



MEETING MINUTES

BC SOCCER BOARD OF DIRECTORS MEETING

Saturday February 25, 2017 9:00am

BC Soccer Offices
250 – 3410 Lougheed Highway, Vancouver BC V5M 2A4

1. Call to Order/Roll Call 9:00am

Present: Kjeld Brodsgaard (Chair), Chuck Bennett, Chris Appleby (Conference call 9am – 10:55am), Aiman El-Ramly, Rob Lennox, Rob Brown, Don Moslin, Ed Kennedy (conference call), Ron Brar (9am – 1pm), John Reed, Don Dancey (9am-12:45pm), Carlos Grosso, Leanna Napolitano and Jason Elligott (Executive Director).

Regrets: Shannon Foster

2. Consent Agenda

Approved including previous Board meeting minutes and committee meeting minutes.

MOTION: To approve the minutes of the January 14, 2017 Board meeting and committee meeting minutes (by consent) 8/2017

CARRIED

3. Business Arising from Minutes

None

Note: these minutes reflect the order of the agenda, however not necessarily the order that each topic was discussed in at the meeting.

4. Executive Director update / President's Comments

The President provided a verbal report and update which included the following:

- A brief update on the President and Executive Director's attendance and participation at ViaSport's Sportscape workshop.
- An update on the recent Canada Soccer Member Forum discussion.
- Confirmation of the date and location of Canada Soccer's annual meeting of the members and the 5 directors who will be attending.
- Advising that past President, Roger Barnes has agreed to assist BC Soccer with reviewing historical information and creating appropriate archives.

- Thanking the board members for their contribution and time they individually contribute to soccer in BC.

The Executive Director provided a verbal summary of the February 2017 Executive Director Report (circulated prior to meeting) which included:

- Summary of high level activity since the last board meeting (January 14, 2017).
 - o Human Resources Summary, including:
 - Advising of Nicole Laird joined the association on February 1, 2017 in the role of Members Services Administrator.
 - Advising of the two recent staff recognition ‘awards’ provided for Chris Cerroni and Luca Dalla Pace.
 - Updates on support staff professional development.
 - Areas of focus for the next 6 months.
 - Recent successes / areas of challenge.
 - o Operations Summary:
 - Updates on various activity, including Regional Tier 3, Club Charter, Referee Grassroots delivery, government meetings/grant information, Canada Soccer information and Sport BC Special AGM.
 - Areas of focus for the next 6 months.

The Executive Director spoke to the slightly amended Policy for Metro Select League Programming that was circulated prior to the meeting.

MOTION: To approve the updated Policy for Metro Select League Programming as presented and circulated prior to the meeting. 9/2017

CARRIED

ACTION#1: Executive Director (or designate) to circulate to the membership within 14 days of the meeting.

5. Finance Committee

The VP Finance spoke to the Committee/Staff Liaison Report, the December 2016 Financial Statement, the updated Forecast to year-end (projecting slightly higher than anticipated from January’s meeting) and the player registration comparison reports (all circulated prior to the meeting). Overall, it was noted that the association is in a good financial position. However, with the trend in player registration numbers declining as presented in the Proposed Revised 2017-18 Revision Budget, circulated prior to the meeting, the association must ensure that appropriate decisions and actions are in place to adjust operations to continue to provide the desired services and programs with potentially less financial resource.

Considering the projection to year-end, the VP Finance advised of the Finance Committee’s approved recommendation to provide a one-time donation of \$10,000 to KidSport BC.

MOTION: To approve the Finance Committee’s recommendation of providing a \$10,000 one-time donation to Kidsport, prior to March 31, 2017. 10/2017

CARRIED

ACTION#2: Executive Director (or designate) to action the additional spend approval.

MOTION: To accept the revised 2017/18 budget as presented. 11/2017

CARRIED

The VP Finance shared timings regarding 2018-19 budget creation reminding Committee Chairs of the importance of complying with the schedule.

ACTION#3: Director of Finance to send communication to committee chairs and staff liaison to remind all of appropriate timings/deadlines.

