



## MEETING MINUTES

### BC SOCCER BOARD OF DIRECTORS MEETING

Saturday, July 28th, 2012

Somervell Room  
Delta Vancouver Suites  
550 Hastings Street

**9:00 am Breakfast/ Director Apparel Sizing Samples - Guest Blair Manifold, Soccer Express**

Board tried on sizing samples.

#### 1. Call to Order/Roll Call

**Meeting was called to order at 9:45 pm.**

Present: Roger Barnes (Chair), Les Sinnott, Rob Lennox, Don Moslin, Murray Mollard, Peter Vranjkovic, Michael Bradley, Christine Costley, Ed Kennedy, Don Dancey (phoned in from 9:45 am to 2:00 pm), Bjorn Osieck (Recording Secretary), Paul Mullen (Staff Guest)

Regrets: Joe Cuzzetto, Chris Appleby, Rick Connors, Kjeld Brodsgaard

#### 2. Consent Agenda

- Adoption of Agenda
- Adoption of all committee reports received by Friday July 20<sup>th</sup>, 2012
- Approval of June 15<sup>th</sup> and June 16 – 17<sup>th</sup>, 2012 Board Meeting Minutes
- BC Soccer Referees Association Membership Application
- Canadian Border Services – Kick for the Cure Short Term Event Application
- Translink Tournament Short Term Event Application
- AL and BV Playing Down Applications

**MOTION: To adopt the Consent Agenda as presented.**

**CARRIED**

**079/2012**

### 3. Business Arising from Minutes

- 2012-13 Committee Appointments:

Judicial Committee: Vince Greco/ VISL added to committee.

**MOTION: To approve the 2012-13 Committee Appointments as amended.**

**CARRIED**

**080/2012**

**ACTION #1: ED to provide Conflict of Interest declaration forms to Committee Chairs for provision to community committee members.**

- Western Masters and Classics: Provincial Representative

**ACTION #2: ED to remove Michael Bradley as alternate representative confirming Christine Costley.**

### 4. Executive Director Report/ President's Comments

- ED Report  
ED Report was delivered verbally included coverage of items in all 6 strategic direction areas, including 2012 BC Soccer AGM and Awards Ceremony, BC Summer Games, Provincial Championships, Soccer Pacific Partnership, HR Management, Financial Audit/ Compliance and Grant Application, Board Orientation Manual, Pac West Agreement.

**ACTION #3: ED to report back re: Pac West Agreement specifics (referee assigning and selection).**

- Board Meeting Requirements Refresher
- President's Comments:
  - President visited Provincial Championships, which was met with great appreciation.
  - 21 community members were added to 9 different committees, which should also bode well for future Board Succession Planning.
  - CSA Members Forum: First meeting under the new governance structure with Ron Smale/ OSA as chair was held on July 26<sup>th</sup>, 2012.
  - President was the representative for BC Soccer and PSO at BC Summer Games in Surrey.

### 5. Strategic Plan discussion and key initiative identification

President circulated updated draft document to Board and discussed the interplay of the 3-year strategic plan and its 6 strategic directions with a series of 1-year operation plans, which assign responsibility for and priority to deliverables annually.

**ACTION #4: President will talk to absent directors re: specifics of Strategic Plan and short-term key initiatives and sent out materials to Directors and Senior Staff by August 15<sup>th</sup>.**

**ACTION #5: President (Committee Chairs) and ED (Senior Staff) to identify key initiatives for the next 6 months by September 1<sup>st</sup>, 2012.**

**ACTION #6: ED to draw up operational plan to correspond with Strategic Plan by November 1<sup>st</sup>, 2012.**

## **6. Support of Members**

- Website Proposal  
Background on proposal development process and focal points were shared with the board.

