



MEETING MINUTES

BC SOCCER BOARD OF DIRECTORS MEETING

Saturday April 21, 2018 9:00am

BC Soccer Offices
250 – 3410 Lougheed Highway, Vancouver BC V5M 2A4

1. Call to Order/Roll Call 9:00am

Present: Kjeld Brodsgaard (Chair), Aiman El-Ramly, Leanna Napolitano, Don Moslin, Rob Brown, Don Dancey (Conference Call 10:25am to 11:15am), Ralph Luongo, John Charlton, Justus Mirembe, Carlos Grosso, Rob Lennox, Chris Appleby, Garry Sangha, and Jason Elligott (Executive Director).

Regrets: Ed Kennedy

2. Consent Agenda

Approved including previous Board meeting minutes and committee meeting minutes.

MOTION: To approve the minutes of the March 3, 2018 Board meeting and committee meeting minutes (by consent) 23/2018

CARRIED

3. Business Arising from Minutes

December 9, 2017 Meeting Action outstanding

ACTION #7: Women In Soccer Chair to provide a post event report regarding the attendance at the recent coaching conference in Calgary.

Note: these minutes reflect the order of the agenda, however not necessarily the order that each topic was discuss at the meeting.

4. Executive Director update / President's Comments

The President provided a verbal update which included:

- Advising of Peter Price appreciation for receiving the Sport BC Soccer President's Award for 2018.

- Reconfirming that Aiman El-Ramly, Rob Brown, and Carlos Grosso will be joining him and Jason Elligott as the BC Soccer delegates for Canada Soccer's May Annual Meeting of the Members.
- Advising of various member annual general meetings and encouraging board members to attend.
- Advising of Adult Provincial Championship matches and encouraging board members to attend.

MOTION: To confirm the e-mail vote on providing a one-time \$10,000 donation to Kid Sport.

24/2018

CARRIED

ACTION#1: Executive Director (or designate) to inform Kid Sport BC.

MOTION: To support Tony Waiters for the Hall of Fame.

25/2018

CARRIED

ACTION#2: Executive Director (or designate) to draft/support Tony Waiters Hall of Fame nomination.

The Executive Director provided a verbal summary of the March 2018 Executive Director Report (circulated prior to meeting) comprised of a high-level summary across all association activities which included:

- Human Resources Summary, including:
 - o Providing an update on the staff professional development opportunities BC Soccer have provided in support of specific staff members over the last month.
 - o Providing an updated staff organization chart reflecting a few staff title changes.
- Operations Summary:
 - o Updates on various activities, budget timelines and development, Coaching Learning Facilitator support program, Coaching Courses delivered, Referee Clinics delivered, Player Development Programming (BCSPL Club License update), Competitions update, Special General Meeting outcome/Society Act transition update, Club Charter Program, Grants Program, Communication update and facility development update.
 - o Updates on Canada Soccer initiatives being
 - Club Licensing
 - Skills License
 - Coaching Certification
 - Canada Soccer (FIFA) Connect Database / Registration System
 - o Recent successes / areas of challenge.
 - o Areas of focus for the next 3 months.

The Executive Director spoke to the final 2017-18 Fiscal Year Operations Plan (Internal) report which was circulated prior to the meeting.

The Executive Director presented the 2018-19 Operations Plan (circulated prior to the meeting) including advising the linkage to individual staff development plans and the overarching strategic plan.

MOTION: To approve the 2018-19 Operations Plan as presented.

26/2018

CARRIED

ACTION #3: Executive Director to action the 2018-19 Operations Plan.

The Executive Director also provided information on the player registration numbers as it related to the out of district rule.

5. Facility Development Committee

The Facility Development Committee Chair provided a verbal update advising of positive talks with one municipality.

The Executive Director reminded the board of the board's \$1,000,000 building/facility restriction was motioned at the March 30, 2016 board meeting, which assists with the association's Gaming Application and must be used within 5 years in order to not negatively impact the application moving forward.