MOTION: Approve the Finance Committee's recommendation to renew the partnership/services agreements with Clarkes Recognition and UniGlobe travel. 12/2017

CARRIED

ACTION#4: Executive Director (or designate) to finalize agreements.

6. Strategic Plan Update

The 2016-17 Strategic Planning Committee Chair and Executive Director spoke to the Strategic Plan Update circulated prior to the meeting. This reported stated that of the 40 Strategic Objectives, the association is in a very good position with the following:

- 10 are annually recurring and delivered for 2016-17
- 5 are delivered in full
- 20 are progressing as planned however not yet delivered
- 5 have had limited progress

It was agreed that some of the objectives may require revising based on current landscape and 2017-18 and potential 2018-19 budgets. It was agreed to be reviewed a future meeting.

MOTION: To provide \$9,000 of the 2017-18 budget to run a 2017 Adult Provincial Futsal Championship. 13/2017

The members had a lengthy discussion which included;

- a historical perspective of futsal in BC
- the extent to which it is played in BC
- whether adult (and provincials) is the appropriate starting point if BC Soccer wants to foster the grow of futsal
- expectations place upon the association by Canada Soccer

WITHDRAWN

7. Regional Tier 3

The Regional Tier 3 Committee Chair spoke to the Committee/Staff Liaison Report circulated prior to the meeting, which included the following update:

- Advising that the RT3 League “Operations Manual and Technical Standards, Information Package” and Franchise Holder online pre-application has been announced via the BC Soccer website and there are currently four parties that have expressed interest.

8. Awards and Scholarships

The Awards and Scholarships Committee Chair spoke to the Committee/Staff Liaison Report circulated prior to the meeting, which included the following update:

- o Advising that scholarship funds for 2016-17 redeemed to date: 12
- o Currently scholarship and award nominations are being received.

It was confirmed that the family of Joe Ciresi, longtime member of the soccer referee community and active referee instructor and assessor who very recently passed away, has established a BC Soccer scholarship to honour and recognize him. The first year of this scholarship will be this year.

9. Diversity / Cultural Working Group

The Executive Director on behalf of the chair spoke to the Committee/Staff Liaison Report circulated prior to the meeting, which included an update in relation to the objective of engaging with partners to promote the game of soccer to under-represented groups, the DWG committee will work to:

- Provide input for criteria for Standard 2 of the Club Charter Program that will promote diversity and cultural groups at the club level
- Identify items that could be done at the provincial level including:
 - o Offering coaching/refereeing courses with associate member partners & regions
 - o Research partnering with Immigrant Services Society of BC and possibility of holding a festival for new immigrants
 - o Initiate relationship with parasport/soccer

The Executive Director also spoke:

- to the autism-focused festival that BC Soccer has partnered with the Canucks Autism Network, Surrey United and Surrey Tourism to facilitate in April 2017. The information and open registration for this coach education program has been posted on the BC Soccer website and shared via the various media channels and outlets.
- to the grassroots festival/coaching clinic on scheduled in Haida Gwaii for March 25. The general informational workshop content is being worked on based on the request of Haida Gwaii Youth Soccer.
- to the work being by this working group on developing a Diversity Policy (Good Practice Guide) for BC Soccer.

10. Risk Management

The Risk Management Committee Chair spoke to the Committee/Staff Liaison Report circulated prior to the meeting, which included the status of the various groups required to complete criminal record checks for BC Soccer directly.

The chair also spoke to the requested rule amendment for BC Soccer level criminal record checks being amended from 12 to 36 months, which is currently being reviewed by governance.

11. Governance Committee

The committee chair spoke to the Committee/Staff Liaison Report circulated prior to the meeting, which included the following update:

- Proposed rule amendments
- New league applications requiring sanctioning

MOTION: To approved the Cascadia Spring League Rules and Regulations as presented and circulated prior to the meeting. 14/2017

CARRIED

ACTION#5: Executive Director (or designate) to send appropriate correspondence confirming membership with BC Soccer.

The Chair discussed the proposed Rule Amendment to BC Soccer's Rules & Regulations RULE 19 – GENERAL MANAGEMENT RULES

Current wording

a) The competitions of BC Soccer take precedence over all other competitions except games under the direct control of the Canadian Soccer Association.

