



MEETING MINUTES

BC SOCCER BOARD OF DIRECTORS MEETING

Saturday December 14, 2019 9:00am

BC Soccer Offices
250 – 3410 Lougheed Highway, Vancouver BC V5M 2A4

1. Call to Order/Roll Call 9:00am

Present: Kjeld Brodsgaard (Chair), Carlos Grosso, Chris Appleby, Rob Lennox, Don Moslin, Deb Pudek, Melissa Tancredi, Ralph Luongo, Gayle Statton, Don Dancey, Francisco Rubio, John Charlton, and Jason Elligott (Executive Director).

Regrets: Garry Sangha and Leanna Napolitano.

Guest:

- Whitecaps FC Owner, Greg Kerfoot and Club Liaison, Bob Lenarduzzi (9 am – 10am).
- BC Soccer Director of Soccer Development, Chris Cerroni to speak to and provide updated on soccer development initiatives including the BCSPL and Canada Soccer's National youth Club License (10:15 am – 11:30 am).

2. Consent Agenda

Approved including previous Board meeting minutes and committee meeting minutes.

MOTION: To approve the minutes of the November 1, 2019 Board meeting and committee/advisory group meeting minutes (by consent) 92/2019

CARRIED

3. Business Arising from Minutes

None

Note: these minutes reflect the order of the agenda, however not necessarily the order that each topic was discussed at the meeting.

4. Special Guest – Whitecaps FC Owner Greg Kerfoot

President Kjeld Brodsgaard introduced Whitecaps FC Owner Greg Kerfoot, along with Club Liaison Bob Lenarduzzi and thanked them for offering to meet with the board of directors.

MOTION: To go into camera.

93/2019

CARRIED

MOTION: To come out of camera.

94/2019

CARRIED

Kerfoot and Lenarduzzi thanked the board of directors and excused themselves from the meeting.

5. Executive Director update / President's Comments

The President provided a verbal update which included:

- advising that the President's Forum recently held a call, and
- he and the Executive Director recently met with Canada Soccer's Governance Committee Chair and a member of their committee (who is also a Canada Soccer Board of Director) to discuss good governance how BC Soccer can potential make change to its bylaws and how it operates to better align with Canada Soccer and FIFA's view of good governance.

The Executive Director presented a summary of the December 2019 Executive Director Report (circulated prior to meeting) comprised of a high-level overview across all association activities which included:

- Human Resources Summary, including:
 - o Providing an update on the staff professional development opportunities BC Soccer have provided in support of specific staff members.
 - o Advising that mid-end reviews are currently taking place as per documented process.
- Operations Summary:
 - o Updates on various activities was provided, including Operational Plan update, Coaching Learning Facilitator support program, Coaching Courses delivered/scheduled, Referee Clinics delivered/scheduled, Player Development Programming (Provincial Program, BC SPL Club License and BC SPL), Facilities Development, Partnership Agreements update, Competitions update, League 1 BC, Hall of Fame and Heritage/Archive website development, Charter Program, Grants Program, Marketing and Communications Update, CRM development (form management), facility development and legal update.
 - o Updates on Canada Soccer initiatives, including Club Licensing, Skills License, Coaching Certification, and Canada Soccer (FIFA) Connect Database / Registration System
 - o Recent successes / areas of challenge.
 - o Areas of focus for the next 3 months.

Specific reference was made to:

- renewing the agreement with Clarkes Recognition on a three-year term commencing March 2020.
- Confirming the agreement with Belair for a three-year term.
- Providing a high-level support of the Representation Agreement with Canada Soccer Business.

ACTION #1: Executive Director to provide to the President and Vice President Finance by December 15, 2019 a copy of the final Canada Soccer Business and BC Soccer Representation Agreement for review and to sign the agreement by December 18, 2019 if no concerns arise.

6. BC Soccer Rules and Regulations Dispensation Requests

The Executive Director spoke to the one dispensation request received and the subsequent e-mail vote that was conducted in-between the November 1, 2019 and December 14, 2019 in-person board meetings. The below motion formally documents the e-mail vote facilitated on November 25, 2019.

