



## MEETING MINUTES

### BC SOCCER BOARD OF DIRECTORS MEETING

Saturday, September 15<sup>th</sup>, 2012

Somervell Room  
Delta Vancouver Suites  
550 Hastings Street

1. **Call to Order/Roll Call** Meeting was called to order at 9:00.

Present: Roger Barnes (Chair), Chris Appleby, Rick Connors, Murray Mollard, Chris Costley, Rob Lennox, Ed Kennedy, Peter Vranjkovic, Don Moslin, Michael Bradley, Joe Cuzzetto, Don Dancey, Bjorn Osieck (Recording Secretary), Paul Mullen (Guest)

Regrets: Kjeld Brodsgaard

#### 2. **Consent Agenda**

- Adoption of Agenda
- Adoption of all committee reports received by Friday September 7<sup>th</sup>, 2012
- Approval of July 28<sup>th</sup>, 2012 Board Meeting Minutes
- Playing Down Application NS
- Renaming of Boys' Provincial B Cup into "The Les Sinnott Memorial Boys Provincial Cup"
- Associate Membership Application SFU

**MOTION:** To adopt the agenda as amended. (MB/ CA)

**CARRIED**

**090/2012**

#### 3. **Business Arising from Minutes**

Open follow-up items as per the Action Summary from July 28<sup>th</sup> were discussed.

**ACTION #1:** ED to confirm timing of Adidas Apparel Order in light of Club National Timelines.

**ACTION #2:** ED/ committee chairs to ensure that all directors have submitted their completed conflict of interest declarations, as well as community members on committees.

#### 4. **Executive Director Report/ President's Comments**

- Executive Director Report September  
A verbal synopsis of the report was provided addressing questions re: goal post safety, 50/50 raffle at Whitecaps games including future outlook, Mini-Soccer Festival potential, etc., as they arose.

- President's Comments
  - Committee Meeting: Attended a number of committee meetings to bring the message of renewal, improvement, achievement, and collaboration with joint meetings/ Chair meetings so everyone can assist everyone else in achieving their goals.
  - CSA: Referenced CSA's decision to continue with All-Stars format "as is" for 2013 with further CSA TD review for 2014.
  - Website: Referenced a website spam problem that was addressed swiftly by BC Soccer staff.
  - Memorial Service: Recap of efforts around honoring the late Les Sinnott's memory through a celebration of life in August.
  - Whitecaps Partnership: Next Meeting will be held on October 10<sup>th</sup>, 2012.

**ACTION #3: ED to confirm to clubs with automotive sponsorships the restrictions, if they qualify for future Club Nationals.**

- Appointment of new First Vice President  
Constitutional options for the appointment of a new First Vice President were discussed at length.  
**Kjeld Brodsgaard was elected by the Board as new BC Soccer First Vice President.**

- Appointment of VP Senior  
**By acclamation Michael Bradley was appointed Vice President Senior.**

- Appointment of new Director

**ACTION #4: Nominations Committee to source potential candidates including a solicitation from membership for the Board Director vacancy by October 1<sup>st</sup>, 2012.**

- Appointment of new Governance Committee Chair  
Don Dancey/ Chris Costley nominated Michael Bradley, who accepted. Joe Cuzzetto/ Don Moslin nominated Murray Mollard, who declined. Ed Kennedy/ Michael Bradley nominated Chris Appleby, who declined.

**By acclamation Michael Bradley was appointed as Chair of the Governance Committee.**

**MOTION: To appoint Chris Costley, Chris Appleby, and Ed Kennedy as directors to the Governance Committee. (MB/ DM)**

**CARRIED**

**091/2012**

- Appointment of Provincial Rep for U18 Club Nationals

**ACTION #5: Competitions Committee – Youth to determine Provincial representative by Monday, September 17<sup>th</sup>, 2012.**

- Jack Steele Nomination for BC Sports Hall of Fame

**MOTION: To support the Jack Steele Nomination for induction into the BC Sports Hall of Fame (CA/DD).**

**CARRIED 092/2012**

- Werner Winsemann Nomination for Sport BC Darryl Thompson Award

**MOTION: To support the Werner Winsemann Nomination for the Sport BC Darryl Thompson Award (RL/ MM).**

**CARRIED 093/2012**

**ACTION #6: ED to issue letter of support on behalf of Board for Werner Winsemann nomination.**

- Sport BC President's Award

**ACTION #7: ED to check, if recipients can be “in memoriam”.**

- Legal Referral Discussion  
Review of BC Soccer practices in sourcing legal counsel on behalf of members.