Proposed amendment

a) All competitions leading to qualification for BC Soccer regional and provincial cup competitions take precedence over all other competitions except games under the direct control of the Canadian Soccer Association

Rationale for amendment

To clarify that district and regional play-downs leading to regional championships and provincial cup take precedence overall other games (i.e.: league cup, league play, tournament, and exhibition games)

Given the severe weather this year most district and regional cup play is behind schedule as well most leagues are well behind due to field closures

MOTION: To approve the amendment to Rule 19.a. as presented and circulated prior to the meeting. 15/2017

CARRIED

ACTION#6: Executive Director (or designate) to advise the membership within 14 days of the meeting.

The Chair discussed the proposed Rule Amendment to BC Soccer's Rules & Regulations RULE 25 – ADULT CUP COMPETITIONS

Current wording

h) No player shall be allowed to play for more than one team in any one cup competition. No team shall be allowed to enter more than one provincial cup competition.

Proposed wording

h) No player shall be allowed to play for more than one team in any one provincial cup competition. No team shall be allowed to enter more than one provincial cup competition.

Rationale for amendment

To provide clarification for provincial cup competition

MOTION: To approve the amendment to Rule 25.h. as presented and circulated prior to the meeting. 16/2017

CARRIED

ACTION#7: Executive Director (or designate) to advise the membership within 14 days of the meeting.

The chair raised the question regarding if a person upon acceptance to serve on a Youth District or Adult League board should be required to resign from any employed or board position within a club. The members' discussion this at length and it was stated by the Society Act Transition Working Group Chair, that this is already being proposed within the draft of the new BC Soccer Bylaws, which would require an individual within this position is resign their position with 180 days.

The chair also provided and update on the Risk Management Committee's request to amend timing of the criminal record check requirement and will provide that update back to the committee for consideration.

The chair further advised on a few items that are impacting the youth soccer community, including:

- The potential merger of youth leagues within the lower mainland
- BC Soccer's support to provide an update draft of the MSL Rules and Regulations which has been well received to date
- The Youth District Chairs/Forum Meeting is scheduled for March 16, 2017
- Various concerns that have been raised regarding assurance the required sanctioning occurs for inter district leagues

12. Competitions and Events

Youth Competitions Committee

- The Committee Chair spoke to the Committee/Staff Liaison Report circulated prior to the meeting, which included the following update:
 - o Hosting Bid packages have been sent to Districts and Clubs for 2018. Bids due back to BC Soccer by March 31

- Youth Competitions Memo sent out to all members with key dates, deadlines and forms for 2017.
- BC Soccer hosted all 2017 LOC's for the annual Provincial Cup hosting workshop on January 29, 2017
- BC Soccer hosted Conference calls with the Northern BC Region and one with the Columbia Kootenays region. This call was to discuss and finalize the 2017 Interior Play Downs Rules and Regulations, and improvements to the play downs format.
 - Northern BC is requesting BC Soccer consider allowing "Regional Select teams" to form for Provincial Cup in age groups where no single district can enter a team. Youth Competitions Committee to discuss February 15.
- The Chair verbally advised:
 - The B Cup draw has been held and the A Cup draw following in early March (date TBD).
 - The Coastal Cup finals will be held in Aldergrove (reminder) and a request for any board members to attend
 - Directors have received their 2017 Provincial Championships assignments and the Nationals assignments will be completed over the next few months.

Adult Competitions Committee

- The Committee Chair spoke to the Committee/Staff Liaison Report circulated prior to the meeting, which included the following update:
 - Advising the Adult League Forum Meeting was held with positive discussion across many items (league and provincial cup finals media promotions, #RespectAll campaign, new discipline policy changes and new pure formula basis for determining Provincial Cup allocations in the future to avoid subjective decision making is being reviewed (This may or may not include the women's divisions which vary from year to year based on interest).
 - Committee conflict of interest has been raised. All members are conflicted on most issues that are discussed. It is currently being reviewed if this committee could include members with no formal ties to a current member league.
 - The Adult Provincial Cup draw is being reviewed to potentially held one week later due to the recent weather and field closures that have prevented matches from taking place.
 - Advising that BC Soccer has signed contract/agreement with the Local Organizing Committee for 2017 October Adult Nationals.
 - BC Soccer staff and two LOC members will attend Canada Soccer Nationals Hosting workshop from March 24-26, 2017.

