



MEETING MINUTES

BC SOCCER BOARD OF DIRECTORS MEETING

Saturday, March 10th, 2012

Somervell Room
Delta Vancouver Suites
550 West Hastings

1. Call to Order/Roll Call

Meeting called to order at 8:10 am

Present: Charlie Cuzzetto (Chair), Les Sinnott, Kjeld Brodsgaard, Rob Lennox, Don Dancey, Don Moslin, Roger Barnes, Peter Vranjkovic, Chris Costley, Murray Mollard, Rick Connors, Bjorn Osieck (Recording Secretary)

Regrets: Ed Kennedy, Chris Appleby

Absent: Steve Allen

Guests: Paul Mullen (Director of Operations), David Haber (President EA Sports BC Soccer Premier League), Ingrid Tsui & Robert Pakrul (Alexander Holburn Beaudin Lang)

2. Consent Agenda

- Adoption of Agenda
- Adoption of all committee reports received by February 29th, 2012
 1. Adult Leagues
 2. Competitions
 3. Governance
 4. MSMS
 5. Nominations
 6. Soccer Development
 7. Referees
- Approval of January 14th and February 18th Board Meeting Minutes and February 23rd Board Conference Call Minutes

MOTION: To adopt the agenda.

CARRIED 020/2012

MOTION: To adopt the consent agenda.

CARRIED 021/2012

3. Business Arising

- Facility Decision: Next Phase of process

An update was provided flowing from the membership decision at the February 18th Special General Meeting for BC Soccer to purchase its next office facility.

Via its real estate advisor, BC Soccer has confirmed that previously considered purchase options are still on the market and has identified two additional potential options in the Burnaby area (3410 Lougheed and 4460 Beresford), which will be subject of site visits before the end of March 2012. In addition, BC Soccer is exploring with the MCE group, in how far a suitable purchase opportunity may exist with that facility.

In recognition of anticipated timelines and with leases at the Landing and Canlan office expiring on April 30, 2012 respectively, talks re: a short-term (one year with 90 day termination clause) extension have commenced.

The Finance Committee has confirmed that personal director guarantees for potential financing are not required due to favorable asset to loan ratio. Prime + 1% (currently 4%) has been quoted as rate by BC Soccer financial institution of record VanCity.

MOTION: To add Roger Barnes to the Facility Working Group.

CARRIED

022/2012

- BCSPL presentation (David Haber, President EA Sports BC Soccer Premier League)

BCSPL President Designate David Haber presented an updated overview re: objectives, milestones, fact & fiction, areas of opportunity, future direction. Mr. Haber emphasized the critical importance of collaboration with BC Soccer Board and staff team and the Vancouver Whitecaps to create the highest possible level of player centric development opportunities within the BCSPL according to LTPD.

Emphasis was placed on cost paradigm, with better advertising of the cost/ benefit equation being required.

Financial Assistance mechanisms are being put into place and expanded, where possible, so that no players get excluded for monetary reasons. The league is committed to enforcing and complying with BC Soccer discipline, where applicable. Records of discipline are being published.

The question was posed, whether the moratorium for only BCSPL teams being able to qualify for Nationals should be shortened to one-year? As other levels are not as strictly guided by LTPD standards a "pre-mature" opening up of qualifying for other levels of play may not be in the best interest of the players.

David Haber also commented on the collaboration with the BC Soccer referee development program, which has been helped by the league having engaged Matt Holbrook on his own time as a referee scheduler for the league. This point will be further discussed later in the meeting.

Charlie Cuzzetto, Don Dancey, Roger Barnes, Les Sinnott had participated in/ phoned into the last BCSPL Board of Governor's meeting on Wednesday, March 7th to gain additional insight into the league's governance and progress and all commented very favorably on their experience.

- Director's Liability Presentation (Ingrid Tsui and Bob Pakrul, AHBL)

Two AHBL lawyers came in to present insights on Directors and Officers Liability to the Board.

The presentation will be posted on the BC Soccer website.

A key question was how does individual duty of care and diligence to record dissent align or conflict with the collective decision-making paradigm of board solidarity?

The importance of ensuring annual filings of changes of directors in Victoria was also emphasized..

Opportunity exists to feed into Society Act Reform by end of April 2012.

ACTION #1: ED to liaise with AHBL team to potentially set-up an appropriate workshop at the next BC Soccer AGM (emphasize importance of incorporation as society for member groups).

ACTION #2: ED to liaise with AHBL to source appropriate best practice documents re: code of conduct, conflict of interest, etc.

Break 10:00 to 10:10 am

4. Support of Members (including President's Comments)

- Donation Updates

President Cuzzetto reiterated the positive response to BC Soccer's uniform donation to the Haitian team, as well as Pitt Meadows' donation to be sent to Football federation. Funds are held in trust by BC Soccer and will be forwarded accompanied by an official letter from the CSA.

Referenced also other meetings he attended including staff meetings, BCSPL BOG meetings and the Sport BC Athlete of the Year Awards, before which MWSL President Laurie Robertson was presented with the Presidents' Award at a separate ceremony. Surrey United won the Sport BC team of the year.

