



MEETING MINUTES

BC SOCCER BOARD OF DIRECTORS MEETING

Saturday, 23rd February 2013 930am – 400pm

BC Soccer Offices
250 – 3410 Lougheed Highway
Vancouver, BC V5M 2A4

1. Call to Order/Roll Call

Present: Roger Barnes, (Chair) Chris Appleby, Rob Lennox, Michael Bradley, Don Dancey, Joe Cuzzetto, Rob Brown, Murray Mollard, Ed Kennedy, Rick Connors, Chris Costley, Kjeld Brodsgaard, Paul Mullen (Executive Director)

Regrets: Harjit Chima, Don Moslin.

2. Consent Agenda

- Adoption of Agenda
- Adoption of all committee reports received by 20th January 2013
- Approval of draft 12th January meeting minutes

MOTION: To adopt the consent agenda (DM/EK)

CARRIED: 9/2013

3. Business Arising from Minutes

ACTION#1: Referee Committee liaison to ensure Rob Brown is added to all referees committee communications. Both Rob Brown and Roger Barnes to be made aware of all referee committee meeting dates.

ACTION#2: ED to send new web site test link to Murray Mollard and Kjeld Brodsgaard.

ACTION#3: ED to ensure staff to get thoughts from a number of members on format and content of BC Soccer annual review document.

4. Steve Reed – VP, CSA

Steve Reed addressed the Board with a request for their support in nominating him for the position of Vice President of the CSA at the May 2013 elections. Following various questions from the BC Soccer Board, Steve Reed thanked them for their time and then left the meeting.

MOTION: To nominate Steve Reed for position of VP, CSA at the May 2013 elections (KB/DM)

CARRIED: 10/2013

5. Executive Director Report/ President's Comments

- Executive Director Report February (supporting paper attached)

A verbal summary of the report was provided and a number of points were highlighted including staff recruitment, implementation of the new staff personal development programme and grassroots programming and course participation.

- Strategic / Operational Plan (supporting paper attached)

A verbal summary of the initial document reporting progress on the various objectives within the strategic plan. It was noted that the format may evolve over time as it is established and ways of recording progress and completion of action are best represented. Quarterly updates of this report will be provided unless otherwise requested.

- Presidents Report

The President provided a verbal report on various matters including details of the new CSA member's forum (March) the CSA Members forum to discuss the CSA strategic plan, CSA AGM in Halifax, May 3-5, All Stars Competitions and Youth District Chairs meeting taking place on 9th March.

ACTION#4: Board Members to email Roger Barnes if they wish to be considered as member of the BC Soccer delegation at the CSA AGM.

ACTION#5: Board Members to email Roger Barnes if they wish to be considered as member of the BC Soccer delegation at the various All Star Competitions.

ACTION#6: ED to circulate note to Board Members on advising the office of any member events they plan to attend.

6. Diversity Working Group

- Shannon Pederson, Co-Chair of the Diversity Working Group joined the meeting. Shannon and Murray updated the group on the activity, planned Women in Soccer Dialogue meetings and, the roles and responsibilities of the members. A copy of the groups Terms of Reference were circulated.

MOTION: To approve the Diversity Working Group's Terms of Reference (MB/CA)

CARRIED: 11/2013

MOTION: To approve the constituent members of the Diversity Working Group (*Co-Chair Shannon Pederson, Co-Chair Murray Mollard, Lori D'Andrea, Sara Maglio, Don Dancey, Jasmine Mander, Tracey David, Laurie Robertson, Tracey David, Karen Thompson, Shannon Smart, Michelle Pye and Harjit Chima*)

CARRIED: 12/2013

Shannon Pederson, Co-Chair of the Diversity Working Group left the meeting

ACTION#7: ED to ensure staff continued to circulate details of the Women in Soccer Dialogue meetings to the soccer community.

7. Support of Members

- Online Discipline Reporting System

The Board reviewed a paper provided by staff on recommendations for the online discipline reporting tool/system. The paper included feedback from member representatives. The recommendations were to continue use the current online discipline reporting system through to the end of the current years BC Soccer Provincial Cups, and to decommission current tool by end of 2013 provided an alternative solution to replace it is found by then. Staff will also commence investigating of new integrated tools linked in to the BC Soccer referee registration website and that satisfies all of the challenges listed above without affecting the benefits. It was also proposed that as and when any new tool is made available that training on it is provided as part of annual referee refresher courses.

MOTION: To support the staff recommendations at presented (RL/CA)

CARRIED: 13/2013

- Adult Registration Committee

Chair Rob Brown provided a verbal update on committee activity.

MOTION: To go into camera (RC/MB)

CARRIED: 14/2013

- Lawsuit Update

MOTION: To come out of camera (MB/DD)

CARRIED: 15/2013

8. Financial and Organization Management

- Financial Report YTD (financial statements to end of December circulated)

VP Finance provided commentary to support the update financial reports circulated. Financial statements were good and showed excellent projected cash flow.

- Revised budget 2013-14 (budgets circulated)

VP Finance provided a verbal commentary on the various committee budgets, and specific committee requests for adjustments and rationale.

MOTION: To approve the revised 2013-14 budget as presented.

CARRIED: 16/2013

- 2014-15 Budgets

VP Finance explained the process and timings related to the development of 2014/15 Committee budgets. Committees to provide budget proposals by 22 March 2013 with a view to the Finance Committee and Board reviewing them at the 4th and 6th April respective meetings.

ACTION#8 Finance Manager to circulate 14/15 budget templates and associated guidance material to Committee chairs and staff liaisons week commencing 25th February 2013.