13. Referees Committee

The Referee Committee Chair spoke to the Committee/Staff Liaison Report circulated prior to the meeting, which included the following update:

- Confirmed SOO for 2017, Referee Scheduler and LOC Referee Liaison
- Shawn Fiddick New RDO in Upper Island
- Regional Referee Upgrade Clinic is March 10-12 at Simon Fraser University
- Instructor Training - 13 attendees with 4 being New Instructors
- Grassroots Seminar - 54 Referees with 9 being Head Referees or Mentors: One Young Referee traveled from Prince George 530 KM
- Motioned passed at the last referee committee meeting include:

- That Head Referees need to attend a training course and become certified.
- That Referee Scheduler attend a training course and become certified.
- Rationale: This would help in retention, education, and support of both the Referees and Referee Program to ensure they follow guidelines and best practices. The Committee believes that this should be part Club Charter.

14. Membership Committee

The Membership Committee Chair spoke to the Committee/Staff Liaison Report circulated prior to the meeting, which included;

- Advising that 1 associate membership application has been received and approved by the membership committee, being:
 - TSS Rovers (Womens)

MOTION: To approved the Associate Member application as presented. 17/2017

CARRIED

ACTION#8: Executive Director (or designate) to send appropriate correspondence confirming membership with BC Soccer.

- Advising that 2 associate membership renewal applications have been received and approved, being:
 - North Shore Girls Soccer Club (other)
 - E11even Management Inc. (Short Term Event)

15. Judicial

The committee chair, spoke to the Committee/Staff Liaison Report circulated prior to the meeting, which included status of various appeals and discipline cases currently being reviewed/heard.

MOTION: To go into camera 18/2017

CARRIED

MOTION: To come out of camera 19/2017

CARRIED

16. Society Act Transition Working Group

The Society Act Transition Working Group Chair spoke to the Committee/Staff Liaison Report circulated prior to the meeting, which included the following update:

- Timelines for new society act transition
 - In progress – September 2016 – February 2017 Committee reviews (in consultation with legal) the amendments required to BC Soccer’s Constitution and Bylaws to comply.

- Completed - October 2016 BC Soccer provides a notice to the membership to advise of the timelines for all societies to comply and how BC Soccer will support them in this process.
- In progress - January 2017 – March 2017 BC Soccer’s legal reviews the current BC Soccer Constitution and Bylaws template and propose any amendments potentially required to ensure the template is in compliance with the new Society Act.
- May 2017 BC Soccer, as per the bylaws, provides membership with proposed amendments to be in compliance with new society act.
- June 2017 at the BC Soccer AGM, membership vote on amendments.
- Post AGM new BC Soccer Constitution and Bylaws are filed with the registrar of societies.

The chair further advised the implementation of the 2002 court order as it relates to BC Soccer’s current voting structure will be kept to within the new draft of the bylaws.

17. Player and Coach Development

High Performance Soccer Development Committee

- The Committee Chair spoke to the Committee/Staff Liaison Report circulated prior to the meeting, which included the following update:
 - High Performance License
 - All 8 Coach Workshops (1 per franchise) will be completed by end of February 2017.
 - 4 or 8 Intake Meetings have been completed.
 - High Performance Program
 - Finalized 2017 Phase 1 BC Soccer High Performance Program Match Schedule
 - Finalized March 2017 Canada Games Travel
 - Finalized March 2017 Canada Games Squad
 - Finalized March 2017 WFC 2003/2004 Born Showcase Squads
 - The committee chair further added to the Executive Director updated regarding the status of the EA Sports Sponsorship Agreement specific to the BCSPL title sponsorship.
- The Committee Chair spoke to the BCSPL AGM and advised that the amendments to the rules and regulations of the league are housekeeping.