MOTION: To approve the Kamloops Youth Soccer Association's request to use BC Soccer Registered Referees pending approval of their associate membership adult league application.

95/2019

CARRIED

ACTION #2: Executive Director (or designate) to ensure appropriate correspondence has been sent to the member organizations.

7. BC Soccer 2019-20 Committee & Advisory Groups

President Brodsgaard spoke to the memo he circulated prior to the meeting which outlined his suggestion on the committee structure and composition for the 2019-20 period. The directors discussed the structure and the suggested changes in format/number of committees. The President advised that the changes would be a small step towards better aligning with the direction from Canada Soccer on good governance, with the larger objective in the coming years to shift BC Soccer's board to a more strategic board with operations being solely under the responsibility of staff. It was stated that the board would still have oversight responsibility.

There were specific concerns raised with the suggested removal of the Soccer Development Committee being advisory to the board. The President stated that the plan to address this was to have the Director of Soccer Development attend board meetings quarterly to provide an update on the activity in this area. It was further stated that the advisory capacity of a committee of this nature should be advisory to the operations as opposed to the board. The same comment was made regarding the Referee Development and Performance Committee.

MOTION: To approve the BC Soccer Committee structure as presented and circulated prior to the meeting, along with adjusting the Referee Development & Performance Committee to be advisory to operations as opposed to the board. 96/2019

CARRIED

ACTION #3: President to discuss with each board member to determine their individual areas of interest to support the strategic oversight of the association and determine chair appointments.

The President stated that the Staff Liaisons will be forthcoming from the Executive Director now that the committee structure is determined, along with requesting that all chairs when working to populate their respective committees to take into consideration diversity or gender and geographical location.

ACTION #4: Executive Director to coordinate with staff colleagues on allocating Committee staff liaisons.

ACTION #5: Executive Director to review and adjust accordingly the Committee & Advisory Groups Structure, Composition & Terms document and to provide to the President.

8. Regional Liaison Assignments

The President provided a verbal overview of the Regional Liaison Program stating that the intent is to install one or two board members per regional area to more effectively communicate what BC Soccer is doing and obtaining membership feedback regarding regional issues and concerns.

The directors discussed appointments and the following was confirmed:

- Kjeld Brodsgaard, President - Liaison: BC
- Carlos Grosso, First Vice President - Liaison: None
- Chris Appleby, Vice President Finance - Liaison: North Shore
- Rob Lennox, Vice President Youth - Liaison: All Youth Districts & Northern BC
- Ralph Luongo, Vice President Adult - Liaison: All Adult Leagues
- John Charlton, Director - Liaison: South Vancouver Island
- Don Dancey, Director - Liaison: Vancouver & Richmond
- Don Moslin, Director - Liaison: North & Upper Vancouver Island
- Leanna Napolitano, Director - Liaison: Burnaby
- Debbie Pudek, Director - Liaison: Tri-Cities & Alouette
- Francisco Rubio, Director - Liaison: Okanagan & Kootenays
- Garry Sangha, Director - Liaison: Fraser Valley
- Gayle Statton, Director - Liaison: South Fraser
- Melissa Tancredi, Director - Liaison: TBA

ACTION #6: President to work with the Executive Director to provide to the board what the role of the Regional Liaison is and what the expectations are.

9. Judicial

The Executive Director circulated and spoke to the updated Judicial Report, with specific discussion regarding the updated format that includes more detailed information on involvement and outcomes.

The Executive Director also provided an update on the work with Via Sports' Sport Law Connect Program which is designed to support PSOs' discipline processes by providing law student that are trained in alternative dispute resolution techniques. It was stated that the initial plan to have a cohort of these individuals trained on the Judicial Code and Policies of BC Soccer which would expand the list of individuals that BC Soccer Judicial can call upon for the various judicial panels has not taken place as Via Sport was not able to fulfill the request. It was confirmed that discussions with Via Sport are ongoing in this area.

