

MEETING MINUTES

BC SOCCER BOARD OF DIRECTORS MEETING

Saturday, 17th January 2015, 9.30-3.30pm

BC Soccer Offices

250 – 3410 Lougheed Highway, Vancouver BC V5M 2A4

1. Call to Order/Roll Call

Present: Roger Barnes, (Chair), Rob Lennox, Don Moslin, Rob Brown, Kjeld Brodsgaard, Aiman El-Ramly, Ed Kennedy (Conference Call), Chris Appleby (Conference Call for item 6), John Reed, Don Dancey, Carlos Grosso (Conference Call), Paul Mullen (Executive Director)

Regrets: Cindy Crapper, Dino Anastopulos, Shannon Pederson

2. Consent Agenda

- Approved including previous Board meeting minutes and committee meeting minutes.

3. Previous Meeting Minutes

MOTION: To approve the minutes of the 17th January 2015 Board meeting (CA/KB) 1/2015

CARRIED:

4. Business Arising from Minutes

- The ED confirmed that the CSA AGM was 1-3 May 2015.
- The ED stated that no response had been received from the CSA with regards to BC Soccer query on insurance.

5. Executive Director Update / President's Comments

- Executive Directors Report (*circulated in Board pack*)
 - The ED provided members a verbal update on the Executive Directors report that had been circulated prior to the meeting. The ED specifically highlighting a number of matters including an update on the recruitment for the Director of Soccer Development role, the collaborative work with the Whitecaps and Canada Soccer to launch the REX programme, the American Masters 2016, completion of annual staff reviews for 2014 and extremely busy December in servicing members specifically facilitation of transfers.
- Legal Update

MOTION: To go into camera (RL/DD) 2/2015

CARRIED:

MOTION: To come out of camera (JR/DM)

3/2015

CARRIED:

- Committee meetings
 - The President requested that all Committee Chairs set meetings until the end of April.

ACTION#1 Committee chairs to set meetings with Committees to the end of April in liaison with staff representative.

- **Sport BC Presidents Award 2015**
 - The President confirmed that Vince Greco would be the BC Soccer recipient for 2015 at the event on 10 March 2015.

ACTION#2 Board members to confirm to President if they wish to attend the Sport BC Athlete of the Year by 31 January 2015

6. Soccer Development Committee

- High Performance
 - The Chair provided a verbal report on recent activity and stated that the committee workplan was on track. The Chair updated the Board on the work that BC Soccer had committed to with regard to an independent consultant on the BC Soccer Premier League and Ontario Premier Development League.
- Grassroots (*documents circulated prior to the meeting*)
 - The Chair provided a verbal update on certification and Grassroots workshops in support of the documents circulated prior to the meeting. A lengthy discussion followed on the serious concerns of how to ensure clubs engage far more actively in delivery of coach certification in order to comply with June 2016 mandatory certification rules. Significant support was offered for the development of a club charter programme and it was hoped that the independent consultant work and recommendations on this will help to progress this.

ACTION#3 ED to ensure that up to date statistics for clubs and districts on those who have delivered certification courses in 2014/15 to be provided for the Youth Forum on 26 March 2015 and to be part of the agenda for discussion.

ACTION#4 Grassroots Committee to discuss action plan to start addressing the challenge how to ensure clubs engage far more actively in delivery of coach certification in order to comply with June 2016 mandatory certification rules. at their next meeting.

7. Risk Management Committee

- A brief verbal report was presented by the Chair confirming that the workplan was on track. The Chair made the Board aware of the recent engagement of legal support to review and make appropriate recommendations and amendments to the Harassment Policy which had been approved by the Finance Committee.

MOTION: To accept the recommendation of the report and decision made by the Harassment Appeal body that was communicated to the respective parties (EK/CA)

4/2015

CARRIED:

8. Nominations Committee

- The Chair provided a brief verbal report including that the workplan was on track.

