



MEETING MINUTES

BC SOCCER BOARD OF DIRECTORS MEETING

Saturday, September 17th, 2011

FirStar Sport BC Campus

1. Call to Order/Roll Call 9:40 am

Present: Charlie Cuzzetto (President), Roger Barnes, Ed Kennedy, Chris Appleby, Rob Lennox, Steve Allen, Don Moslin, Peter Vranjkovic, Chris Costley, Les Sinnott, Murray Mollard, Bjorn Osieck (Recording Secretary)

Regrets: Rick Connors, Kjeld Brodsgaard, Don Dancey

2. Consent Agenda

- Adoption of Agenda
- Adoption of all committee reports received by September 9th, 2011
- Approval of August 14th, 2011 meeting minutes

MOTION: To adopt the agenda.

CARRIED 102/2011

MOTION: To adopt the consent agenda.

CARRIED 103/2011

MOTION: To adopt the August 14th minutes as revised.

CARRIED 104/2011

MOTION: To change the support reference for Page 5/ Item 9 to include the Mini-Season and full 2012 season including a review and presentation to the Board at the end of the 2012 cycle.

CARRIED 105/2011

3. Business Arising

4. Support of Members (including President's Comments)

- Member Service Management
Update was given by Working Group Co-Chairs as to very detailed internal discussion process and progress updates exchanged. System viability continues to be assessed in light of the original requirements specified in the Project Initiation Document including first "generation" of modules (CMS gateway, online registration tool and competitions management tool). Target date is

November 15, 2011. Strong implementation with start of the EA Sports BC Soccer Premier League using the scheduling tool noted, alongside challenges of club level implementation. Some ancillary concerns were presented, including upload of registration data spreadsheets vis-à-vis integrity of such data.

ACTION #1: Management to follow-up with the system review.

- AGM 2012 Proposal
Update re: changed set-up was provided and board feedback invited. The proposed host hotel is the Burnaby Grand Villa (Delta) Hotel with BC Soccer Awards Function to be moved to a different date. Staff will work with the events committee to finalize 2012 arrangements.
- HR Update
Reference to review process spearheaded by Chair Ed Kennedy including input from consultant Mike Fletcher was made. Multiple meetings have taken place and best practice documents like an application for employment for BC Soccer have been drafted up. The employment Handbook is being revised and is currently in a draft stage including differentiating between Senior Management and the other members of the staff team. Similar considerations are being applied to employment contracts. Job descriptions are also being reviewed, alongside Personnel Files with further review to occur to assess potential liability exposure.

MOTION: To go in Camera.

CARRIED 106/2011

MOTION: To come out of Camera.

CARRIED 107/2011

- Whitecaps Partnership MOU
Update given re: status of the MOU. Also, brief synopsis given on BC Soccer involvement in 2011 Whitecaps Partnership Summit. Sponsorship success among other parameters needs to be demonstrated to underline the value of the partnership.

ACTION #2: Paul Mullen to provide follow-up partnership work plan.

- Hall of Fame Update
Update given re: Whitecaps hosted reception for 1979 Team of Distinction at October 6th, 2011 home game.
- Judiciary Update
 1. Request for Reinstatement of a player: details provided

MOTION: To reinstate the player subject to him personally requesting reinstatement and to him completing a referee course.

CARRIED 108/2011

2. CMFSC: Verbal referee abuse case at Labor Day Tournament drawing a 10-game suspension.
3. Westminster Coaching Issue: suspension is under review.

ACTION #3: Staff to check status of the discipline website during July and August.

4. Mountain United Coaching Issue: Player poaching concern between BCSPL and Metro/Gold.

ACTION #4: Judiciary Committee Chair will bring this up with BCSPL President designate.

5. Update re: new Discipline Policy
Some points were accentuated to confirm they were still in line with the Board's direction. It will be posted on Clearvale as working draft.

5 Minute Break at 10:55 am.

- Member Registration Task Force Update:
2 conference calls were held since last Board Meeting on August 14. The first one was dealing with registration challenges surrounding senior affiliate member leagues (4 leagues identified). The approach would be the same for this year and then be reviewed for next year.
The second one was dealing with BCSPL registration with BC Soccer with fees to be aligned to whether or not it covers a full or partial season.

MOTION: Moved that Rule 28 h iii) be changed as follows:

Existing

Rule 28 h iii)

iii) The playing season for the BCHPL shall be from January to December of each year regardless of Coastal or Interior residency.

Proposed

Rule 28 h iii)

iii) The playing season and registration period for the BCHPL shall be from January to December of each year regardless of Coastal or Interior residency.

CARRIED 109/2011

MOTION: That BC Soccer registration fees for the inaugural BCSPL season will include August to December 2011.

CARRIED 110/2011

MOTION: That BC Soccer going forward after the inaugural season will levy a percentage fee to be finalized by the Finance Committee to be levied for the U13 age group only to cover the mini-season.

CARRIED 111/2011
(Steve Allen opposed).

- CONCACAF Volunteer Opportunities
Information will be provided to Board re: specific opportunities that may be available around the CONCACAF Women's Olympic Qualifying Tournament in Vancouver in January 2012.

- BC Achievement Foundation Process

ACTION #5: ED to provide online eligibility criteria to Board for consideration.

5. Competitions

ACTION #6: Staff to provide Provincial Reps at Club Nationals with report templates for completion.

Senior Provincials Hosts from Aldergrove requested full coverage of their hosting related expenses.

Western Masters and Classics, which is supported via a \$2500 grant from the CSA, is being reviewed for additional BC Soccer support for expenses related to field rental and referee costs.

MOTION: To give permission for a \$1500 hosting grant for the Western Masters and Classics LOC, if it can be drawn from within the existing Competitions Budget.