10. Strategic Planning Update

The Strategic Planning Working Group Lead provided an update on the work of the group over the last four months, including:

- Receiving, reviewing and circulating to the board (and staff) the Stakeholder Consultation Report provided by Capitis Consulting,
- Advising that the Working Group has a fourth draft version of the 2020-2024 Strategic Plan,
- Advising that the target is to bring to the Board of Final approval at the March 28, 2020 Board Meeting,
- Advising that at the February 1, 2020 Board Meeting, there will be a large amount of time spent on this item to ensure all the board members can contribute to the new plan,
- Stressing the importance of reading the information that is circulated and to come prepared to express their views at the February 1, 2020 session.

ACTION #7: Strategic Planning Work Group Lead to continue to action accordingly and for all Board of Directors to review all information that is provided leading up to the February 1, 2020 session on this topic.

11. Finance Committee

The VP Finance spoke to the October 2019 summary and detailed financial statement and committee chair/staff liaison report (circulated prior to the meeting). Overall, it was noted that the association continues to be in a good financial position, even with the continuing trend with the decline in registration which is concerning. The Registration Report (circulated prior to the meeting) was referenced to.

Facility Development Advisory Group (a sub group of the Finance Committee)

The Facility Development Advisory Group Chair and Executive Director provided a verbal update on the positive action that has taken place on this important association project.

MOTION: To go into camera.

97/2019

CARRIED

MOTION: To come out of camera.

98/2019

CARRIED

The Executive Director reminded the board of \$1,000,000 building/facility restriction that was motioned at the March 30, 2016 board meeting, which assists with the association's Gaming Application and must be used within 5 years to not negatively impact the association's gaming application moving forward.

12. Membership Committee

The Committee Chair spoke to the Committee/Staff Liaison Report circulated prior to the meeting, which included:

- Advising that the following associate membership renewal applications, including short term events, have been received and approved by the membership committee chair:
 - o TSS Power 5 Tournament (Short-Term Event)
 - o SX International Cup (Short-Term Event)
 - o SX Spring Cup (Short-Term Event)
 - o Canada Scores (Non-Profit)
 - o Vancouver Whitecaps FC (Short-Term Event)
 - o Thompson Rivers University (Post-Secondary Institution)
 - o University of British Columbia (Post-Secondary Institution)

The chair reminded the board of directors that the board previously delegated the authority to approval Associate Membership renewals to the Membership Committee Chair, therefore a motion is not required for the renewals. However, the board will be updated on all renewals at each board meeting.

ACTION #8: Executive Director (or designate) to ensure appropriate correspondence has been sent confirming renewal of membership with BC Soccer.

The chair spoke to the following Associate Membership Applications that have been reviewed and approved by the committee for the board's consideration.

- Westside Youth Soccer Association (Adult League)
- Kamloops Youth Soccer Association (Adult League)

MOTION: To approve Westside Youth Soccer Association and Kamloops Youth Soccer Association as Associate Members in the specified categories.

99/2019

CARRIED

ACTION #9: Executive Director (or designate) to ensure appropriate correspondence is sent to these organizations confirming associate membership with BC Soccer.

Associate Member Advisory Group (a sub group of the Membership Committee)

The board discussed the recent bylaw amendments specially regarding inclusion of for-profit organizations within the full membership structure and player 'zoning'.

MOTION: To go into camera.

100/2019

CARRIED

MOTION: To come out of camera.

101/2019

CARRIED

It was stated by the board that this area is important for the association which is why BC Soccer focused on this over the last 18-24 months and brought forward bylaw amendments to the November 2019 AGM to effect change. It was agreed by the board that BC Soccer is still in agreement with the bylaw amendments that were brought forward, however (and importantly) the membership voted on and defeated the proposed changes. Therefore, BC Soccer's board would not be bringing forward any further amendments in this area unless either 1) a voting member who voted to defeat the amendments provided a written letter to BC Soccer requesting BC Soccer continue to focus on these areas for the purposes of bringing the motions back to the members for their consideration at a future general meeting, and/or 2) Canada Soccer provides a mandate or directive that BC Soccer must comply with in this area.