**MOTION: To approve the website proposal as presented subject to Executive Director signing off on due diligence regarding supplier performance.**

**CARRIED**

**081/2012**

## **7. Competitions and Soccer Events**

- Update on Youth Provincials (Premier, A and B Cups)  
General update was provided including appreciation for provincial reps and staff, as well as discipline update. A list of enhancement suggestions for next year's championship cycle is already being compiled. Committee is also working on necessary revisions/ confirmation of rules and regulations to be ready before September 1<sup>st</sup>, 2012. Once these changes are made, information needs to be extensively communicated to all stakeholders.

**ACTION #7: ED to further investigate policy creation in and around an accidental damage caused at a recent National competition.**

## **8. Financial and Organization Management**

- Financial Report Q1/ YTD  
A brief update on YTD financials for the first Quarter was provided by Ed Kennedy standing in for VP Finance Chris Appleby. Trends are positive even considering some entry adjustments that are, yet, to be made on the P & L statement. July Statements are expected to balance things out further to make statements even more reflective of actuals. Travel spending year-over-year is down somewhat primarily due to reductions in PTP travel.

**MOTION: To revise the BC Soccer registration handbook to state that 50% of membership fees will be payable by Youth Districts by September 1<sup>st</sup> with balance due by October 1<sup>st</sup> and 50% of membership fees will be payable by Adult Leagues by September 15<sup>th</sup> with balance due by October 15<sup>th</sup>, as done in recent years to correct an inadvertent oversight.**

**CARRIED**

**082/2012**

- Facility Working Group Update and Proposal  
Update and Proposal and Financial Comparison were presented for the Board's consideration.

**MOTION: To proceed with the purchase of the Lougheed property for \$950,250 plus any relevant transaction related costs (legal, fit-up, etc.) within the membership approved purchase envelope of up to \$1.4 million delegating the authority to the Facility Working Group to remove other subjects and conditions if and as appropriate.**

**CARRIED**

**083/2012**

## 9. Governance

- Legal Working Group: Update on Law Suit

**MOTION:** To go in Camera.

**CARRIED** 084/2012

**MOTION:** To come out of Camera.

**CARRIED** 085/2012

- Registration/ BCSPL Rule 4 Proposal

**ACTION #8:** The Soccer Development Committee (HPL Advisory Group) to review proposal and provide recommendation before 2013 season.

- WFC Membership Review

**MOTION:** To change Rule 5 cc to read: "For the period from August 1<sup>st</sup>, 2012 to July 31<sup>st</sup>, 2013".

**CARRIED** 086/2012

- Adult teams in US Amateur League Insurance Implications

**ACTION #9:** Governance Committee to further investigate and report back to Board for September 15<sup>th</sup>, 2012 meeting.

**ACTION#10:** Committee Chairs to communicate any amendments to Committee Terms of Reference to Governance Committee by August 31<sup>st</sup>, 2012.

- Youth Interlock League Guide Approvals

**MOTION:** To delegate authority to the Governance Committee to approve Interlock Guide Applications.

**CARRIED** 087/2012

- Risk Management: Privacy Policy Update

**MOTION:** To amend section 26 of Privacy Policy to substitute words "as soon as possible" with "within 30 days of receiving a written request in the approved form."

**CARRIED** 088/2012

- Diversity: Initiative Update  
Update given on planned conversation with the membership and other stakeholders to expand efforts surrounding diversity at all levels of soccer beginning with gender diversity and moving on to cover ethnicity, geography, age, etc.

**ACTION #11: Committee Chair to consult with directors for planning group candidate suggestions by August 7th.**

- Judicial: Harassment Officer  
**Tabled until September 15<sup>th</sup>, 2012 in absence of the Chair.**

#### **10. Player and Coach Development**

First committee meeting anticipated for mid-August 2012.

