

MEETING MINUTES

BC SOCCER BOARD OF DIRECTORS MEETING

Saturday, 12th January 2013 930am – 215pm

Somervell Room
Delta Vancouver Suites
550 Hastings Street, Vancouver BC

1. Call to Order/Roll Call

Present: Chris Appleby (Chair), Roger Barnes (on conference call), Rob Lennox, Don Moslin, Michael Bradley, Don Dancey, Joe Cuzzetto, Rob Brown, Harjit Chima, Murray Mollard, Ed Kennedy, Rick Connors, Paul Mullen (Executive Director)

Regrets: Chris Costley, Kjeld Brodsgaard

2. Consent Agenda

- Adoption of Agenda
- Adoption of all committee reports received by 9th January 2013
- Approval of 1 Dec, 2012 Board Meeting Minutes (attached)
- Approval of 18 Dec 2012 Board Meeting Minutes (hard copies circulated to members present)
- Approval of 20 Dec 2012 Board Meeting Minutes (hard copies circulated to members present)

MOTION: To adopt the consent agenda (DM/EK)

CARRIED: 1/2013

3. Business Arising from Minutes

ACTION#1: In line with Roberts Rules, ED to draft standard set of meeting minutes as usual plus separate minutes of any in-camera discussions for minute book only.

4. Financial and Organization Management

- Financial Report YTD (financial statements to end of November circulated)

VP Finance provided commentary to support the update financial reports circulated. Specific thanks were made to the Finance manager Paige Meadows and colleagues Rebecca Stevens and Lori D'Andrea for their excellent work on cash collection of player registration and membership fees.

VP finance also reported revised cash forecast of \$235k for May 2013, that the salary budget will be under for current fiscal year and that EFT will hopefully be implemented in the early part of the

new fiscal year. Player registrations would likely be up across the year once BC SPL and late regs had been received.

- Office Move Update/Budget

VP Finance commented on the updated budget forecast for costs associated with the office move and that would likely come in well below the \$1.4m approved budget.

- Budgeting

VP finance stated that committee chairs and staff liaisons will shortly be receiving details of timings associated with making any amends to the 2013/14 budget and for formulating the 2014/15 budget. It was stated that it is vital dates are abided by in order to comply with reporting protocols.

- Whitecaps/BC Soccer 50/50 Programme (report circulated)

VP Finance shared details of the financial reconciliation of the 2013 50/50 Programme. Net proceeds totaled \$65,141, double that of what was generated in 2012 and which will be distributed to the soccer community via the Vancouver Whitecaps 'kickin with the Caps' club programme and BC Soccer Premier League clubs, (to fund the participation of financially disadvantaged players within the clubs which comprise the BC SPL)

ACTION#2: Murray Mollard to present to Finance Committee budget request for Diversity Work Group.

MOTION: To distribute the 50% BC Soccer share of the net proceeds to the BC Soccer Premier League in order to fund the participation of financially disadvantaged players within the clubs which comprise the BC SPL(RC/DM)

CARRIED: 2/2013

5. Referee Development

- Update/ Status Report

Chair of Referees Committee provided a verbal report which included references to the annual review of official status that was currently taking place, implementation of the grassroots refereeing programme, and that discussion would be taking place with Chair of Competitions Committee to have Bob Sawtell be the referee representative on that committee. It was also agreed that close liaison be necessary on between competitions and referees committee when deciding hosts for future Provincial Cups.

6. Player and Coach Development

- Update/ Status Report

A verbal report was provided by Chair of Soccer Development Committee which referenced the forthcoming PTP initial assessment and evaluation for players born on or after January 1st, 2000, the Simon Smith Goalkeeping sessions that were provided to club coaches and very well received and the importance of being able for the association to communicate with soccer coaches in BC.

ACTION#3: Director of Soccer Development to prepare paper for next soccer development committee and Board meetings relating to the on pros and cons of maintaining that Premier Cup be only for BCSPL teams.

- HPL Advisory Committee Update

A verbal report was provided by Chair of BCSPL Advisory Committee; the league is currently preparing for its second full season and will commence play in late February 2013. The Chair will be attending the League AGM on 20th January 2013.

7. Risk Management

- Privacy Policy

ACTION#4: ED to ensure staff update the roll out of the Privacy Policy plan including member communications.

- Harassment Policy

ACTION#5: Don Dancy to discuss with Kamloops Soccer Association who will be the Harassment officer at the CSA Club National event they are hosting in October 2013.

MOTION: To go into camera (DD/DM) 3/2013

CARRIED:

MOTION: To come out of camera (DD/RC)

CARRIED: 4/2013

8. Nominations

- Co-Chairs Murray Mollard and Ed Kennedy reminded members who are up for re-election at the AGM that they advise if they wish to stand by 23 Feb 2013. There are 9 current Board members due for reelection; 1st VP and VP Senior plus 5 directors on 2 year terms and 2 directors on 1 year terms.