ACTION #10: Executive Director to ensure provide to the board of directors wording to the above effect to support them in their discussion with members should they be asked.

13. Soccer Development Committee

- The Director of Soccer Development (Chris Cerroni) and Committee Chair spoke to the Committee/Staff Liaison Report circulated prior to the meeting, which included updates on:
 - o Charter Program
 - o Coaching Course offerings, including the designated female specific coaching course offering.
 - o Member Visits (Grants Program & Festivals)
- The chair verbally advised that they are in the process of identifying the BC Summer Games zone reps and there are still vacancies for the Richmond, Vancouver and North Shore zones.

14. BCSPL Advisory Group

- Chris Cerroni, BC Soccer Director of Soccer Development, presented and discussed the BCSPL Recommended Plan of Action 2020+ report and subsequent memo with updated recommendations.

MOTION: To go into camera.

102/2019

CARRIED

MOTION: To come out of camera.

103/2019

CARRIED

MOTION: To support the four recommendations as outlined in the memo circulated to the BCSPL Clubs on November 28, 2019.

104/2019

CARRIED

- There was detailed discussion on Canada Soccer club licensing program and specifically the National Youth Club License (NYCL) designation as it relates to participation in the BC Soccer Premier League (BCSPL). It was confirmed that, per BC Soccer Rules and Regulations, any club or organization currently not participating in the BCSPL in order to participate must obtain Canada Soccer's NYCL and approval from the BC Soccer Board of Directors. In order to support this process, the board discussed timelines to commence play for any new organizations joining and what age groups.

MOTION: To approve that if any clubs and organizations receive the NYCL and approval from the BC Soccer Board of Directors, their BCSPL participation would commence with female and male teams solely in the youngest age group and add one age group per year until a full complement of teams are populated into all age groups.

105/2019

It was clarified that the intent above motion is to confirm that any new clubs/organizations obtaining the NYCL and receiving approve from BC Soccer's Board of Director would:

- Operate one female and one male team in the youngest age group (U13) in the first year of participation in the BCSPL,
- Operate two female and two male team in the youngest age groups (U13 & U14) in the second year of participation in the BCSPL,
- Operate three female and three male team in the youngest age groups (U13, U14 & U15) in the second year of participation in the BCSPL,
- The above process would carry on until a full complement of teams in all age groups for both genders in the BCSPL are being operated by the club/organization.

CARRIED

MOTION: To approve that if any clubs and organizations receive the NYCL and approval from the BC Soccer Board of Directors, intake into the BCSPL would only occur in September.

106/2019

CARRIED

ACTION #11: Executive Director (or designate) to advise Canada Soccer Development Staff and ensure the above two motions are implemented as decisions from Canada Soccer are made in regarding to awarding the National Youth Club License.

- With the previous two motions approved, it was stated that the only thing that would be required by the BC Soccer Board of Directors as new clubs and organizations receive Canada Soccer's NYCL designation, is approval of the new license holder(s) to participate in the BCSPL.
- The Director of Soccer Development also advised the board of the concerns that have been raised to him (and the association) from some of the current BCSPL franchise clubs regarding the rule amendment that was proposed by a youth district member (and subsequently approved by the voting members at the November 2, 2019 BC Soccer AGM) changing the Season of Play and Registration Period for the BCSPL. The primary concern that has been expressed is related to the impact on timings for evaluation and selection of players. The board stated that the BC Soccer membership voted for and thus supported the change that was put forward.
- The Director of Soccer Development (Chris Cerroni) and the Committee Chair also spoke to the Advisory Group/Staff Liaison Report circulated prior to the meeting, which included the following update:
 - o CSA/BCSPL National Club License Meetings
 - o BCSPL and Club License activity
 - o Provincial Program activity

Regional Tier 3 Advisory Group (a sub group of the BCSPL Advisory Group)

The President and Executive Director provided a verbal update on the activity that has taken place over the last three months in this area, including the meeting that BC Soccer facilitated on August 21, 2019 and the move to reintroduce an RFP process based on the interest in the potential of a league at this level.

