

MEETING MINUTES

BC SOCCER BOARD OF DIRECTORS MEETING

Saturday, 6th April 2013 930am – 400pm

BC Soccer Offices
250 – 3410 Lougheed Highway
Vancouver, BC V5M 2A4

1. Call to Order/Roll Call

Present: Roger Barnes, (Chair), Rob Lennox, Michael Bradley, Don Dancey, Joe Cuzzetto, Rob Brown, Rick Connors, Chris Costley, Harjit Chima, Don Moslin, Paul Mullen (Executive Director)

Regrets: Chris Appleby, Kjeld Brodsgaard, Ed Kennedy, Murray Mollard.

A leave of absence for Ed Kennedy was agreed and noted for personal reasons.

2. Consent Agenda

- Adoption of Agenda
- Adoption of all committee reports received by 2nd April 2013
- Approval of draft 23rd February Board meeting minutes

MOTION: To adopt the consent agenda (DM/RC)

CARRIED:

24/2013

3. Business Arising from Minutes

No business was arising from the minutes.

4. Executive Director Report/ President's Comments

- Executive Director Report April (supporting paper attached)

A verbal summary of the report was provided and a number of points were highlighted including staff recruitment of a new Marketing Communications Officer, delivery of the grass roots service plans, the adult provincial cup draw and the 2014-15 budgeting process.

- Presidents Report

The President provided a verbal report on various matters including details of the CSA AGM in in Halifax, May 3-5, the recent schedule announcement for games in Vancouver at WWC 2015, planning for the BC Soccer AGM, positive staff and Board member outreach activity in Williams Lake, Prince George and Kamloops, viaSport Sport Leadership Committee and Board member opportunities and the opportunity to host the CSA AGM in Vancouver in 2014.

MOTION: To approve the BC Soccer board delegation to the 2013 CSA AGM to include Roger Barnes, Kjeld Brodsgaard, Rob Brown and Joe Cuzzetto. Paul Mullen will also attend due to CSA and Provincial Organisations meetings for Executive Directors (DD/RC)

CARRIED: 25/2013

ACTION#1: ED to discuss costs and level of Provincial Association support with ED of Nova Scotia, hosts of 2013 CSA AGM.

ACTION#2: ED to ensure staff request details of members AGM's in advance so that Board and or staff are able to attend and support.

ACTION#3: ED to coordinate with President the supporting of individuals application to be a member of the new viaSport Sport Leadership Committee and any Board members who wish to put themselves forward for the viaSport Board.

ACTION#4: ED to coordinate staff communicating directly with those coaches who wish to receive appropriate information directly from BC Soccer.

MOTION: To go into camera (RL/RC)

CARRIED: 26/2013

MOTION: To come out of camera (RC/DM)

CARRIED: 27/2013

5. Support of Members

- Website update

The ED made a presentation to the Board on the new BC Soccer website design , features, tools and discussed planned next steps which received very positive feedback.

ACTION#5: ED to circulate test site link to all Board and staff members in order that they review in their own time and can provide feedback prior to launching.

ACTION#6: ED to circulate test site link to 20+ active members of the soccer community including youth districts, adult leagues, referees, coaches, partners and players in order that they review in their own time and can provide feedback prior to launching.

6. Adult Competitions Committee

The President provided a verbal report on behalf of the Adult Competitions Committee chair that was unable to attend today's meeting. Very positive feedback was reported on the adult provincial cup draw event that had taken place earlier in the week in Victoria. The event was very well supported by the island soccer community and island media and specific thanks were made to staff members Dan Turvill and Rebecca Stevens who had helped to coordinate the day's events.

Very positive feedback had also been received on the inaugural live web streaming of the draw that was facilitated for the membership. It was noted that better communication of this opportunity for members to hear the draw live is required in the future especially from those participating leagues.

It was also noted that the 2014 Western Masters final event had been awarded by the CSA to Saskatchewan and that BC has submitted requests to host in 2014, 2015 and 2016.