## **5. Strategic Plan Update and Approval**

**ACTION #8: President and ED to finalize quantifiable outcomes by September 30<sup>th</sup>, 2012.**

## **6. Referee Development**

- Update/ Status Report  
Suggestion for more synergistic meetings between committees was being introduced.  
Largest ever instructor/ assessor symposium was recently completed with 50 participants in Vancouver.

Introduction of a new de-centralized grassroots referee program to be launched in 8 BC regions going forward was described.

- Goal Post Safety  
This topic was covered earlier in the agenda.

## **7. Player and Coach Development**

- Update/ Status Report  
Updates were given re: grassroots development service plan with emphasis on the need for continued focus on implementation and delivery during this fiscal year.

The Provincial Team Program was followed-up on as a well-received, successful initiative that came in significantly under budget.

**ACTION #9: ED to check into qualification and CRC status of practitioners traveling with PTP teams to Nationals/ Regionals.**

The HPL Advisory Committee as sub-committee was mentioned. There is a request from the league for temporary roster expansion.

**ACTION #10: Soccer Development Committee to meet with BCSPL, Metro Soccer League, Vancouver Island Premier League, and Competition Committee to discuss request.**

Special reference was made to the SDC's plans for the Skills Testing/ Building concept to be worked on by staff now for introduction in 2013. This will be subject to further follow-up at the next Soccer Development Committee meeting.

**Lunch Break 12:30 pm to 1:00 pm.**

**8. Governance**

- Update/ Status Report
- Template By-Law Review  
Template and User Guideline documents in accordance with BC Societies Act were introduced to empower member groups to create or modernize their by-laws, in a simplified and affordable way. A significant amount of due diligence had been invested by the Governance Committee hand-in-hand with BC Soccer's legal counsel.
- Adult teams in US Amateur League Insurance Implications:  
Difficulties with cross-border insurance implications were outlined. Further committee review will occur. The status of Whitecaps residency and Provincial Team Program travel was discussed.

**ACTION #11: ED to investigate travel sanctioning and insurance coverage aspects.**

- Membership Compliance  
Background information to challenges in this area was outlined.

**ACTION #12: ED to confirm with BC Sport Agency the purpose of what data is collected and why.**

**ACTION #13: Registration and Governance Committees to follow-up on membership compliance with next steps due by October 27<sup>th</sup>, 2012 Board meeting.**

- Committee Terms of Reference  
All versions and amendments are to be submitted to Governance Committee by September 22<sup>nd</sup>, 2012 for approval by board by September 29<sup>th</sup>, 2012.
- Registration/ BCSPL Rule 4 Proposal  
This item was referred to Soccer Development Committee.
- Judicial: Harassment Officer

**ACTION #14: ED to investigate with CSA as to their recruitment practices, as well as, training course availability, and seeking interested candidates.**

## 9. Financial and Organization Management

- Financial Report YTD  
Report showed strong cash position and positive trending, however, more funds are going to be allocated into their budgeted areas to deliver on program and services offered to members for the remainder of the fiscal year.  
  
Building purchase was finalized in August. Within the membership specified \$1.4M funding window, just over \$300K remain for required fit-up work, furniture, IT, and other associated requirements.
- Facility Working Group Update and Fit-up Proposal  
Proposal was introduced to the Board in detail including pros and cons of both reviewed suppliers.

**MOTION: To engage Fuhrmann Construction at the Budget B Option (PV/ DM)**

**CARRIED**

**094/2012**

## 10. Competitions and Soccer Events

- Update/ Status Report  
The committee is ahead of usual timelines in terms of planning for 2013 Provincial Championships and will keep the Board apprised including date confirmation for meetings and competitions.
- CSA All-Star Nationals Reformatting 2013  
Decision was made by the CSA to keep the format "as is" for 2013.

