



MEETING MINUTES

BC SOCCER BOARD OF DIRECTORS MEETING

Saturday, October 27th, 2012

Inn at Laurel Point
Harbor Room
680 Montreal Street, Victoria

1. Call to Order/Roll Call

Present: Roger Barnes (Chair), Chris Appleby, Rob Lennox, Don Moslin, Michael Bradley, Don Dancey, Peter Vranjkovic, Kjeld Brodsgaard, Joe Cuzzetto, Rick Connors, Paul Mullen (Guest)

Regrets: Chris Costley, Murray Mollard, Ed Kennedy, Bjorn Osieck

2. Consent Agenda

- Adoption of Agenda
- Adoption of all committee reports received by Friday October 20th, 2012
- Approval of September 15th, 2012 Board Meeting Minutes
- Registration Manual Update
- Adult Provincial Rules
- ASRPAP Association Membership Application
- Playing Down Applications DH and JM

ACTION #1: Staff to ensure playing down applications from Districts to BC Soccer contain full explanation of the individual's request with appropriate supporting documentation.

ACTION #2: Additional action from 15 Sep minutes not referenced in Action Summary. To be added in minutes and update provided by Governance Committee Chair in Business Arising from Minutes.

ACTION #3: To amend Metro Soccer League to 'Metro Selects League' under Action Summary #10.

MOTION: To adopt the agenda as amended (CA/DM)

CARRIED:

103/2012

3. Business Arising from Minutes

The following items were not completed as per the Action Summary from September 15th and hence were discussed:

ACTION #4. SDC Chair stated that information had not been received on BC SPL player data to date from Soccer Development staff in order to make specific decision. SDC to be updated by staff at the next SDC meeting on November 23.

ACTION #5. Governance Chair confirmed the implementation of the Member Compliance Document was partially completed, that the committee would continue to work on this including the implementing of penalties and an update provided at the next Board meeting.

ACTION #6. Governance Chair stated the Committee had not completed reviewing all Committee Terms of Reference. Governance Chair to complete by next Board meeting and staff to then update them on the BC Soccer website.

4. Executive Director Report/ President's Comments

- Executive Director Report October

A verbal synopsis of the report was provided addressing questions re: website re-design, staff recruitment, BC Soccer/Whitecaps joint strategic group meeting, 50/50 raffle at Whitecaps games, Uniglobe/Mastercard fraud, facility update, etc., as they arose.

ACTION #7. ED to provide report to Board on deadline for ISP grant.

- President's Comments

President noted that a number of CRC checks were still outstanding for Board, Committee reps and BC Soccer sub-contracted staff, the importance of obtaining completion by 31st October deadline and if not the application of the agreed non-compliance actions.

ACTION #8. ED to ensure each Board and Committee lead receives an update on completion by the individuals of their respective areas of responsibility prior to 31st October deadline.

- Lawsuit Update

MOTION: To go in Camera. (DM/ CA)

CARRIED 104/2012

MOTION: To come out of Camera. (CA/ DD)

CARRIED 105/2012

Lunch Break 12:30 pm to 1:00 pm.

- The President read out a short statement from Peter Vranjkovic stating that he was resigning from his post as BC Soccer Director immediately.
- HR: President stated that Ed Kennedy had reviewed the staff HR files and recommended various actions to the ED and DOO.

ACTION #9. ED to implement various HR recommendations from Ed Kennedy.

- AGM: The weekend of 14-16 June 2013 was confirmed for the AGM.

ACTION #10. DOO to ensure staff recommendation for suitable venue options are provided at the next Board meeting.

- Acting ED: It was confirmed that Paul Mullen will act in this capacity until the post of ED was filled.
- Appointment of new Director

Rob Brown and Harjit Chima confirmed as new BC Soccer Board Directors in posts up to the 2013 AGM at which time both positions will be subject to re-election.