ACTION#5 Chair to coordinate with the Committee and staff on facilitating a BC Soccer led meeting for all prospective Board candidates to meet with members in May 2015.

9. Financial and Organization Management

- Finance Report and budget actuals to end of November 2014 (*circulated prior to the meeting*)
 - VP Finance and the ED provided a verbal update in support of the report circulated which included budget actuals to end of November 2014. The workplan was shared with the Board and a further update will be provided at the next Board meeting.
- 2015/16 budget revisions / 2016-17 budget creation
 - VP Finance shared timings for 2015/16 budget revisions and 2016-17 budget creation reminding Committee Chair's of the importance of complying with the schedule.

MOTION: To record the Board endorsement from previous email vote 2 January 2015, and support of recommendations of the Finance Committee on the spending of different initiatives allocated within the previously approved projected positive variance of \$70,000 (EK/CA)
5/2015

CARRIED:

MOTION: To make a programme donation of up to \$10k to Kidsport pending confirmation of any procedures to comply to, specifically to soccer related applications with a report to be provided on how funds are allocated (CA/DD)
6/2015

CARRIED:

ACTION#6 ED to check with Director of Finance and Kidsport on associated protocols with regard to a programme donation.

MOTION: To endorse the Finance Committee and staff recommendation on the revised course refund policy (CA/KB)
7/2015

CARRIED:

10. Judicial

- The Chair provided a verbal report of the committee work, recent hearings, discipline workshops that had been scheduled for January and February 2015 and that the work plan was on track.

MOTION: To endorse the Judicial Chair's recommendations for administrative amendments to sections 5.2 and 5.3 of the Discipline Policy and Procedures document (AER/RL) 8/2015

CARRIED

11. Referees Committee

- A verbal report was provided by the Chair including an update on work plan progress and reference to the recent referee coordinators report circulated via the Board pack. Discussion took place on the challenges relating to the number of assessors available and the recruiting of them, the positive progress on an updated officials code of ethics as well as the adult referee league integration activity.

ACTION#7 Referees Committee Chair and ED to obtain an update from the Referee Coordinator on adult referee league integration with appropriate communication following in to adult leagues and appropriate referees.

12. Competitions and Events

- Youth
 - A verbal report was provided by the Chair including the positive progress on the committee work plan the receiving of 2016 Provincial Cup hosting bids (open to end April), the planned LOC meeting in late February and the successful hosting of the recent Grassroots Futsal Festival. Specific thanks to Dan Turvill and Andrew Haines for coordinating the event as well as all other staff and Board members who attended the event.

MOTION: To support the Youth Competitions Committee decision to allow teams competing in the Provincial Premier Cup (including teams who challenge) to use players playing on a BC Soccer Permit form. Specific wording to be defined by the Youth Competitions Committee and then shared with the Membership. 9/2015

CARRIED:

ACTION#8 ED to coordinate with staff to ensure updated Youth Provincial Cup rules are circulated to membership.

- Adults
 - A verbal report was provided by the Chair including the positive progress on the committee work plan, Provincial Cup live draw on 30 March 2015 at Sandman Langley, the excellent event planning and site visit that had taken place at Willoughby Fields site of adult provincial cup finals and planning of the referee 'safe haven' at the finals weekend.

13. Governance and Membership Committee

- A verbal report was provided by the Chair on positive work plan progress including recent membership applications and a review of discussion on Governance and Membership issues raised at the recent Adult Members Forum.
- Lengthy discussion took place on the Governance Committees recommendation to create a High Performance Youth District in which BC Soccer would assign the appropriate organization to administer soccer for this district and that new district would handle all the processes and procedures related to player registration and form management / approvals. As per the BC Soccer bylaws, that district would be allotted the appropriate number of votes based on the players registered to it. It was agreed to further seek the views of BCSPL President David Haber and HP Committee Chair Carlos Grosso, and provide their views along with the Boards back to the Governance Committee. It was recommended that as part of this discussion BCSPL registration period alignment be considered. Finally it was noted that it is essential to still provide a recommendation by BC Soccer to the Youth Districts as they had requested

ACTION#9 Governance Committee Chair to further discuss options to address the administrative procedures for registering high performance players as per Board direction.