MOTION: To go into camera.

107/2019

CARRIED

MOTION: To come out of camera.

108/2019

CARRIED

ACTION #12: Executive Director (or designate) to continue push forward this initiative as outlined.

15. Competitions

Youth Competitions Committee

- The Committee Chair spoke to the Committee/Staff Liaison Report circulated prior to the meeting, which included the following update:
 - o 2020 Youth Regional Playdowns
 - Kootenay/Rockies: KEYSA hosts June 6th & 7th
 - Thompson Okanagan: Kamloops to host June 20th & 21st.
 - Northern Cup: Several have offered but hosts TBD. Dates TBD.
 - Coastal Cup: Host TBD. Finals: May 2nd & 3rd.
 - o Provincial A & B Cup Survey
 - Staff Circulated feedback survey to District Chairs & Administrators re: on the Provincial A & B Cup competitions with a deadline of December 5th to complete.
 - o Declaration Deadline
 - Confirming the deadline (December 1st) for teams to declare up to Premier Cup, or from B Cup to A Cup, has passed without any teams declaring.
- The Committee Chair also commented on the idea of a regional competition to support lower levels of play in the Interior, North and Kootenays, along with providing a high-level update on the round table discussion facilitated at on the Sunday after the AGM regarding Provincial Cup.

Adult Competitions Committee

- The Committee Chair spoke to the Committee/Staff Liaison Report circulated prior to the meeting, which included the following update:
 - o Dates for 2020 Adult Provincial Cup
 - Adult Provincial Cup Draw – April 9th
 - Preliminary Round – April 17th-19th
 - Round of 16 – April 24th-26th
 - Quarter Finals - May 1st-3rd
 - Semifinals – May 8th-10th
 - Catch-up Weekend – May 15th-17th
 - Finals – May 23rd and 24th
 - o Venue for 2020 Adult Provincial Cup Finals
 - Dates reserved at Burnaby Lake West and Swangard for the final Saturday and Sunday respectively. City of Burnaby has not provided agreement to sign as they are working on events that are coming up sooner.

16. Referee Development & Performance Committee

The Committee Chair spoke to the Committee/Staff Liaison Report circulated prior to the meeting, which included:

- Advising of the current referee registration numbers within the various classifications and broken down by gender.
- A summary of referee activity including the Adult League Integration Program, Candidates Program, Provincial referee Excellence Program (PREP), and Canada Soccer Instructor Clinic participation.

17. Awards & Scholarships Selection Committee

The Executive Director of behalf of the committee chair spoke to the Committee/Staff Liaison Report circulated prior to the meeting, which included advising BC Soccer nominations for Sport BC's Athlete of the Year Awards as follows:

- In Her Footsteps - Carly Shaw-MacLaren, who received the BC Soccer's Woman of Distinction Award
- Senior Male Athlete – Mark Talisuna, who received BC Soccer's Adult Player of the Year Award
- Official – Alain Ruch, who received BC Soccer's Werner Winsemann High Performance Referee of the Year

18. Women In Soccer Advisory Group

The advisory group vice chair spoke to the Committee/Staff Liaison Report circulated prior to the meeting, which included:

- A summary of the grant activity in this area, including that upcoming grant allocations and visits are scheduled for Campbell River and Bays United.
- Information on a resource manual currently being developed to further support the membership in providing guidance on how to implement female specific programming (i.e. coach education support when working with female players),
- Advising that to-date 206 female players have been selected during 2019 to participate within the BC Soccer Provincial Program.
- Advising that BC Soccer has increased the number of female coaches involved in the Program from 1 to 4 during the 2019 season.
- Advising that there is plans to host a 'C' License course for female candidates only, and
- Advising of the work that has been done in drafting an Equity Policy.