MOTION: To approve the updated BCSPL Rules and Regulations as presented and circulated prior to the meeting. 20/2017

CARRIED

ACTION#9: Executive Director (or designate) to advise the BCSPL within 14 days of the meeting.

Grassroots Soccer Development Committee

- The Committee Chair spoke to the Committee/Staff Liaison Report circulated prior to the meeting, which included the following update:
 - Festivals
 - Facilitated Futsal Festival in the Kootenays
 - Club Charter

- The committee's request for anyone wishing to run for executive board positions (1st Vice President and VP, Adult) submit application forms by March 1, 2017 and that Director positions should be submitted by April 1, 2017.

ACTION#11: First VP, VP Adult and 5 directors to declared by the requested time in 2017.

20. Facility Development Committee

The Facility Development Committee Chair spoke to the Committee/Staff Liaison Report circulated prior to the meeting, which included the following update advising the:

- BC Soccer still have not actioned the motion from the August 20, 2016 Board Meeting regarding the contribution to the BIM Process and will not be exploring this option moving forward, therefore the \$50,000 approved spend will not occur.
- BC Soccer met with councilor for the city of Surrey whom are interested in finding a 'home' for BC Soccer, however their want is a long-term lease.
- BC Soccer contacted Whitecaps FC to gather information on the terms of their office space rental agreement with Canlan as they are moving out of that space in Fall 2017. This would be a rental.

The chair further advised that there have been positive discussions with the City of Port Coquitlam and that a meeting will take place in the near term.

21. Any Other Business / New Business

The First VP provided a brief update regarding actions and activity in forming the new district, South Fraser.

The topic of transfer rules where discussed at length and the question on if the transfer dates are required. It was noted that for the small sided, there is the requirement to complete the transfer paperwork however there are not dates, which was agreed at the last AGM. It was stated that this would be a positive direction to improve the harmony amongst the various groups.

ACTION#12: First VP and VP Youth to discuss potential rule amendments to bring forward at the next meeting for discussion.

The President spoke to the Canada Soccer governance report card and scoring that had been received. It was noted within that conducting a board evaluation would be beneficial which all agreed.

ACTION#13: President to meet with specific director with expertise in this area to establish the framework for such an evaluation.

22. Next Meetings (as per the approved June 2016-June 2017 Meeting Schedule)

- April 8, 2017
- May 9, 2017 (evening conference call, subject to change depending on required timings)
- May 16, 2017 (evening conference call, subject to change depending on required timings)
- June 9, 2017 (evening prior to the 2017 Annual General Meeting)

23. Adjournment

- 1:35pm

ACTION SUMMARY:

#	Who?	What?
1	Executive Director (or delegate)	Executive Director (or designate) to circulate to the membership within 14 days of the meeting.
2	Executive Director (or delegate)	Executive Director (or designate) to action the additional spend approval.
3	Director of Finance	Director of Finance to send communication to committee chairs and staff liaison to remind all of appropriate timings/deadlines.
4	Executive Director (or delegate)	Executive Director (or designate) to finalize agreements.
5	Executive Director (or delegate)	Executive Director (or designate) to send appropriate correspondence confirming membership with BC Soccer.
6	Executive Director (or delegate)	Executive Director (or designate) to advise the membership within 14 days of the meeting.
7	Executive Director (or delegate)	Executive Director (or designate) to advise the membership within 14 days of the meeting.
8	Executive Director (or delegate)	Executive Director (or designate) to send appropriate correspondence confirming membership with BC Soccer.
9	Executive Director (or delegate)	Executive Director (or designate) to advise the BCSPL within 14 days of the meeting.
10	Executive Director (or delegate)	Executive Director (or designate) to circulate to the membership within 14 days of the meeting.
11	First VP, VP Adult and 5 directors	First VP, VP Adult and 5 directors to declared by the requested time in 2017.
12	First VP & VP Youth	First VP and VP Youth to discuss potential rule amendments to bring forward at the next meeting for discussion.
13	President & designated director	President to meet with specific director with expertise in this area to establish the framework for such an evaluation.

Approved by:

Name (please print)

Signature

Date

Name (please print)

Signature

Date

*Approved at the following BC Soccer Board Meeting; signed copy in BC Soccer office.