#### **11. Referee Development**

**Tabled until September 15<sup>th</sup>, 2012 in absence of the Chair.**

#### **12. New business**

- Provincial Youth District Chairs Meeting

**ACTION #12: VP Youth & First VP to liaise with other directors to set a meeting before December 31<sup>st</sup>, 2012.**

- Whitecaps Committee  
First meeting scheduled for August 14<sup>th</sup>, 2012 to confirm focal points of partnership to service both parties' goals and objectives. Details are still being determined.
- Compliance  
The importance of compliance and the distinct need and mandate for BC Soccer to both be leading by example and enforce all rules and requirements vis-a-vis the membership was emphasized.
- Apparel  
The order approach allowing directors to pick their distinct collection was confirmed. Different color varieties for golf shirts was identified as an important consideration.

#### **13. Next meetings: September 15<sup>th</sup>, 2012**

#### **14. Adjournment**

**MOTION: To adjourn.**

**CARRIED**

**089/2012**

**ACTION SUMMARY:**

#	Who?	What?	By when?	Completed
1	ED	To provide Conflict of Interest Declaration forms to Committee Chairs for provision to community committee members.	August 3 <sup>rd</sup> , 2012	July 30 <sup>th</sup> , 2012
2	ED	To remove Michael Bradley as alternate representative confirming Christine Costley.	August 3 <sup>rd</sup> , 2012	July 28 <sup>th</sup> , 2012
3	ED	To report back re: Pac West Agreement specifics (referee assigning and selection).	August 11 <sup>th</sup> , 2012	August 11 <sup>th</sup> , 2012
4	President	To talk to absent directors re: specifics of Strategic Plan and short-term key initiatives and sent out materials to Directors and Senior Staff by August 15 <sup>th</sup> .	August 17 <sup>th</sup> , 2012.	August 17 <sup>th</sup> , 2012
5	President (Committee Chairs) and ED (Senior Staff)	To identify key initiatives for the next 6 months.	August 31 <sup>st</sup> , 2012	August 31 <sup>st</sup> , 2012
6	ED	To draw up operational plan to correspond with Strategic Plan by November 1 <sup>st</sup> , 2012.	November 1 <sup>st</sup> , 2012	TBC
7	ED	To further investigate policy creation in and around an accidental damage caused at a recent National competition.	August 17 <sup>th</sup> , 2012	August 23 <sup>rd</sup> , 2012
8	Soccer Development Committee (HPL Advisory Group)	To review proposal and provide recommendation before 2013 season.	August 31 <sup>st</sup> , 2012	August 23 <sup>rd</sup> , 2012
9	Governance Committee	To further investigate and report back to Board for September 15 <sup>th</sup> , 2012 meeting.	September 15 <sup>th</sup> , 2012	TBC
10	Committee Chairs	To communicate any amendments to Committee Terms of Reference to Governance Committee.	August 31 <sup>st</sup> , 2012	TBC
11	Nominations Committee Chair	To consult with directors for planning group candidate suggestions.	August 7 <sup>th</sup> , 2012	August 7 <sup>th</sup> , 2012
12	VP Youth & First VP	To liaise with other directors to set a meeting before December 31 <sup>st</sup> , 2012.	August 17 <sup>th</sup> , 2012	TBC

Approved by:

\_\_\_\_\_  
 Name (Please Print)

\_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Date

- OUR ROLE:** The provincial governing body responsible for the promotion and development of the game of soccer in British Columbia.
- OUR MISSION:** Developing the game by inspiring British Columbians to lifelong active, inclusive and team play.
- OUR VISION:** Canada's foremost integrated soccer development system built upon club, school, varsity and professional team excellence.
- OUR MANTRA:** *Global Game. Universal Passion.*
- OUR PRINCIPLES:**
- Professional Leadership
  - Passionate Service
  - Progressive Collaboration
- OUR KEY MERITS:**
- Active Play** (promoting lifelong physical activity and healthy living to all British Columbians)
  - Inclusive Play** (promoting respect and harmony through access to soccer by boys and girls, men and women, and people of all origins and backgrounds)
  - Team Play** (promoting collaboration, cooperation and coordination in the pursuit of excellence in soccer and all aspects of life)
- OUR VALUES:**
- Authenticity
  - Unity
  - Integrity