The chair also spoke to the advisory group's work on drafting a Gender Equity Policy.

19. Risk Management Committee

The Committee Chair spoke to the Committee/Staff Liaison Report circulated prior to the meeting, which included advising:

- As per BC Soccer's Criminal Record Check Internal Compliance Policy, Vulnerable Sector/Enhanced Police Information check information and templated letters were sent out November 7-12, 2019 to BC Soccer directors, BC Soccer staff, Learning Facilitators, Referee Assessors, Referee Instructors, and Judicial Panel Members with expired CRC's on file.

- Stating the number of individuals within the various areas that require CRC to ensure compliance with BC Soccer criminal record check requirements.

The Risk Management Committee Chair provided an update on the Safety in Soccer Assessment and circulated to the summary report received the day prior to the meeting.

MOTION: To go into camera. 109/2019

CARRIED

MOTION: To come out of camera. 110/2019

CARRIED

The Committee Chair stated that in his view the importance areas of focus for Risk Management moving forward must be the criminal record checks, further screening, education, and emergency action plan support.

20. Governance Committee

The committee vice chair and Executive Director spoke to the Committee/Staff Liaison Report circulated prior to the meeting, which included:

- Confirming that committee had reviewed the following Youth Inter-District League Renewals and Applications and approved pending minor amendments be made the league's rules and regulations:
 - o Cascadia Soccer League

MOTION: To approve and sanction the Cascadia Soccer League inter-district youth soccer league subject to amendments made in the respective league rules. 111/2019

CARRIED

ACTION #13: Executive Director (or designate) to ensure appropriate correspondence is sent to these organizations confirming league sanctioning from BC Soccer.

The committee vice chair spoke to the recent review and approval of proposed rule amendments as outlined below.

AMENDMENT #1

For the Governance Committee's consideration, it is proposed to remove Rule 19.b.i and 19.b.ii, per below.

RATIONALE

Housekeeping, for clarification.

Background

For the 2019 AGM, Burnaby District Youth Soccer Association proposed to remove “d) A player wishing to play Out-of-District will be granted a release from the district in which he/she resides, upon request and receipt of a completed District Release Application Form from that district’s registrar or designate.”

The amendment was carried so d) was removed; however, d) had the sub-rules of i) and ii) as they relate to the Application to Play Out of District Form. With no form in place, these rules no longer have context.

CURRENT

RULE 19 - YOUTH PLAYERS – ZONING

- b) Players participating in provincial and/or national programming will register with the Youth District where they reside via BC Soccer.
 - i) The receiving district upon acceptance of a player must also give written permission for acceptance of the player by completion of the District Release Application Form. Having received such authorization a player then qualifies for Rule 20.d).
 - ii) The Accepting Youth District must provide a copy of the validated Out-Of-District form(s) upon request of BC Soccer.

PROPOSED

RULE 19 - YOUTH PLAYERS – ZONING

- b) Players participating in provincial and/or national programming will register with the Youth District where they reside via BC Soccer.

MOTION: **To approve the amendments to Rule 19 as presented and circulate prior to the meeting.** **112/2019**

CARRIED

ACTION #14: **Executive Director (or designate) to update BC Soccer Rules and Regulations and circulate to the members within 14 days.**

AMENDMENT #2

For the Governance Committee’s consideration, it is proposed to amend BC Soccer’s Registration Policy Manual to BC Soccer Registration Manual throughout the Rules & Regulations of BC Soccer as follows:

RATIONALE

- To better reflect the purpose of the document
- Operational efficiency

Background

BC Soccer’s current Registration Policy Manual reiterates rules already in BC Soccer’s Rules & Regulations, or provides more information regarding the registration process (example: submission timelines). Any update would not change the requirement for Districts and Adult Leagues to register their players, which is the rule the manual was initially created to support. By removing the policy but keeping the reference to the manual in BC Soccer’s Rules & Regulations, the document can be updated as needed to better support the rule and/or provide clarification for membership and be circulated more efficiently.