ACTION#11. President to contact both successful and un-successful applicants within the next week and liaise with the ED on a public confirmation of the decision.

- Operational Plan Update

Jason Elligott (Director of Community Development) and Michael Findlay (Director of Soccer Development) joined the meeting for this agenda point. Paul Mullen (Director of Operations) updated the Board on the operational plans that had been developed to support the strategic plan. It was agreed to present to the Board, an updated status of the plan initially on a quarterly basis. It was also agreed to publish the strategic plan for the membership and soccer community. The President noted this was a very positive achievement and that staff would now lead the implementation supported by respective Committee's and the Board.

Jason Elligott (Director of Community Development) and Michael Findlay (Director of Soccer Development) left the meeting after this agenda point.

ACTION #12. ED to ensure circulation of the strategic plan and objectives to the membership.

- ED Recruitment Progress Update

Paul Mullen left the meeting at this point. An update on the process was provided to the Board by the Chair of the Recruitment Committee.

Paul Mullen returned to the meeting at this point.

5. Support of Members

- Prospect Development Series Sanctioning

The Governance Chair updated the status of this activity and its sanctioning.

ACTION #13. ED to have staff develop an inter-district league sanctioning form.

- Harassment/ Bullying Position Statement

The Governance Chair provided insight on this matter and it was agreed that no further action was necessary with regard to BC Soccer's existing positioning statements and advice.

6. Referee Development

- Update/ Status Report

The Chair of the Referees Committee provide a verbal update on a number of current refereeing matters including referee assigning in unaffiliated leagues, grassroots referee coordinators and clinics. The Chair specifically thanked staff for their speedy implementation and application of the E2E refereeing tool.

7. Player and Coach Development

- Update/ Status Report

The Chair of the Soccer Development Committee provided commentary to support the update report circulated previously. He confirmed that the matter of transition from youth to adult soccer and issues around player drop-out would be shared with Adult Leagues at tomorrow's meeting.

ACTION#14. Chair of Soccer Development Committee to provide Board members with details of clubs in their allocated Board Liaison region(s), if the Grassroots Tutor has been in contact with their clubs, why they have not accessed free courses and clinics and what if any further information they require to do so.

The Chair of the HPL Advisory Committee provided a verbal update on the initial meeting of that committee.

8. Governance

- Update/ Status Report

The Chair of the Governance Committee provide a verbal update on a number of current matters some of which have already been discussed earlier in the meeting.

ACTION#15. ED to ensure new template By-Law and constitution document is posted on the BC Soccer website and circulated to membership.

9. Judicial

MOTION: To go in Camera. (CA/RC)

CARRIED

106/2012

MOTION: To come out of Camera. (RC/ MB)

CARRIED 115/2012

MOTION: To accept the Risk Management Committee's recommendation that all matters of a criminal nature brought to the association's attention and which relate to soccer are dealt with by the Risk Management Committee including any actions necessary. BC Soccer Board would act as the appeal body to any decisions challenged by respective groups affected (MB/DD)

CARRIED 107/2012

10. Financial and Organization Management

- Update/ Financial YTD Report

The Chair of the Finance Committee provided commentary to support the update report circulated previously. August financial showed strong cash position and cash collection of player registration and membership fees. However, it was noted that the costs associated with the building purchase will affect that in the coming months. The Chair stated the importance of Committee's providing updated financial reports to assist with forecasting.

MOTION: To support the Finance Committee recommendations to Board that BC Soccer assign a 25 year amortization schedule to the Building purchase (DD/RL)

CARRIED 108/2012

- Facility Working Group Update

An update was provided via the October ED report. VP Finance updated the Board on the staff recommendation/report for IT Infrastructure and Managed Services at the new offices. VP Finance confirmed that outstanding questions the Finance Committee asked have now been clarified and that they support the recommendation. The sign off limits to be approved by Finance Committee and added to the Consent agenda for December 1st Board meeting.