6. Finance Committee

The VP Finance spoke to the Committee/Staff Liaison Report, January and February's financial statements, and the player registration update (all circulated prior to the meeting). Overall, it was noted that the association is in a good financial position.

The updated change in yearend membership memo was circulated.

MOTION: As per bylaw part 12.1, to approve amending the association's yearend from March 31 to July 31 commencing in 2019.

27/2018

CARRIED

ACTION#4: Executive Director (or designate) to circulate the fiscal year end change memo to the membership within the next 14 days.

The VP Finance spoke to the Finance Committee approved 2019 four-month (April 2019 to July 2019) transaction budget (stub budget), along with the 2019-20 12-month (August 2019 to July 2020) new fiscal 2019-20 budget which was circulated prior to the meeting.

MOTION: To approve the 2019 transition four-month budget and the 2019-2020 12-month new fiscal year budget as presented and for VP Finance to work with staff to circulate to membership in accordance with the bylaws for the 2018 AGM.

28/2018

CARRIED

ACTION#5: Executive Director (or designate) to coordinate circulation of 2019 transition four-month budget and the 2019-2020 12-month new fiscal year budget and fee schedule to the membership in accordance with the bylaws for the 2018 AGM.

MOTION: To approve finance personnel to invest up to \$2 million in short-term investments in accordance with the investment policy for up to 18 months.

29/2018

CARRIED

ACTION#6: Executive Director (or designate) to commence discussions with TD on options and action accordingly.

The VP Finance specifically discussed and requested direction from the board on if there is a desire to explore investment options outside of the association financial institution. The discussion and consensus of the board was to keep solely to the current financial institution.

7. Nominations

The board was reminded of the following positions/directors that are up for election at the 2018 AGM:

- President (Kjeld Brodsgaard)
- Vice President, Finance (Chris Appleby)
- Vice President, Youth (Rob Lennox)
- 4 Directors (Carlos Grosso, Don Dancey, Ed Kennedy, and Garry Sanga)

The board was advised that the 2018 BC Soccer Candidates for the Board of Directors package was circulated on April 11, 2018 to the membership.

8. Player and Coach Development

High Performance Soccer Development Committee

- The committee chair spoke to the Committee/Staff Liaison Report circulated prior to the meeting, which included the following update:
 - Provincial Program
 - U13/14 (2005/04 Born) Male and Female Groups participated in Vancouver Whitecaps Academy Combine from March 11-16, 2018 in Richmond. Played against other Provincial Associations with WFC MLS Territory. Details Included:
 - 60 players picked (20 per team)
 - 10 players were selected for the Match of Distinction vs WFC Residency/GE REX
 - In total 25 BC Players in Match of Distinction (BC Soccer/WFC Players)
 - Groups were BC Soccer Staff Lead but had 5 Support Staff Coaches from BC SPL Clubs
 - BC SPL Club License
 - Technical Resources for the BC SPL Club License shared with clubs and posted publicly

- Completed Technical Resource Club Workshops/Support meetings
- Commenced BCSPL Club Observation (Feb-July)

The committee chair and the Executive Director updated the board regarding the status of transitioning the BCSPL league operation into BC Soccer as a program in preparation for further changes coming down from Canada Soccer. The board was reminded of the timelines that the association is working towards. 2018 will be the transition year/season with the operation coming under BC Soccer for the 2019 year/season. The BCSPL Transition Plan and updated Governance Structure was circulated prior to the meeting and spoken to on the day.

MOTION: To approve the BCSPL Transition Plan and updated Governance Structure as presented.

30/2018

CARRIED

ACTION#7: Executive Director (or designate) to action the BCSPL Transition Plan.