- BCSPL referee scheduling request

This request was introduced as part of the BCSPL presentation under Business Arising. Additional detailed discussion was held, including the potential merits of a centralized scheduling facility.

MOTION: To allow Matt Holbrook to continue providing referee scheduling services outside of BC Soccer hours of operation for a period not to exceed the end of the 2012 season with the understanding that BCSPL will transition all their internal operations to their own resources within that period.

CARRIED

026/2012

ACTION #3: Staff to create an appropriate communications approach re: this inaugural season interim arrangement.

- **BC Soccer/Whitecaps 50/50**
Update was provided re: the 2012 season's 50/50 raffle. BC Soccer is acting as the primary license holder again and has secured the necessary A-License from the BC Gaming Authority, as the BC SPL has not, yet, passed the timing threshold to apply on its own merit. Process has been streamlined and improved to vastly reduce staff efforts required.

MOTION: BC Soccer will continue with the existing 50/50 gaming support to the BC SPL until the end of the 2012 season.

CARRIED 027/2012

ACTION #4: ED to follow up with Gaming Authority to ascertain BC SPL's future eligibility.

- **Board Meeting Procedural Documents:**
President Cuzzetto introduced recommended template formats for board and committee meeting agenda, minutes, etc. to enhance board efficiency and effectiveness.
- **CSA AGM Delegation Selection**

MOTION: To move in camera.

CARRIED 023/2012

MOTION: To come out of Camera.

CARRIED 024/2012

MOTION: To send Ed Kennedy, Murray Mollard, Rob Lennox, Don Dancey, Roger Barnes, Executive Director Bjorn Osieck, and Director of Operations Paul Mullen, in addition to First VP Les Sinnott as head of delegation to the May 4th/5th CSA AGM in Ottawa.

CARRIED 025/2012

- **Clearvale Training Session with Les Sinnott**
Training session had to be cancelled due to an unforeseen security certificate access issue.

Competitions

- **Update on Senior Provincial Cup**
Senior Provincial Cup draw will take place at the Creekside Community Centre on April 2nd, 2012 at 11:00 am.
- **Premier Cup Competition**
BC Soccer will run the tournament, all BC SPL age levels will compete. Top 4 teams will cross-over for a 1 vs. 4 and 2 vs. 3 semi-finals. (U18 Boys are slightly different). These matches are scheduled for 23rd and 24th of June.

ACTION #5: Competitions Committee to form a sub-committee consisting of Don Dancey, Roger Barnes, Paul Mullen, Dan Turvill, and two members from the BC SPL BOGs to work on the organization of the Premier Cup.

5. Financial Management

- Financial Report YTD with year-end Forecast
Roger Barnes stood in for VP Finance ED Kennedy. Financial Report was presented to members on February 18th; current standing is in line with forecasted figures.

- 2012/13 Budget Refinement Review

A one-page work in progress revised budget 2012/13 was circulated, which will be finalized by end of the month. The Finance Manager is making a number of advancements to allow for more in-depth and accurate reporting and forecasting.

In terms of forecasts, membership registration with no additional fee increases is assumed to be flat.

Overall, conservative estimates were applied across all revenue categories.

On the expense side, Office costs decreased in the absence of the MSMS with a retained allowance for an alternative solution.

A quick overview of program group budgets was presented, as well. Special mention was made of the dramatic shift in PTP planning including a reduction to a maximum player fee of \$1,000.

Youth Competitions included changes re: Futsal addition, inclusion of Premier Cup, and the change in format to the A-Cup to add to the allure of the competition, as it is no longer a qualifying tournament for Nationals. The level of Provincial Cup levies has also been reduced to be more reflective of decline in registration numbers in recent years.

- 2013/14 Budget Planning Update

A brief discussion of future fee levels and the reticence against future increases was held. BC Soccer will continue to emphasize its role in ensuring the affordability and cost effectiveness of the sport in the Province. Over the next four to six weeks this process will be finalized.

6. Governance

- Nominations Committee Update

Committee is canvassing sitting board members as to their intent to stand for re-election in June 2012.

The results of a skill matrix survey were briefly presented. The discussion also covered potential steps forward to further enhance and cultivate Board diversity at the BC Soccer level including some outreach conversations with various member groups.

ACTION #6: Nominations Committee to disseminate nominations process information to membership.

Lunch Break 12:15 to 12:45 pm

- Governance Policy Approval

MOTION: To approve the Governance Policy as amended.

CARRIED

031/2012

- Executive Limitations Policy Approval

Both Governance Policy and Executive Limitations Policy were introduced to show their interplay and highlight, why the ELP is written in the negative to move forward the outcomes derived by the Board via their governance policies to ensure accountability is fostered via additional structure around the ED's job.

MOTION: To adopt the Executive Limitations Policy in principle.

CARRIED 032/2012

- Staff and Directors Employment Handbooks Approval

MOTION: To approve the Staff and (Operational) Directors Employment Handbooks as presented.

CARRIED 033/2012

ACTION #10: ED to change the title from “Directors” Handbook to “Senior Management” Handbook.

