. as presented.

13/2020

CARRIED (1 abstention)

ACTION #8: Executive Director (or designate) to update BC Soccer Rules and Regulations and circulate to the members within 14 days.

11. Nominations Committee

No update was provided as there has been no activity in this area since the November 2, 2019 Annual General Meeting.

12. Risk Management Committee

The committee chair spoke to the draft “Safe Sport Program Assessment Response and Plan” report that was circulated prior to the meeting. The directors spoke about the report content and agreed that in some instances a few of the recommendations should be looked at and assessment in more detail prior to fully accepting them. It was also stated that some of the recommendations should be driven by a higher level such as government or a collective body of the sports.

MOTION: To go into camera.

14/2020

CARRIED

MOTION: To come out of camera.

15/2020

CARRIED

Board Chaired Operational Committee Updates and Discussion Items

13. Adult Competitions

The Committee Chair spoke to the Committee/Staff Liaison Report circulated prior to the meeting, which included the following update:

- Allocations for the adult women’s leagues for the 2020 Provincial Championships are confirmed as:
 - o Women’s A Cup: MWSL – 7, LIWSA – 3.

- Women's B Cup: MWSL – 6, LIWSA – 4.
- Women's Master's B Cup: MWSL – 7, LIWSA – 3.
- Advising that the Committee was informed that only two teams from the MWSL and no teams from LIWSA were interested in participating in Women's Master's A. The Committee agreed that the Women's Master's A Cup will be two (2) berths.
- Advising that the Committee approved the draft 2019-20 Adult Competition Rules & Regulations (as circulated prior to the meeting). It was noted: the majority of amendments were housekeeping and for clarification with a few amendments to note being:
 - Clarifying that the home team needs to supply both nets because the Committee felt home teams should be able to provide a fully set up field
 - Masters and Over 40/45s can dress 25 players to be in line with Canada Soccer
 - The requirement to determine allocations annually was removed to give BC Soccer flexibility to potentially move to multi-year allocations

MOTION: To approve the 2019-2020 Adult Competitions Rules & Regulations as presented.

16/2020

CARRIED

ACTION #9: Executive Director (or designate) to post on the BC Soccer website and circulate to the adult league members within the next 14 days.

As a reminder is was stated that the:

- Dates for 2020 Adult Provincial Cup
 - Adult Provincial Cup Draw – April 9th
 - Preliminary Round – April 17th-19th
 - Round of 16 – April 24th-26th
 - Quarter Finals - May 1st-3rd
 - Semifinals – May 8th-10th
 - Catch-up Weekend – May 15th-17th
 - Finals – May 23rd and 24th
- Venue for 2020 Adult Provincial Cup Finals
 - Dates reserved at Burnaby Lake West and Swangard for the final Saturday and Sunday respectively. City of Burnaby has not provided agreement to sign as they are working on events that are coming up sooner.

14. Diversity and Inclusion

The Committee Chair advised that there has been a list of individuals developed to target are committee members and there are plans for a meeting in the near term.

15. Youth Competitions

The Committee Chair spoke to the Committee/Staff Liaison Report circulated prior to the meeting, which included the following update:

- 2020 Youth Regional Playdowns
 1. Kootenay/Rockies: KEYSA hosts June 6th & 7th
 2. Thompson Okanagan: Kamloops to host June 20th & 21st.
 3. Northern Cup: Bulkley Valley to Host boys and Quesnel to host girls June 13th & 14th.
 4. Coastal Cup: Host TBD (between Newton Athletic Park and multiple locations on the North Shore). Finals: May 2nd & 3rd.

The Committee Chair advised that based on feedback from the Youth Forum Meeting and Provincial Cup Survey, there are plans to review a trail for a C Cup type competition in the Thomson Okanagan region to support more recreational focused teams.

16. Board Regional Liaison Updates

The board members provided various updates on the activity and discussions within the different member organizations, including:

- Upper Island Soccer was having their AGM today and that playdown matches are underway. It was also stated that there is discussion within the Upper Island to review the season of play.
- Central Okanagan had concerns regarding referee clinic offers and it was stated that the office quickly addressed these concerns when raised.
- Lower Island Soccer will be having their season ending event designed to support more recreational based teams which has recently been renamed to the Tim Stafford Cup to recognize Tim's long-standing support to the Lower Island Soccer Association over the last 20+ years.

17. New Business / Any Other Business

BCSPL

As documented in the December 2019 board meeting minutes, it was restated that, per BC Soccer Rules and Regulations, any club or organization wishing to participate in the BCSPL must obtain Canada Soccer's NYCL and approval from the BC Soccer Board of Directors.

It was reported that, Canada Soccer in its January 23, 2020 letter (circulated prior to the meeting) confirmed that the following organizations have received provisional National Youth Club Licenses from Canada Soccer:

- Langley United Soccer Association
- North Vancouver FC
- TSS Academy Inc
- Vancouver United FC

Per the motions from the December 14, 2019 board meeting regarding BCSPL number of teams, age level, and participation start, it was stated that the only thing required for these organizations is approval from the BC Soccer board of directors allowing them to participate in the BCSPL per the stated terms.

It was restated that any new clubs/organizations obtaining the NYCL and receiving approve from BC Soccer's Board of Director would:

- Operate one female and one male team in the youngest age group (U13) in the first year of participation in the BCSPL,
- Operate two female and two male team in the youngest age groups (U13 & U14) in the second year of participation in the BCSPL,
- Operate three female and three male team in the youngest age groups (U13, U14 & U15) in the second year of participation in the BCSPL,
- The above process would carry on until a full complement of teams in all age groups in the BCSPL were run by the club/organization.
- Commencement of play would be in September.

MOTION: Based on receiving their provisional Canada Soccer National Youth Club Licence, to approve Langley United Soccer Association, TSS Academy Inc and Vancouver United FC participation in the BCSPL, commencing September 2020 with one female and one male team solely in the youngest age group and add one age group per year until a full complement of teams are populated into all age groups. 17/2020

CARRIED (1 abstention)

MOTION: Based on receiving their provisional Canada Soccer National Youth Club Licence, to approve North Vancouver FC participation in the BCSPL, commencing September 2021 (per the club's request) with one female and one male team solely in the youngest age group and add one age group per year until a full complement of teams are populated into all age groups. 18/2020

CARRIED (1 abstention)

ACTION #10: Executive Director (or designate) to advise the clubs/organizations of the BC Soccer Board of Directors' approval to participate in the BCSPL under the terms outlined.

18. Next Meetings (subject to change)

- March 28, 2020
- May 9, 2020
- June 27, 2019

- September 12, 2020
- October 6, 2020 (conference call; review/approve audited financial statements)
- November 6, 2020 (evening pre-AGM)
- November 7, 2020 – AGM

19. Adjournment

- 3:50 pm