7. Adult Registration Committee

Chair Rob Brown provided a verbal update on committee activity. Governance Committee Chair to ensure that regulations are clear to allow for players to register and play in both adult soccer leagues and futsal/small sided groups who are members.

ACTION#7: Joe Cuzzetto and Rob Brown to meet with Vancouver Futsal Association to discuss becoming members of BC Soccer.

8. Financial and Organization Management

- Financial Report YTD (financial statements to end of February circulated)

In the VP Finance's absence, the President provided commentary to support the update financial reports circulated including statements to end of February 2013, balance sheet, cash flow projections and statement of operations. It was agreed that the financial statements were good and showed excellent projected cash flow. A copy of the 2012-13 projected accounts was circulated for Board members consideration.

- 2013-14 Budget

A copy of the approved 2013-14 budget was also circulated and confirmed to committee chairs that their specific budget for this period had also be sent to them.

- 2014-15 Budget

A first draft of the 2014-15 budget was shared and discussed following excellent collaboration by staff and Board members to provide input. This budget if approved would continue to support the delivery of the strategic plan. The Board agreed that they were in general support of this budget with final approval to be provided at the next meeting in mid-May.

9. Referee Development

Chair of Referees Committee provided a verbal report on committee activity. Very positive progress was reported in a number of areas with specific reference made to the team of BC officials who attended the prestigious Dallas Cup tournament and the grass roots referee programme to be rolled out in 2013 .

10. Player and Coach Development

Chair of Soccer Development Committee provided a verbal update on recent committee activity including small sided soccer, the excellent work of staff in proposals for options on implementing mandatory coach certification and the Provincial Youth Premier Cup.

MOTION: To support the Soccer Development Committees decision that small sided soccer manuals be amended include references to state that no league standings are to be recorded or posted at U12 and below as per the CSA long term player development plan (LTPD) and details to be provided to youth districts (DD/CC)

CARRIED: 27/2013

MOTION: To endorse the Soccer Development Committee direction for mandatory coach certification and that staff develop implementation plans and options to consider for the committees next meeting and prior to the 2013 AGM (DM/DD)

CARRIED: 28/2013

ACTION#8: ED to circulate details of 2013 PDP staff coaches to Board members.

ACTION#9: ED to ensure staff raise at next meeting with adult leagues what coaching services, courses and player development support they would require.

- Provincial Youth Premier Cup

A staff paper was circulated to Board members prior to the meeting on the technical merits for supporting the Provincial Youth Premier Cup remaining exclusive to BC Soccer Premier League clubs. This paper had been discussed at the recent Soccer Development Committee.

MOTION: In the interests of time and to stimulate discussion to support the paper being sent out in its current format to youth district members whilst Soccer Development and Competitions Committee further review and discuss (RL/MB)

CARRIED: 29/2013

- BC Soccer HPL Advisory Committee Update

A verbal report was provided by Chair of BC SPL Advisory Committee including an update on the creation of a new Fraser Valley franchise. A second meeting with clubs and districts wishing to partake in this new entity was due to take place on 8th April 2013.

11. Governance

The Chair provided a verbal update on various matters including 11 applications for Associate Member status and the receipt of a number of AGM rules and byelaw amendments that had been received to date.

MOTION: To approve all applications for Associate Membership status as presented by the Governance Committee subject to all current and historical outstanding payments being made (RL/CC)

CARRIED: 30/2013

12. Youth Competitions Committee

The Chair provided a verbal update on various matters including the Coastal Cup and Provincial Cup planning, the process for appointing hosts for the 2014 and 2015 Provincial Cups and that the annual referee and instructor symposium is being held in conjunction with the Provincial Cup A Cup event in Langley in 2013.

- Hosts for the 2014 and 2015 Provincial

A paper was circulated with the committee's proposals.