- BCSPL Monitoring and Evaluation Criteria
This item was deferred to the April 14th Board meeting.
- BCSPL General League Regulations

MOTION: To approve GLR as presented.

CARRIED 028/2012

- Electronic Voting
Governance Committee will further explore this area.
- Privacy Policy Update: Implementation
Implementation Plan has been devised with different priority ranking. Next update will be provided at April board meeting.
- PSPL request
The request received re: PSPL was shared with the Board.

**ACTION #9: ED to respond to applicant outlining the requirements of district approval and operation, as they only have limited associated membership status to partake in tournaments, not leagues.
Check also with CSA re: international sanction and recognition of the PSPL.**

- ASL Update

ACTION #8: ED to issue letter of enquiry to parties requesting their league sanctioning information.

- 2012-13 Registration Handbook
This item was deferred to April 14 board meeting.
- LFC COI Enquiry

MOTION: To go in camera.

CARRIED 029/2012

MOTION: To come out of camera.

CARRIED 030/2012

ACTION #7: ED to issue response letter re: matter not being in violation of BC Soccer By-Laws.

7. Player and Coach Development

- Grassroots Service Plan Update

A brief update re: the new courses including delivering new entry level courses free of charge was given. Board members were encouraged to consider enrolling in the new clinics to gain added insight.

- High Performance Service Plan Update

1. PTP 2012 Update:

Player Costs and scope have been reduced significantly in keeping with sweeping soccer development landscape changes. Based on further CSA changes, further adjustments are expected for 2013 and beyond. Planning for boys and girls is currently not fully identical, so that different streams may exist going forward.

MOTION: To go in camera.

CARRIED 034/2012

MOTION: To come out of camera.

CARRIED 035/2012

8. Referee Development

- E-Refereeing System Update

A brief update re: the positive progress with the introduction of a new alternative system to the now defunct E-refereeing system was provided. Staff managed the process very well to put BC Soccer ahead on where it was before.

T4A slip issue was mentioned; it was managed as well as possible.

Referee committee business planning activities are ongoing.

9. Judicial

- Discipline Guidelines

Revisions have been posted on Clearvale for finalization in late April and presentation in June.

10. New business

- LFC COI Enquiry

This was moved into Governance section.

- KidSport MOU

MOTION: To support the partnership MOU.

CARRIED

036/2012

11. Next meetings: April 14th, 2012

12. In Camera

MOTION: To go in camera.

CARRIED

037/2012

MOTION: To come out of camera.

CARRIED

038/2012

13. Adjournment

The meeting was adjourned at 2:45 pm.

MOTION: To adjourn.

CARRIED

039/2012

ACTION SUMMARY:

#	Who?	What?	By when?	Completed
1	ED	To liaise with AHBL team to potentially set-up an appropriate workshop at the next BC Soccer AGM.	March 31 st , 2012	March 16 th , 2012
2	ED	To liaise with AHBL to source appropriate best practice documents re: code of conduct, conflict of interest, board delegation policies, etc.	March 31 st , 2012	March 16 th , 2012
3	ED	To create an appropriate communications approach re: this inaugural BC SPL season interim support arrangement.	March 31 st , 2012	March 19 th , 2012
4	ED	To follow up with Gaming Authority to ascertain BC SPL's future eligibility.	March 31 st , 2012	March 19 th , 2012
5	Competitions Committee	To form a sub-committee consisting of Don Dancey, Roger Barnes, Paul Mullen, Dan Turvill, and two members from the BC SPL BOGs to work on the organization of the Premier Cup.	Immediately	Yes
6	Nominations Committee	To disseminate nominations process information to membership.	March 31 st , 2012	March 28 th , 2012
7	ED	To issue response letter re: matter not being in violation of BC Soccer By-Laws.	Immediately	March 18 th , 2012
8	ED	To issue letter of enquiry to parties requesting their league sanctioning information.	Immediately	TBC
9	ED	To respond to applicant outlining the requirements of district approval and operation, as they only have limited associated membership status to partake in tournaments, not leagues. Check also with CSA re: international sanction and recognition of the PSPL.	Immediately	March 19 th , 2012
10	ED	To change the title from "Directors" to "Senior Management" Handbook.	Immediately	March 19 th , 2012

Approved by:

 Name (Please Print)

 Signature

 Date

- OUR ROLE:** The provincial governing body responsible for the promotion and development of the game of soccer in British Columbia.
- OUR MISSION:** Developing the game by inspiring British Columbians to lifelong active, inclusive and team play.
- OUR VISION:** Canada's foremost integrated soccer development system built upon club, school, varsity and professional team excellence.
- OUR MANTRA:** *Global Game. Universal Passion.*
- OUR PRINCIPLES:**
- Professional Leadership
 - Passionate Service
 - Progressive Collaboration
- OUR KEY MERITS:**
- Active Play** (promoting lifelong physical activity and healthy living to all British Columbians)
- Inclusive Play** (promoting respect and harmony through access to soccer by boys and girls, men and women, and people of all origins and backgrounds)
- Team Play** (promoting collaboration, cooperation and coordination in the pursuit of excellence in soccer and all aspects of life)
- OUR VALUES:**
- Authenticity
 - Unity
 - Integrity