Grassroots Soccer Development Committee

- The committee chair spoke to the Committee/Staff Liaison Report circulated prior to the meeting, which included the following update:
 - Grants
 - 45 Clubs have applied for Grants to date with 13 Grants having been accepted and provided to clubs supporting 3 Female initiatives, 4 Disability Programs, 4 Non-Traditional Program, and 2 Under Represented Groups.
 - Festivals
 - Futsal Festivals completed in the Kootenays
 - 5 Course / Festivals Booked for April & May (Northern BC & Interior)
 - Goalkeeping Workshop booked for May in Bulkley Valley
 - Club Charter – Standard One Update
 - Seven new Clubs announced as Standard One:
 - Fusion FC, Central City Breakers, Surrey Youth FC, West Vancouver Soccer Club, Langley FC, North Vancouver FC, and BC Tigers FC.
 - 15 Standard One Clubs in total
 - 6 Clubs within the review process
 - 65 Club opted into Program (Includes 15 Standard One Clubs)
- The committee chair provided an update on the work being done on the player retention survey.

ACTION#8: Executive Director (or designate) to circulate the one-page document to the graduating youth players regarding adult soccer.

9. Competitions

Youth Competitions Committee

- The Committee Chair spoke to the Committee/Staff Liaison Report circulated prior to the meeting, which included the following:
 - o Regional Play Downs
 - A notice was sent to participating teams April 11th, 2018 to have a moment of silence to honour those lost in the Humboldt bus tragedy at the upcoming weekend games.
 - o Provincial Cup
 - 1st half of LOC grants were sent out
 - Youth Districts were reminded of new Accommodations Rule at the Youth Forum held on April 5th.
 - Attendees were reminded that BC Soccer is accepting hosting bids for 2020.
 - BC Soccer staff still exploring options for possible switch in our online competitions reporting platform. Holding meetings and demos with 3rd party sites.

National Club Championship Fines

MOTION: To go into camera. **31/2018**

CARRIED

MOTION: To come out of camera. **32/2018**

CARRIED

MOTION: For BC Soccer to cover the Canada Soccer fines for all BC based teams attending the 2017 Club National Championships. **33/2018**

NO SECONDER

MOTION: BC Soccer to write to Canada Soccer to request fines associated with Club National Championships be review, after the 2017 Club National Championships item is addressed. **34/2018**

DEFEATED

MOTION: BC Soccer to write to Canada Soccer to request fines associated with Club National Championships be reviewed. **35/2018**

CARRIED

ACTION#9: Executive Director (or designate) to draft letter and provide to Canada Soccer by July 31, 2018.

MOTION: For BC Soccer to cover the Canada Soccer fines for all BC based teams attending the 2017 Club National Championships.

36/2018

DEFEATED

Adult Competitions Committee

- The committee chair provided a verbal update which included the following reminders:
 - o BC Soccer has been officially awarded the hosting rights for the 2018 Western Men's Masters and Women's Masters Regional Championships.
 - o BC Soccer has confirmed our hosting venues for the 2018 Adult Provincial Cup finals:
 - Saturday May 12, 2018 – Men's B Cup, Masters A & B Cups, Women's B Cup, Women's Classics Cup, Men's Under 21 Cup at Burnaby Lake West.
 - Sunday May 13, 2018 – Men's and Women's A Cups at Swanguard stadium

10. Membership Committee

The committee chair spoke to the Committee/Staff Liaison Report circulated prior to the meeting, which included:

- Advising that 2 associate membership applications have been received and approved by the membership committee, being:
 - o Phoenix FC (Non-Profit)
 - o Home Park Soccer Club (For-Profit)

MOTION: To approve the associate membership applications as circulated prior to the meeting and as presented.

37/2018

CARRIED (1 abstention)

ACTION #10: Executive Director (or designate) to send appropriate correspondence confirming renewal of membership with BC Soccer.

11. Regional Tier 3

The committee chair advised that there has been no further progress on this project.

12. Awards and Scholarships

The committee chair spoke to the Committee/Staff Liaison Report circulated prior to the meeting, which included advising that:

- BC Soccer received 55 scholarship applications for 2018.
- A NEW Scholarship for 2018 sponsored by North Shore Youth Soccer Association in John Barrett's memory valued at \$500.