ACTION#6: Board members who are up for re-election at the AGM advise Murray Mollard and Ed Kennedy if they wish to stand by 23 Feb 2013.

9. Executive Director Report/ President's Comments

- Executive Director Report January (supporting paper attached)

A verbal synopsis of the report was provided and a number of points were highlighted including staff recruitment, implementation of the new staff personal development programme, successful Futsal Championships, office move update, challenges surrounding the discipline web site and the Staff recommendation to discontinue use of the Clearvale tool.

ACTION#6: ED to coordinate a recommendation for the discipline website for the next Board meeting.

- ACTION#7:** ED to ensure amendment to concussion policy is made as suggested by Chair of Risk Management Committee and that details are circulated to referees and coaches.
- ACTION#8:** ED to ensure that Chair of Competitions Committee is made aware of any Festival Grants issued.
- ACTION#9:** ED to re-circulate contact details for Rob Brown and Harjit Chima to all Board members.
- MOTION:** To support the staff recommendation to discontinue use of the Clearvale tool with effect immediately (RC/DD) 5/2013

CARRIED:

- Presidents Report

The President provided a verbal report on various matters including how pleased he was with the success of the recent Provincial Youth Futsal Championships, a revised plan for Board Members to engage member groups at their events at relevant times in the year, and the formal appointment of Paul Mullen as the new Executive Director.

- MOTION:** To go into camera (RC/DM) 6/2013

CARRIED:

- Lawsuit Update

- MOTION:** To come out of camera (MB/RC) 7/2013

CARRIED:

10. Support of Members

- Website Update

The ED stated that this was still on track and that Jason Elligott would now act as point person for our contractor Pulse Communications on this project.

11. Governance

- Update/ Status Report

The Chair provided the Members with a verbal update on various matters including the Player Policy Registrations Manual, Article and the circulation to membership of request for changes to our rules for the 2013 AGM.

- ACTION#10:** Board Members to provide feedback on Player Policy Registrations Manual for the next Board meeting.

12. Competitions and Soccer Events

- Adult Competitions

- Youth Competitions

The Chair provided the Members a verbal update on various matters and made reference to the recent Youth Competitions Committee meeting minutes that had been circulated. Specific thanks were offered to staff working at the recent Youth Provincial Futsal Championships including Dan Turvill, Rebecca Stevens and Lori D'Andrea. A review of the championships had commenced and will consider location of hosting, participating age groups, entry fees and categories of participation.

The Chair confirmed that Quebec will be hosting the 2013 Classics event and, that Coastal FC had won the right to host the 2014 U18 club national championships.

ACTION#11: ED to ensure staff produce a press release announcing Coastal FC hosting the 2014 U18 club national championships.

13. Judicial

- Update/ Status Report

The Chair provided a verbal update to the Members including some concerns about a member clubs and their behavior.

13. New business

- Diversity Working Group

Murray Mollard updated the group on the activity since the initial meeting in Victoria and referenced the various representatives of the soccer community who have acknowledged they would like to be part of a more formal group. Meetings of the group are likely to take place in Vancouver. Fraser Valley and the Interior with another one possibly taking place at the AGM. Terms of Reference to be established at the first formal meeting.

14. Next meetings

- As per agreed schedule, 23 February 2013.

15. Adjournment

MOTION: To adjourn. (DD/HC)

CARRIED

8/2013

ACTION SUMMARY:

#	Who?	What?	By when?	Completed
1	ED	ED to draft two sets of Board minutes; one for public records and one for Board minute book so as to record details of in-camera motions.	w/c 21 Jan	21 Jan 2013
2	MM	Murray Mollard to present to Finance Committee budget request for Diversity Work Group.	w/c 21 Jan	6 th Feb 2013
3	ED/MF	Director of Soccer Development to prepare paper for next soccer development committee and Board meetings relating to the on pros and cons of maintaining that Premier Cup be only for BCSPL teams.	23 Feb	16 th Feb 2013
4	ED	ED to ensure staff updates the roll out of the Privacy Policy plan including member communications.	w/c 21 Jan	21 Jan 2013
5	DD	Don Dancy to discuss with Kamloops Soccer Association who will be the Harassment officer at the CSA Club National event they are hosting in October 2013.	w/c 21 Jan	11 Feb 2013
6	Board Members	Board members who are up for re-election at the AGM advise Murray Mollard and Ed Kennedy if they wish to stand by 23 Feb 2013.	23 Feb	23 Feb 2013
7	ED	ED to ensure amendment to concussion policy is made as suggested by Chair of Risk Management Committee and that details are circulated to referees and coaches.	w/c 14 Jan	14 Jan 2013
8	ED	ED to ensure that Chair of Competitions Committee is made aware of any Festival Grants issued.	w/c 14 Jan	17 Jan 2013
9	ED	ED to re-circulate contact details for Rob Brown and Harjit Chima to all Board members.	w/c 21 Jan	24 Jan 2013
10	Board Members	Board Members to provide feedback on Player Policy Registrations Manual for the next Board meeting.	23 Feb	23 Feb 2013