## 11. Support of Members

- Lawsuit Update

**MOTION: To go in Camera. (DM/ CA)**

**CARRIED**

**095/2012**

**MOTION: To come out of Camera. (CA/ DM)**

**CARRIED**

**96/2012**

- Criminal Record Check Compliance Policy  
Updated policy document to enforce compliance with CRC was discussed.

**MOTION: To approve the CRC Compliance Policy with amendments as discussed. (MM/ RC)**

**CARRIED**

**97/2012**

- Youth Interdistrict Leagues

**MOTION: To go in Camera. (RC/ CA)**

**CARRIED**

**98/2012**

**MOTION: To come out of Camera. (RC/ CA)**

**CARRIED**

**99/2012**

**12. New business**

**13. Next meetings: October 27th, 2012 (Staff Participation)**

The next meeting will be held in Victoria, with a number of membership workshops with board/ staff presence and a reception on Saturday, October 27<sup>th</sup>.

**14. In Camera, if required**

**MOTION: To go in Camera. (RC/ CA)**

**CARRIED**

**100/2012**

**MOTION: To come out of Camera. (RC/ CA)**

**CARRIED**

**101/2012**

**15. Adjournment**

**MOTION: To adjourn. (DD)**

**CARRIED**

**102/2012**

**ACTION SUMMARY:**

#	Who?	What?	By when?	Completed
1	ED	To confirm timing of Adidas Apparel Order in light of Club National Timelines.	September 19 <sup>th</sup> , 2012	September 19 <sup>th</sup> , 2012
2	ED/ Committee Chairs	To ensure that all directors have submitted their completed conflict of interest declarations, as well as community members on committees.	September 21 <sup>st</sup> , 2012	September 18 <sup>th</sup> , 2012
3	ED	To confirm to clubs with automotive sponsorships the restrictions, if they qualify for Club Nationals.	September 31 <sup>st</sup> , 2012	September 15 <sup>th</sup> , 2012 (e-mailed CSA)
4	Nominations Committee	To source potential candidates including a solicitation from membership for the Board Director vacancy	October 1 <sup>st</sup> , 2012	September 19 <sup>th</sup> , 2012 (e-mail call for nominations)
5	Competitions Committee Chair - Youth	To determine Provincial representative.	September 17 <sup>th</sup> , 2012	September 17 <sup>th</sup> , 2012
6	ED	To issue letter of support on behalf of Board for Werner Winsemann nomination.	September 19 <sup>th</sup> , 2012	September 19 <sup>th</sup> , 2012
7	ED	To check, if recipients can be "in memoriam".	September 19 <sup>th</sup> , 2012	September 17 <sup>th</sup> , 2012
8	President & ED	To finalize the quantifiable outcomes of the strategic plan.	September 30 <sup>th</sup> , 2012	September 28 <sup>th</sup> , 2012
9	ED	To check into qualification and CRC status of practitioners traveling with PTP teams to Nationals/ Regionals.	September 19 <sup>th</sup> , 2012	September 17 <sup>th</sup> , 2012
10	Soccer Development Committee	To meet with BC SPL, Metro Selects Soccer League, Vancouver Island Premier League, and Competition Committee to discuss request.	September 19 <sup>th</sup> , 2012	TBC (SDC awaiting further information)
11	ED	To investigate travel sanctioning and insurance coverage aspects for WFC residency and BC Soccer PTP teams.	September 19 <sup>th</sup> , 2012	September 17 <sup>th</sup> , 2012
12	ED	To confirm with BC Sport Agency the purpose of what data is collected and why.	September 19 <sup>th</sup> , 2012	September 19 <sup>th</sup> , 2012
13	Registration & Governance Committees	To follow-up on membership compliance next steps.	October 27 <sup>th</sup> , 2012	October 27 <sup>th</sup> , 2012 (partial with WIP)
14	Governance Committee	All Committee terms of reference versions and amendments are to be submitted to Governance Committee to present for board approval.	September 29 <sup>th</sup> , 2012	October 27 <sup>th</sup> , 2012
15	ED	To investigate with CSA as to their recruitment practices, as well as course availability, and seeking interested candidates.	September 19 <sup>th</sup> , 2012	September 19 <sup>th</sup> , 2012

**Approved by:**

---

Name (Please Print)

---

Signature

---

Date