- 2 NEW Scholarships for 2018 sponsored by Red Card Legacy Foundation valued at \$500 each.
- There have been 30 nominations for BC Soccer 2018 Awards.

The board also discussed if it was worth exploring not having the scholarship recipients and their parents attend the luncheon, especially with the coming change of date for the AGM. The committee was tasked to discuss this at a future meeting and bring back a recommendation to the Board.

ACTION #11: Executive Director (or designate) to review various options on this item.

13. Women In Soccer Working Group

The committee chair spoke to the Committee/Staff Liaison Report circulated prior to the meeting, which included the following update:

The Women in Soccer committee helped support six female specific initiatives across organizations in the province this year.

1. Upper Island Soccer Association October 2017
Vancouver Island Riptide brought in a former National team player (Erin McNulty) to lead Goalkeeping sessions for their players. On the same weekend they also held an information night on the post- secondary education and scholarship process.
2. Prospect Lake Soccer Club October 2017
Prospect Lake held a 'female soccer day' which consisted of an Active Start coaching course, goalkeeping clinics, and player sessions facilitated by the University of Victoria Vikes Women's Soccer Team and Vancouver Island Wave players. The day also featured a special appearance by Ashley Cathro (current Women's National team player).
3. Cliff Avenue United Football Club October 2017 – April 2018
'Soccer Sisters' Female Mentorship Program. Cliff Ave has been holding workshops throughout the season pairing their older players with younger ones and involving them in leadership activities.
4. Vancouver United FC January 2018
Vancouver United hosted a workshop for their female coaches which consisted of an overview of BC Soccer/the coaching pathway/coaching mandate, club resources, and a presentation on a young coach's journey. The workshop also included discussion and networking on various coaching topics.
5. Bays United FC January - March 2018
Bays United hosted a three month long 'She Shoots, She Scores' program for girls. The program was designed to gain skills, build confidence, and create camaraderie among other female players with each week focusing on a different theme. The program was led by female technical staff.
6. Lower Island Soccer Association March 2018
LISA hosted a female specific Soccer For Life course. Female Grant Participation Numbers:

BC Soccer Conference – Women in Soccer Networking

The Women in Soccer Committee hosted a networking component at the BC Soccer Conference in December 2017. The session began with an introduction of the committee and purpose, and then

offered conference attendees the opportunity to chat about the various barriers and solutions specific to women in the sport.

Women in Soccer Online Female Network

A Women in Soccer Facebook page was created to offer anyone involved in the sport the opportunity to connect and share ideas and articles on barriers and solutions in the sport. The online page also serves as an area where people can share information on ideas or events that their organizations are hosting.

International Women's Day Event

BC Soccer helped support and sponsor an event held on March 8, 2017 to celebrate women in sport. The event offered attendees the opportunity to listen to and ask questions to several leading females in the sport (including BC Soccer's Michelle Pye), and then led into a workshop on female mentorship.

Female participating statistics were also provided as part of the report which were verbally spoken to at the meeting.

14. Risk Management

A Risk Management Committee Member on behalf of the chair provided a verbal update, which included:

- Providing a status of the various groups required to complete criminal record checks for BC Soccer directly. All BC Soccer directors and every volunteer or employee of BC Soccer has completed their CRCs.
- Advising of the concern and inability of MyBackCheck.com from completing a vulnerable section criminal record check.

MOTION: To remove MyBackCheck.com as an option to complete a BC Soccer Criminal Record/Vulnerable Sector Check. 38/2018

CARRIED

ACTION #12: Executive Director (or designate) to amend BC Soccer's Criminal Record Check Policy and circulate to the members within the next 14 days.

The Committee also circulated prior to the meeting three articles, being:

- A Fateful Blow (March 18, 2018)
- Concussion laws passed in Ontario to protect youth athletes (March 6, 2018)
- Coaches, players, volunteers increasingly targeted in sports lawsuits: expert (January 22, 2018)

15. Governance Committee

The Governance Committee Chair provided a verbal update which advising that there may be some larger changes coming forward regarding bylaw and rule amendments.

