

# MEETING MINUTES

## BC SOCCER BOARD OF DIRECTORS MEETING

Saturday April 11, 2015

BC Soccer Offices

250 – 3410 Lougheed Highway, Vancouver BC V5M 2A4

### 1. Call to Order/Roll Call (10:30am)

Present: Roger Barnes, (Chair), Kjeld Brodsgaard, Rob Brown, Chris Appleby, Don Moslin, Shannon Pederson, Ed Kennedy (conference call), Aiman El-Ramly, John Reed, Carlos Grosso, Don Dancey (intermittently via Conference Call), Rob Lennox (via Conference Call ONLY for item 4), Jason Elligott (Acting Executive Director)

Regrets: Cindy Crapper, Dino Anastopulos

### 2. Consent Agenda

- Approved including previous Board meeting minutes and committee meeting minutes.

**MOTION: To approve the minutes of the February 21 Board meeting and all committee meeting minutes (DM/CG) 27/2015**

**CARRIED**

### 3. Business Arising from Minutes

- None

### 4. Consultant's Report

- The President advised that the two reports that were researched and drafted by Capitis Consulting (at BC Soccer request) have been received.
- The President introduced Paul Varian from Capitis Consulting to present on the two reports, being BC SPL Review and Club Charter.
- Club Charter Presentation – Paul Varian provided:
  - Background information and an overview comparison between the CSA Starting 11 Charter document, New Brunswick Soccer's Charter, Ontario Soccer's Charter and Saskatchewan Soccer's Charter.
  - An overview of the recommendation which is for BC Soccer to implement an 'opt in' Club Charter which has components for both grassroots and high performance clubs / club activity and use the charter as a vehicle to execute against strategic objective and provide even more value added to the affiliate clubs within the BC Soccer membership.
- BC SPL Presentation – Paul Varian provided:
  - A detailed comparison against the OPDL's high performance league in Canada. As part, highlighted the strengths and opportunities within the BC SPL.
  - An overview of the recommendations which included:
    - Restructuring / alignment of the technical and operation of the league to define the integration into BC Soccer more clearly,



**organizations to keep membership in one province but regularly compete in cross provincial boarder leagues. (KB/AE)**

**30/2015**

**CARRIED (CA/DM opposed)**

**ACTION #2 Acting ED to draft appropriate letter to South Peace Minor Soccer.**

**ACTION #3 Acting ED to commence discussion with Albert Soccer to determine agreement to allow for cross boarder league and play activity, thus allowing member organization to keep membership in one province but regularly compete in cross provincial boarder leagues.**

- CSA AGM
  - The President confirmed his attendance at the CSA AGM and the Member Forum and confirmed 1<sup>st</sup> VP, VP Adult and the Acting ED are attending the CSA AGM on May 1-3, 2015 in Ottawa
  - The President confirmed there are two candidates for the two available CSA Board positions (BC/Yukon rep and Quebec).
  - The President confirmed that discussions/proposal regarding player fees that will be coming forward at the CSA AGM, is in line with what BC Soccer has currently budgeted for.
- Sport BC AGM May 30th 2015
  - The Board discussed nominations for individuals to the Sport BC Board and agreed to not nominate anyone specifically.
- Strategic Plan 2016-2019
  - The President reminded all members of the commitment that BC Soccer has to complete and publish the 2016 – 2019 Strategic Plan by October 2016. Specific request was to connect with the respective staff committee liaison and start to think about “What we want soccer to be like / look like in 2019?”
  - The President confirmed that there will be a draft process available for review by the Board within the next 6 weeks.

## **6. Financial and Organization Management (*report circulated to members*)**

- Financial Reports
  - VP Finance noted that up-to-date finance statements were not available on the day, however noted that the proposed budgets and reforecast accurately reflect the current finance state.
- Adult and Youth Registration data at 31 March 2015 (*circulated prior to the meeting*)
  - VP Finance confirmed that primary season youth player registration is revenue neutral with Coastal registration up approximately 300 and Interior registration down by the same figure. Specific reference was made to the increase in secondary season registration, which is good and has a good impact on finance, however concerns were expressed that adult player registration is down.
- Approval of 2016/17 proposed budget and notes (*circulated prior to the meeting*)
  - VP Finance thanked Paige Meadows, staff liaisons and Committee Chairs for their support and hard work in meeting budget deadlines.