11. Competitions and Soccer Events

- Update/ Status Report

The Chair of the Youth Competitions Committee provided commentary to support the recent meeting minutes that had been previously circulated to the Board including referee assessments at Provincial Cup, Special Olympics integrated into Provincial Cup finals, and a summary of feedback from Club Nationals.

- BC Summer Games Soccer representative

MOTION: To approve Bob Hope as the soccer representative for the BC Summer Games (KB/RL)

CARRIED: 109/2012

12. New business

- The Board supported Murray Mollard's "Temporary leave of absence request from board responsibilities". The President will deal with any Risk Management matters during this period. It

was agreed that as the 'Diversity' work is not a formal board role it would be okay for him to continue working on that project.

13. Next meetings: December 1st, 2012 (Board/ Staff Meeting November 30th)

14. Adjournment

MOTION: To adjourn. (DD/DM)

CARRIED

110/2012

ACTION SUMMARY:

#	Who?	What?	By when?	Completed
1	ED	Staff to ensure playing down applications from Districts to BC Soccer contain full explanation of the individual's request with appropriate supporting documentation	October 29 th , 2012	October 29 th , 2012
2	ED	Additional action from 15 Sep minutes not referenced in Action Summary. To be added in the minutes and update provided by Governance Committee Chair in Business Arising from Minutes.	October 29 th , 2012	October 29 th , 2012
3	ED	To amend Metro Soccer League to 'Metro Selects League' under Action Summary #10.	October 29 th , 2012	October 29 th , 2012
4	Soccer Development Committee	SDC Chair stated that information had not been received on BC SPL player data to date from Soccer Development staff in order to make specific decision. SDC to be updated by staff at the next SDC meeting on November 23.	November 23 rd , 2012	November 29 th 2012
5	Governance Committee Chair	Governance Chair confirmed the implementation of the Member Compliance Document was partially completed, that the committee would continue to work on this including the implementing of penalties and an update provided at the next Board meeting.	December 1 st , 2012	December 1 st , 2012
6	Governance Committee Chair	Governance Chair stated the Committee had not completed reviewing all Committee Terms of Reference. Governance Chair to complete by next Board meeting and staff to then update them on the BC Soccer website.	December 1 st , 2012	December 1 st , 2012
7	ED	ED to provide report to Board on deadline for ISP grant.	November 16 th , 2012	November 16 th , 2012
8	ED	ED to ensure each Board and Committee lead receives an update on completion by	October 29 th , 2012	October 29 th , 2012

		the individuals of their respective areas of responsibility prior to 31st October deadline.		
9	ED	ED to implement various HR recommendations from Ed Kennedy.	November 16 th , 2012	Various elements completed – 16 th November 2012
10	DOO	DOO to ensure staff recommendation for suitable venue options are provided at the next Board meeting.	December 1st, 2012	December 1 st , 2012
11	President	President to contact both successful and un-successful applicants within the next week and liaise with the ED on a public confirmation of the decision.	November 2 nd , 2012	October 31 st 2012
12	ED	ED to ensure circulation of the strategic plan and objectives to the membership.	TBC (to be agreed when and format with President)	w/c December 10 th latest
13	ED	ED to have staff develop an inter-district league sanctioning form.	November 5 th , 2012	November 12 th , 2012
14	Chair of Soccer Development Committee	Chair of Soccer Development Committee to provide Board members with details of clubs in their allocated Board Liaison region(s), if the Grassroots Tutor has been in contact with their clubs, why they have not accessed free courses and clinics and what if any further information they require to do so.	October 29 th , 2012	December 1 st , 2012
15	ED	Ed to ensure new template By-Law and constitution document is posted on the BC Soccer website and circulated to membership.	November 2 nd , 2012	November 1 st , 2012

Approved by:

 Name (Please Print)

 Signature

 Date

BC Soccer DOB Agenda
October 27th, 2012
Last Updated October 24th, 2012