(Reference - Current Registration Policy Manual provided following this proposed amendment)

CURRENT

RULE 4 - TEAM AFFILIATION

General

- k) Adult Leagues and Youth districts are required to complete and submit to BC Soccer all registration data and full registration fees as provided in the **Registration Policy Manual** of the Association.

RULE 5 - PLAYER REGISTRATION

General

- j) Subject to competition rules, a player whose team has completed its playing season, and who wishes to play for the same team or a different team in another league or competition, must be registered again as per the **Registration Policy Manual**.

Adult

Active Full Members

- y) Active (Full Member) Adult Leagues may obtain the Adult Player Registration Form from BC Soccer for distribution to registering players or collect the required information via an alternative format. Registrations shall be completely filled in and submitted to the League Registrar who will in turn record each registration and return the various portions of the form and/or electronic confirmation to the players and submit the registration data to BC Soccer as per the **Registration Policy Manual**. The cost of the registration is determined and circulated by BC Soccer to the membership prior to March 15th annually, in advance of the forthcoming season. Payment for all registration is due as per the **Registration Policy Manual** and current fee schedule.

Associate Members

- z)
 - iii) Associate Member Adult Leagues in this category may obtain the Adult Player Registration Form from BC Soccer for distribution to registering players or collect the required information via an alternative format. Registrations shall be completely filled in and submitted to the League Registrar who will in turn record each registration and return the various portions of the form and/or electronic confirmation to the players and submit the registration data to BC Soccer as per the **Registration Policy Manual**. The cost of the registration is determined and circulated by BC Soccer to the membership prior to March 15th annually, in advance of the forthcoming season. Appropriate payment for all registration is due as per the **Registration Policy Manual** and current fee schedule.

RULE 23 - RULES FOR THE OPERATION OF THE BC SOCCER HIGH PERFORMANCE LEAGUES

Adult

- k) Adult Players of a BC Soccer High Performance League will submit registration to the League Registrar who will in turn record each registration and submit the registration data to BC Soccer as per the **Registration Policy Manual**.

PROPOSED

RULE 4 - TEAM AFFILIATION

General

- k) Adult Leagues and Youth districts are required to complete and submit to BC Soccer all registration data and full registration fees as provided in the **Registration Manual** of the Association.

RULE 5 - PLAYER REGISTRATION

General

- j) Subject to competition rules, a player whose team has completed its playing season, and who wishes to play for the same team or a different team in another league or competition, must be registered again as per the **Registration Manual**.

Adult

Active Full Members

- y) Active (Full Member) Adult Leagues may obtain the Adult Player Registration Form from BC Soccer for distribution to registering players or collect the required information via an alternative format. Registrations shall be completely filled in and submitted to the League Registrar who will in turn record each registration and return the various portions of the form and/or electronic confirmation to the players and submit the registration data to BC Soccer as per the **Registration Manual**. The cost of the registration is determined and circulated by BC Soccer to the membership prior to March 15th annually, in advance of the forthcoming season. Payment for all registration is due as per the **Registration Manual** and current fee schedule.

Associate Members

- z)
 - iii) Associate Member Adult Leagues in this category may obtain the Adult Player Registration Form from BC Soccer for distribution to registering players or collect the required information via an alternative format. Registrations shall be completely filled in and submitted to the League Registrar who will in turn record each registration and return the various portions of the form and/or electronic confirmation to the players and submit the registration data to BC Soccer as per the **Registration Manual**. The cost of the registration is determined and circulated by BC Soccer to the membership prior to March 15th annually, in advance of the forthcoming season. Appropriate payment for all registration is due as per the **Registration Manual** and current fee schedule.

RULE 23 - RULES FOR THE OPERATION OF THE BC SOCCER HIGH PERFORMANCE LEAGUES

Adult

- k) Adult Players of a BC Soccer High Performance League will submit registration to the League Registrar who will in turn record each registration and submit the registration data to BC Soccer as per the **Registration Manual**.