MOTION: To support the committees proposals for 2014 host organisations (DD/RL)

CARRIED: 31/2013

MOTION: To delegate the decision to confirm 2015 host organisations to the youth competitions committee following consultation with respective communities and their abilities to host on the proposed basis (DM/RL)

CARRIED: 32/2013

ACTION#10: ED to ensure staff send results of participants survey from Futsal Championships to Chair of Youth Competitions Committee.

13. Judicial

The Chair provided a verbal update to the Members on various matters.

MOTION: To go into camera (RC/MB)

CARRIED: 33/2013

MOTION: To come out of camera (MB/DD)

CARRIED: 34/2013

14. Scholarships and Awards

The Chair provided the Members with a verbal update on various matters relating to the scholarship and awards process and recognized the staff support in compiling all submissions and nominations received. The committee would now work within the agreed timings to confirm details of the recipients.

15. Risk Management

No report was provided due to the chair's absence.

ACTION#11: President to confirm if CSA had appointed a Harassment Officer.

16. Nominations

The President provided a brief update due to the Co-Chairs not being present.

17. Diversity Working Group

Working group member Don Dancey provided a brief update on the progress of the group including feedback from the outreach meetings, a recent working group meeting and further outreach sessions in Kelowna and Kamloops.

18. New business

MOTION: To go into camera (RC/MB)

CARRIED: 35/2013

MOTION: To come out of camera (MB/DD)

CARRIED: 36/2013

ACTION#12: ED to ensure staff request details from the membership of those individuals who have passed away in the past 12 months and that these people's name are read out at the beginning of the AGM.

19. Next meeting

- To be confirmed but will be 13, 14 or 15 May with conference call in and in-person options available for members.

20. Adjournment

MOTION: To adjourn. (DD/RC)

CARRIED: 37/2013

ACTION SUMMARY:

#	Who?	What?	By when?	Completed
1	ED	To discuss costs and level of Provincial Association support with ED of Nova Scotia, hosts of 2013 CSA AGM.	w/c 8 April	11 April
2	ED	To ensure staff request details of members AGM's in advance so that Board and or staff are able to attend and support.	w/c 29 April	24 April
3	ED	To coordinate with President the supporting of an application to be a member of the new viaSport Sport Leadership Committee and any Board members who wishes to put themselves forward for the viaSport Board.	w/c 8 April	10 April
4	ED	To coordinate staff communicating directly with those coaches who wish to receive appropriate information directly from BC Soccer	As required	

5	ED	To circulate test site link to all Board and staff members.	w/c 8 April	6 April
6	ED	To circulate test site link to 20+ active members of the soccer community including youth districts, adult leagues, referees, coaches, partners and players.	w/c 8 April	7 April
7	Joe Cuzzetto and Rob Brown	To meet with Vancouver Futsal Association to discuss becoming members of BC Soccer.	April	
8	ED	To circulate details of 2013 PDP staff coaches to Board members.	w/c 8 April	6 April
9	ED	To ensure staff raise at next meeting with adult leagues what coaching services, courses and player development support they would require.	Next committee meeting	
10	ED	To ensure staff send results of participant's survey from Futsal Championships to Chair of Youth Competitions Committee.	w/c 15 April	17 April
11	President	To confirm if CSA had appointed a Harassment Officer.	April	
12	ED	To ensure staff request details from the membership of those individuals who have passed away in the past 12 months.	w/c 29 April	

ADDITIONAL ACTION SUMMARY OUT OF MOTIONS CARRIED:

1	ED	To ensure small sided soccer manuals are amended to include references to state that no league standings are to be recorded or posted at U12 and below as per the CSA long term player development plan (LTPD) and that details to be provided to youth districts	w/c 29 April	25 April
2	ED	For Premier Youth Cup paper to be sent out in its current format to youth district members.	w/c 15 April	12 April

Approved by:

Name (please print)

Signature

Date

BC Soccer DOB Agenda
October 27th, 2012
Last Updated October 24th, 2012