**MOTION: To accept in principal the 2016-17 budget as proposed subject to housekeeping amendments that may come from committees over the next 3 weeks (KB/CG)**

**31/2015**

**CARRIED**

- Approval of Jason Elligott as bank account signee
  - VP Finance confirmed that with Paul Mullen's departure, BC Soccer should have a staff member as a signer on the accounts.

**MOTION: To approve Jason Elligott as bank account signee (DM/CG)**

**32/2015**

**CARRIED**

## **7. Competitions and Soccer Events**

- Youth Competitions Update
  - Youth - A verbal update was provided by the Chair including the positive feedback from the host LOC meeting (with specific thanks to Dan Turvill), listing the current 2015 Provincial Championship LOCs, confirming the LOCs for the 2016 Provincial Championships and confirming that 13 additional festival grants have been awarded by BC Soccer in addition to the 5 that were awarded for the January – March 2015 timeframe. The Chair additionally stated that the Coastal Cup is underway with the finals are being held in Aldergrove.
  - The Chair advised that shortly the CSA Competitions Review Report will be available from the CSA, the duration of adult matches for National Competitions will be 45 per half and there has been discussion on changing the term "Classics" to "Masters Women".
- Adult Competitions Update
  - Adult – A verbal update was provided by the Chair including specifically congratulating Dan Turvill and all of the staff on their delivery of the adult cup draw at the Sandman in Langley which was very positively received. The Chair reminded the members that the Adult Provincial Cup starts today (April 11) and encourage all to attend matches and to provide any feedback that they get / have to Dan Turvill in the office.

## **8. Scholarships and Awards**

- Update
  - The Chair and committee members provided a verbal update that just over 100 scholarship applications have been received for the 15 confirmed BC Soccer scholarships. The committee is in the process of reviewing the applications and also the award nominations.
  - Specific thanks to Connor Ranspot for his working complying the documentation for the committee's review and also to the Diversity Working Group for approving the funding to potentially add a "Woman of Distinction" award.

## **9. Player and Coach Development**

- HP Committee Update
  - High Performance - a brief verbal update was provided by the Chair including:
    - Details on changes to BC Soccer's High Performance Program which includes a move away from team based activity and more to providing identification camps / environments to support evaluation and selection opportunities within Whitecaps and Canada Soccer programs. It was further reported that the camps would integrate and not conflict with the BCSPL schedule. The committee has done a reallocation of HP funding to support a HP Club Charter / Franchise holder evaluation.
    - Confirmation that the BCSPL wishes to keep to the calendar playing season as it currently is. It was noted that the HP Committee will be discussing this further at the next HP Committee meeting scheduled for April 14.
- Grassroots Committee Update
  - Grassroots – a verbal update was provided by the Chair including:



**MOTION:** To approve the committee's recommendation to amendments to the Club Development Manual Game Structure (DM/CA) 35/2015

**CARRIED:**

#### 10. Governance and Membership

- A brief verbal update was provided by the Acting Chair including an updated on the CRM Phase 1, states of compliance as it related to registration submissions and proposed amendments for by-laws and rules at the 2015 AGM.
- The Acting Chair provided an update that the following Associate member renewals have been approved by the membership committee:
  - ProTouch Soccer Academy – For Profit Organization
  - Kamloops Women's Soccer League – Adult League
  - Shuswap Women's Recreational Soccer Association – Adult League
  - East Vancouver Soccer Academy – For Profit Organization
  - Campbell River Men's Spring Soccer League – Adult League
  - Canada Scores – Non-Profit Organization

**MOTION:** To support the recommendation of the membership committee and accept the proposed associate member renewals (DM/CG) 36/2015

**CARRIED**

- The Acting Chair provided background information on the Multicultural Association Associate Membership applications.

**MOTION:** To accept the proposed associate member renewal for the Multicultural Association under the terms proposed by the membership committee and reflected in the letter (JR/KB) 37/2015

**CARRIED**

**ACTION #8** Acting Ed (or delegate) to send letter as drafted to the Multicultural Soccer Association on behalf of the Board.

- The Acting Chair provided background information on the First Nations Soccer Association Associate Membership applications.

**MOTION:** To support the recommendation of the membership committee and accept the proposed associate member application for FNSA (JR/SP) 38/2015

**CARRIED**

**ACTION #9** Acting Ed (or delegate) to send appropriate notification to the First Nation Soccer Association on behalf of the Board.