MOTION: To go into camera.

39/2018

CARRIED

MOTION: To come out of camera.

40/2018

CARRIED

ACTION #13: Aiman El-Ramly, Garry Sangha, and Justus Mirembe to work with staff and prepare a recommendation with any required rule and/or bylaw amendments to improve the structure specifically regarding associate member academies.

16. Referees Committee

The committee chair spoke to the Committee/Staff Liaison Report circulated prior to the meeting, which included advising:

- Of the current registered referee numbers.
- Of various Grassroots Programming activity that has taken place across the province which included workshop delivery, appointments of Head Referees, educational session delivery and administrative updates to forms and internal processes.

17. Judicial

The Judicial Committee Chair provided a verbal update, which included advising of the status of various appeals and discipline cases currently being reviewed/heard.

18. Hall of Fame

The Hall of Fame Committee Chair spoke to the Committee/Staff Liaison Report circulated prior to the meeting, which included advising that within the next couple months the 'Wall of Fame' within BC Soccer's office should be up.

19. Board Regional Liaison Updates

The Upper Island Regional Liaison provided a verbal report which included advising that:

- April 28-29 is the Island Invitation and May 5-6 is their mini World Cup

The Vancouver and Richmond Regional Liaisons advised that they would each be attending the VYSA and the RSA AGMs.

The Lower Island Regional Liaison provided a verbal report which included advising that:

- April 28-29 is the Island Invitation
- The LISA AGM is May 15

20. Any Other Business / New Business

None

21. Next Meetings

- May 8 – evening conference call to approve bylaw and rule amendments (may change depending on required timings)
- May 15 – evening conference call to approved 2017-18 Audited Financial Statements (may change depending on required timings)
- June 8 – evening prior to AGM

22. Adjournment

- 1:55pm

ACTION SUMMARY:

#	Who?	What?
1	Executive Director (or delegate)	Executive Director (or designate) to inform Sport BC.
2	Executive Director (or delegate)	Executive Director (or designate) to draft/support Tony Waiters Hall of Fame nomination.
3	Executive Director (or delegate)	Executive Director to action the 2018-19 Operations Plan.
4	Executive Director (or delegate)	Executive Director (or designate) to circulate the fiscal year end change memo to the membership within the next 14 days.
5	Executive Director (or delegate)	Executive Director (or designate) to coordinate circulation of 2019 transition four-month budget and the 2019-2020 12-month new fiscal year budget and fee schedule to the membership in accordance with the bylaws for the 2018 AGM.
6	Executive Director (or delegate)	Executive Director (or designate) to commence discussions with TD on options and action accordingly.
7	Executive Director (or delegate)	Executive Director (or designate) to action the BCSPL Transition Plan.
8	Executive Director (or delegate)	Executive Director (or designate) to circulate the one-page document to the graduating youth players regarding adult soccer.
9	Executive Director (or delegate)	Executive Director (or designate) to draft letter and provide to Canada Soccer by July 31, 2018.
10	Executive Director (or delegate)	Executive Director (or designate) to send appropriate correspondence confirming renewal of membership with BC Soccer.
11	Executive Director (or delegate)	Executive Director (or designate) to review various options on this item.
12	Executive Director (or delegate)	Executive Director (or designate) to amend BC Soccer's Criminal Record Check Policy and circulate to the members within the next 14 days.
13	Aiman El-Ramly, Garry Sangha, and Justus Mirembe	Aiman El-Ramly, Garry Sangha, and Justus Mirembe to work with staff and prepare a recommendation with any required rule and/or bylaw amendments to improve the structure specifically regarding associate member academies.

Approved by:

_____	_____	_____
Name (please print)	Signature	Date

_____	_____	_____
Name (please print)	Signature	Date

*Approved at the following BC Soccer Board Meeting; signed copy in BC Soccer office.