- Player Registrations (statistics document t circulated)

Details on 2012-13 player registrations were discussed. Excellent growth shown at the U6-U10 age groups of almost 5% and overall registrations up over 2%.

ACTION#9: ED to obtain last 3 years statistics and circulate to Board members for comparison

9. Referee Development

- Update/ Status Report

Chair of Referees Committee provided a verbal report on committee activity. It was recognized that there was a significant number of incidents of poor touchline behavior being reported many of which were being directed towards your referees. Chair of Judicial stated that he was working on a paper to share with referees committee as well as staff and board members on how to address this matter.

10. Player and Coach Development

- BC Soccer HPL Advisory Committee Update

A verbal report was provided by Chair of BCSPL Advisory Committee including an update on the creation of a new Fraser Valley franchise to commence in 2014 and a proposal to grant two years (the 2014 and 2015 seasons) to establish itself.

MOTION: To provide the BC Soccer HPL Advisory Committee with the right to grant any agreed resolution that the new collaborative Fraser Valley club would be given to establish itself (MM/KB)

CARRIED: It was noted that Chris Costley abstained from this motion. 17/2013

MOTION: To approve a temporary rule change for 2013 allowing teams to have more than 18 players, strictly for accommodating returning Whitecaps FC players, subject to a case-by-case request and approval by BCSA. Proposal that this will be delegated/handled on the Board's behalf to VP Youth. Rule change will need to go to the membership in June (RL/MM)

The Chair provided a verbal update to the Members including some concerns about a member clubs and their behavior.

MOTION: To go into camera (RC/MB)

CARRIED: 21/2013

MOTION: To come out of camera (MB/DD)

CARRIED: 22/2013

15. Risk Management

- Update/ Status Report

The Chair provided a verbal update to the Members including details of the membership privacy policy guidance documents to be circulated shortly, and that the appointment of a Harassment Officer had not yet been resolved in terms of personnel.

ACTION#11: ED to ensure staff post the membership privacy policy guidance documents w/c 25th February 2013.

16. Nominations

- Co-Chairs Murray Mollard and Ed Kennedy reminded members who are up for re-election at the AGM that they request that they wish to stand for re-election.

ACTION#12: Staff to post details on BC Soccer accepting candidates for its Board of Directors w/c 25th February 2013.

17. New business

- Members were reminded to review the CSA proposal for a tier 3 national semi-pro league.
- It was agreed to provide medals for each of the four match officials at each of the respective final games at the forthcoming adult provincial cup finals.

ACTION#12: ED to get staff to obtain quotes and suitable medal suggestions for match officials.

- It was agreed to offer all non-Board members who sit on a BC Soccer committee with a suitable piece of apparel as a gesture of thanks for their contributions.

ACTION#13: ED to ensure suitable items of apparel for non-Board members who sit on a BC Soccer committee are sourced.

- It was agreed to provide each Board member with \$100 'top up' allocation towards BC Soccer specific apparel to include tax and embroidery with any additional spend over this amount to be paid by Board members.

ACTION#14: ED to ensure suitable items of additional apparel for members are made available.

18. Next meeting

- As per agreed schedule, 6th April 2013.

19. Adjournment

MOTION: To adjourn. (DD/HC)

CARRIED

23/2013

ACTION SUMMARY:

#	Who?	What?	By when?	Completed
1	ED/Referee Coordinator	Referee Coordinator to ensure Rob Brown is added to all referees committee communications. Both Rob Brown and Roger Barnes to be made aware of all referee committee meeting dates.	w/c 25 Feb	w/c 25 Feb
2	ED	ED to send new web site test link to Murray Mollard and Kjeld Brodsgaard.	Next Board Meeting	15 March
3	ED	ED to ensure staff to get thoughts from a number of members on format and content of BC Soccer annual review document.	Prior to commencement of production of document.	April 2013
4	Board Members	Board Members to email Roger Barnes if they wish to be considered as member of the BC Soccer delegation at the CSA AGM.	w/c 25 Feb	w/c 25 Feb
5	Board Members	Board Members to email Roger Barnes if they wish to be considered as member of the BC Soccer delegation at the various All Star Competitions.	w/c 25 Feb	March
6	ED	ED to circulate note to Board Members on advising the office of any member events they plan to attend.	w/c 4 March	6 March
7	ED	ED to ensure staff continued to circulate details of the Women in Soccer Dialogue meetings to the soccer community.	w/c 25 Feb +	w/c 25 Feb +
8	ED/Finance Manager	Finance Manager to circulate 14/15 budget templates and associated guidance material to Committee chairs and staff liaisons week commencing 25th February 2013.	w/c 25 Feb	28 Feb
9	ED	ED to obtain last 3 years statistics and circulate to Board members for comparison.	March 2013	w/c April 2
10	Don Dancey	To pursue BC Soccer's desire to host the	w/c 25 Feb	w/c 25 Feb

		2013 Masters with CSA.		
11	ED	ED to ensure staff post the membership privacy policy guidance documents	w/c 25th Feb	26 Feb
12	ED	Staff to post details on BC Soccer accepting candidates for its Board of Directors	w/c 25th Feb	26 Feb
13	ED	ED to ensure suitable items of apparel for non-Board members who sit on a BC Soccer committee are sourced.	March	13 March
14	ED	ED to ensure suitable items of additional apparel for members are made available.	March	15 March

BC Soccer DOB Agenda
October 27th, 2012
Last Updated October 24th, 2012