**MOTION:** To go into camera (DM/CG) 39/2015

**CARRIED**

**MOTION:** To come out of camera (DM/CG) 40/2015

**CARRIED**

**11. Risk Management**

- A verbal update was provided by the Chair including that updated BC Soccer's Harassment Policy draft will be reviewed and discussed at the next Risk Management Committee Meeting and that discussion has been had regarding determining the direction of the Risk Management session for members on June 13, 2015.

**12. Diversity Working Group**

- A verbal update was provided by the Chair highlighting recent work of the Committee including the translation of the cultural survey, the start date for a female staff member to be part of the soccer development team, and the relationship building activity that the Chair had been undertaking with various aboriginal members and communities in recent weeks.

**13. Regional Tier 3**

- A verbal update was provided by the Chair highlighting recent work of the Committee including meetings with the Washington State Evergreen League, Canada Soccer and Whitecaps FC. It was confirmed that the research is now complete and the committee is commencing the review of the information gathered to determine appropriate next steps.

**14. Nominations**

- A verbal update was provided by the Chair, including a reminder to members that formal papers are to be completed as part of the nominations process.
- The Chair confirmed the All Candidates Meeting will take place in the BC Soccer board room on the evening of May 26<sup>th</sup>.

**MOTION: To go into camera (DM/CG) 41/2015**

**CARRIED**

**MOTION: To come out of camera (DM/CG) 42/2015**

**CARRIED**

**15. Women's World Cup 2015 Legacy Committee**

- A verbal update was provided by the Chair highlighting recent work by staff on the FIFA Live Your Goals Festival which is scheduled for May 23<sup>rd</sup> at Empire Fields.
- It was confirmed by the Acting ED that information is currently posted on the BC Soccer website and registration is open to all interested female participants born in 2004, 2005, 2006 and 2007.

**16. Judicial**

- A verbal update was provided by the Chair, including confirmation of a Discipline Workshop scheduled for May 30 in Prince George.
- The Acting ED highlighted that work continues to be completed with the development of the new discipline system including being in the final stages to send out the user testing information to the Member Test User Group.

**MOTION: To go into camera (SP/DM) 43/2015**

**CARRIED**

**MOTION: To come out of camera (DM/SP)**

**44/2015**

**CARRIED**

**17. Referee Development**

- A verbal report was provided by the Chair including details on the previous evening's committee meeting. It was noted the success from the three talented referees which the committee sent to Dallas for the prestigious Dallas Cup Youth Tournament. Concerns were raised about the leagues discipline against referees whom they schedule. It was confirmed that Jose Branco has been actioned to gather information and direction from Canada Soccer for the Referee Committee to review. It was noted that the number of referee registration has increased. The Chair requested that the Referee Development Coordinator Report by circulated to the Board.

**ACTION #10 Acting ED to circulate Referee Development Coordinator Report to Board.**

**18. Any Other Business**

- The President reported that he, the Acting ED and Director of Finance recently attended an information session put on by AHBL on the new Societies Act. It was noted that it is likely that the legislation will be passed in June 2015, with enforcement 18 months after.
- The President commented about the recent article in the Vancouver Sun and the playing season, highlighting the fact that BC Soccer has a large increase in the Spring/Summer registration and activity and also the challenges regarding field access, etc. that our membership face within their respective municipalities during the Spring/Summer months due to competing non soccer field user groups.

**19. Next meeting**

- Two meetings May 2015 (evening meeting/conference call date TBC)
  - By May 14, 2015 to allow for sending out bylaws 30 days before AGM
  - By May 22, 2015 to review audited accounts and send out budget 21 days before AGM

**21. Adjournment (4:42pm)**

**ACTION SUMMARY:**

#	Who?	What?	By when?	Completed
1	Acting ED (or delegate)	Draft white paper to be circulate and spoken to at the June 13 membership workshops.	w/c May 25	
2	Acting ED	Draft appropriate letter to South Peace Minor Soccer.	w/c April 20	April 16
3	Acting ED	Commence discussion with Albert Soccer to determine agreement to allow for cross boarder league and play activity, thus allowing member organizations to keep membership in one province but regularly compete in cross provincial boarder leagues.	w/c April 27	April 16