MOTION: To approve the amendments to Rule 4, 5, and 23 as presented and circulate prior to the meeting. 113/2019

CARRIED

ACTION #15: Executive Director (or designate) to update BC Soccer Rules and Regulations and circulate to the members within 14 days.

21. Hall of Fame Advisory Group

The update for this item was addressed within the Executive Directors Report/presentation and a video was shared highlighting recent activity in this area.

22. Nominations Committee

No update was provided as there has been no activity in this area since the November 2, 2019 Annual General Meeting. However, the President confirmed that the Nominations Chair for the following year would be BC Soccer past President and Life Member, Roger Barnes.

23. Board Regional Liaison Updates

The board members provided various updates on the activity and discussions within the different member organizations, including:

- Attending AGMs for Central Okanagan Youth SA and Prince George Youth SA, along with other meetings (Okanagan Mission Soccer Club and Mountain United's Awards Event). Special thanks were noted for the work Lori D'Andrea, Director of Community Development provided to the board members attending meeting specifically the presentation/information developed.
- Discussions regarding Provincial Cup play specifically related to Under 21 and the positioning of the league play in this area.

24. Any Other Business / New Business

The board of director who is also a member of Canada Soccer's Competitions Committee provided an update on their recent meeting with the most substantive update being that moving forward the final game (gold medal match) if tied would go straight to penalty shots and not have extra (over) time.

25. Next Meetings (subject to change)

- February 1, 2020
- March 28, 2020
- May 9, 2020
- June 27, 2019
- September 12, 2020
- October 6, 2020 (conference call; review/approve audited financial statements)
- November 6, 2020 (evening pre-AGM)
- November 7, 2020 – AGM

26. Adjournment

- 3:00 pm

ACTION SUMMARY:

#	Who?	What?
1	Executive Director (or delegate)	Executive Director to provide to the President and Vice President Finance by December 15, 2019 a copy of the final Canada Soccer Business and BC Soccer Representation Agreement for review and to sign the agreement by December 20, 2019 if no concerns arise.
2	Executive Director (or delegate)	Executive Director (or designate) to ensure appropriate correspondence has been sent to the member organizations.
3	President	President to discuss with each board member to determine their individual areas of interest to support the strategic oversight of the association and determine chair appointments.
4	Executive Director (or delegate)	Executive Director to coordinate with staff colleagues on allocating Committee staff liaisons.
5	Executive Director	Executive Director to review and adjust accordingly the Committee & Advisory Groups Structure, Composition & Terms document and to provide to the President.
6	President	President to work with the Executive Director to provide to the board what the role of the Regional Liaison is and what the expectations are.
7	Strategic Planning Work Group Lead & All Board of Directors	Strategic Planning Work Group Lead to continue to action accordingly and for all Board of Directors to review all information that is provided leading up to the February 1, 2020 session on this topic.
8	Executive Director (or delegate)	Executive Director (or designate) to ensure appropriate correspondence has been sent confirming renewal of membership with BC Soccer.
9	Executive Director (or delegate)	Executive Director (or designate) to ensure appropriate correspondence is sent to these organizations confirming associate membership with BC Soccer.
10	Executive Director	Executive Director to ensure provide to the board of directors wording to the above effect to support them in their discussion with members should they be asked.
11	Executive Director (or delegate)	Executive Director (or designate) to advise Canada Soccer Development Staff and ensure the above two motions are implemented as decisions from Canada Soccer are made in regarding to awarding the National Youth Club License.
12	Executive Director (or delegate)	Executive Director (or designate) to continue push forward this is initiative as outlined.
13	Executive Director (or delegate)	Executive Director (or designate) to ensure appropriate correspondence is sent to these organizations confirming league sanctioning from BC Soccer.
14	Executive Director (or delegate)	Executive Director (or designate) to update BC Soccer Rules and Regulations and circulate to the members within 14 days.
15	Executive Director (or delegate)	Executive Director (or designate) to update BC Soccer Rules and Regulations and circulate to the members within 14 days.