MOTION: To support the Membership Committees recommendation to support the application for associate membership by EPIC Sport Management Society (RL/KB) 10/2015

CARRIED:

MOTION: To note the Membership Committee’s recommendation to approve recent Associate Membership Renewals (RL/CA) 11/2015
 Vancouver Island Soccer Academy – For Profit Organization
 Vancouver Whitecaps FC – Short Term Event (Adidas Cup)
 Vancouver Whitecaps FC – Short Term Event (Showcase Tournament)
 Langley United Soccer Association – Short Term Event

CARRIED:

MOTION: To go into camera (RL/DD) 12/2015

CARRIED

MOTION To come out of camera 13/2015

CARRIED

14. Diversity Working Group

- The report submitted on Committee activity and work plan progress was accepted as presented.

15. Regional Tier 3 Committee

- The Chair updated the members on work including consulting with QSF and OSA, to gain from experience with their T3 leagues and Washington Adult Soccer on their new Evergreen League and key stakeholder meetings that were due to take place in Jan and Feb.

16. Awards and Scholarships

- The Chair provided a verbal report from last night’s meeting including the decision to create a new ‘special recognition’ award and amendments to the criteria for AC Sandford and Life Member Awards.

17. Women’s World Cup 2015 Legacy Committee

- The report submitted on Committee activity and work plan progress was accepted as presented.
- The Board discussed ‘blackout periods’ for the Women’s World Cup as requested by Canada Soccer. An all-day blackout for games in then lower mainland and Vancouver Island on Women’s World Cup Vancouver game days was agreed and no BC Soccer sanctioned activities in the same region was also supported. It was agreed that no such limitations could be set for the interior due it being right in the middle of their season.

18. New Business

- The President advised he would be attending the Alberta Soccer Association AGM at their invitation.

19. Next Meeting

- Feb 21, 2015

20. Adjournment

ACTION SUMMARY:

#	Who?	What?	By when?	Completed
1	Committee Chairs	To set meetings with Committees to the end	At respective	

		of April in liaison with staff representative.	next meetings	
2	Board Members	To confirm to President if they wish to attend the Sport BC Athlete of the Year by 31 January 2015	31 January 2015	31 January 2015
3	Executive Director	To ensure that up to date statistics for clubs and districts on those who have delivered certification courses in 2014/15 to be provided for the Youth Forum on 26 March 2015 and to be part of the agenda for discussion.	26 March 2015	
4	Chair of Grassroots Committee	To commence discussing action plan to start addressing the challenge how to ensure clubs engage far more actively in delivery of coach certification in order to comply with June 2016 mandatory certification rules. at their next meeting.	9 th Feb 2015	9 th Feb 2015
5	Nominations Committee Chair	To coordinate with the Committee and staff on facilitating a BC Soccer led meeting for all prospective Board candidates to meet with members in May 2015.	w/c 19 January 2015	May 2015 TBC
6	Executive Director	To check with Director of Finance and Kidsport on associated protocols with regard to a programme donation.	w/c 19 January 2015	26 th January 2015
7	Executive Director and Referees Committee Chair	To obtain an update from the Referee Coordinator on adult referee league integration with appropriate communication following in to adult leagues and appropriate referees.	w/c 19 January 2015	26 th January 2015
8	Executive Director	To coordinate with staff to ensure updated Youth Provincial Cup rules are circulated to membership.	w/c 19 January 2015	w/c 9 Feb
9	Governance Committee Chair	To further discuss options to address the administrative procedures for registering high performance players as per Board direction.	w/c 19 January 2015	9 th Feb 2015 Governance Committee Meeting

Approved by:

Name (please print)

Signature

Date