CARRIED

113/2011

Plans for Futsal Provincials on January 6th and 7th for U14 and 16 girls and boys at the Richmond Oval are developed to be tied into the Richmond Futsal Fiesta. Director Roger Barnes declared his conflict of interest as a sitting board member of the Richmond Oval.

6. Financial Management

- Financial Report YTD
Report and Notes from July and August were recapped. A/R was found to be in good shape. A/P was high at the end of June due to AGM related expenses. Prior to sending additional funds to the contingency fund, the completion of the collection of fall/ winter registration fees will be awaited. Other budget variances and areas of interest (including 50/50, overtime) were highlighted and additional action steps were outlined. Increased government funds were noted as a positive, with potentially soft registration fees having been identified as an area of concern.

MOTION: That if the BCSPL Board of Governors sends a satisfactory written request, that 30% of relevant BC Soccer 50/50 raffle salary expenses will be donated to the BCSPL on a non-precedent setting basis and with the expectation that the league will take over the 50/50 responsibilities for next year.

CARRIED

114/2011

Discussion was held re: current expense policy and the practicality of producing back-up receipts.

ACTION #7: Finance Committee to do a follow-up review to the expense policy and the application of meal allowances.

Registration Fee trends: 50% of Youth Clubs have not submitted the 50% of fees as invoiced as per September 1st, 2011. As per existing BC Soccer Policy, any group not having paid up the relevant fee amounts by September 30, etc., will be charged an interest penalty of 1.5%/ month.

- Building Committee Update
A meeting was held on September 13th, with status report given and prospect of proposed recommendations to be presented to the Board by the November 5th Board meeting with a potential SGM to be held in January 2012. It was noted that interested proponents were advised to table all pertinent details with BC Soccer by or before end of October 2011 to be considered. Some additional discussion ensued, including the potential involvement of/ invitation to member groups to pool capital resources.
- SMSA Update

MOTION: To go in Camera.

CARRIED 115/2011

MOTION: To come out of Camera.

CARRIED 116/2011

- Sponsorship Update
Update re: some prospective partners was given.
- Club National Advances
Covered under Finance Report

7. Governance

- Board Leadership Initiative Progress Report
An update indicated that the consultant had reached out to most directors and key staff team members. This is meant to be a pragmatic leadership building exercise establishing and embracing organizational best practices.
- Committee Ratification: Provide information to President .

MOTION: To approve the composition of the various committees as listed by the Committee Chairs.

CARRIED 117/2011

- Confirmation of Board Liaisons

ACTION #8: Staff to put board liaison list on BC Soccer website.

- Central Island Youth Academy Update
A recap of the issue was provided. The signing BC Soccer members' feedback was shared.

ACTION #9: Staff to issue correspondence on membership committee decision that BC Soccer does not recommend the approval of the application at this time as the local youth districts within the applicant's geographical area have not provided their support.

- BC SPL Roster Size

MOTION: Rule 28 of the Association be changed by adding the following clause and distributed to the membership by the Executive Director:

Rule 28 h vii

For the period of September 1st 2011 through December 31st 2011 only; the roster size of the BCHPL may be increased to a maximum of 25 for any team at the discretion of the Board of Governors of the League for that period only. Such exemption will immediately cease on January 1st, 2012 without exception.

CARRIED 112/2011

- Alouette District – Poco Finance Issue

MOTION: To go in Camera.

CARRIED 118/2011

MOTION: To come out of Camera.

CARRIED 119/2011

- Gift Policy
The intent to elaborate on existing conflict of interest policy by adding the gift policy provision was mentioned.

MOTION: To add the gift policy to the BC Soccer set of existing Governance policies.

Tabled until next meeting 120/2011

8. Player and Coach Development

- Grassroots Service Plan Update

MOTION: To go in Camera.

CARRIED 121/2011

MOTION: To come out of Camera.

CARRIED 122/2011

Information about the new Grassroots Service Plan and its pending launch was given. Additional details will be promoted via the BC Soccer website shortly. A focus on club level consultation and engagement including enhanced “coaching the coaches” activity and programming was mentioned. This would be led by BC Soccer staff and locally/ regionally delivered by certified sub-contractors. 20+ sessions will be held for GSP introduction and consultation up to late October, 2011.

- Elite Service Plan (EA Sports BC Soccer Premier League) Update
EA Sports BC Soccer Premier League mini-season is kicking off this weekend. Excellent staff support both on the technical and administrative side was provided, including technical manual, phased in coaching certification requirements, media promotion, etc.
Further discussion held re: variety of other items including further enhanced media promotion and tie-in of Futsal in January 2012.

ACTION #10: President and ED to ensure that appreciation is conveyed to all involved BC Soccer staff for their excellent performance in support of the EA Sports BC Soccer Premier League.

Steve Allen left the meeting at 12:03 pm; working lunch started at 12:05 – 12:20.

9. Referee Development

- Rules and Regulations Approval

MOTION: To approve the Referee rules and regulations as submitted by the Referee Committee.

CARRIED

123/ 2011

10. New business

Painting Lines: What are the environmental repercussions?

It was established that this matter has to be brought up with municipal Parks and Rec departments, based on their jurisdiction over field matters.

11. Next meetings: November 5th, 2011 (Board Orientation Session) – January 14th, 2012 – March 10th, 2012 – April 14th, 2012

12. Good and Welfare

13. Adjournment

Meeting adjourned at 3:45 pm.

MOTION: To Adjourn.

CARRIED

ACTION SUMMARY:

#	Who?	What?	By when?	Completed
1	Management	To follow-up with the Member Service Management system review.	November 5th	TBC
2	Paul Mullen	Provide follow-up partnership work plan.	November 5 th board meetings onwards	TBC
3	Staff (Dan Turvill)	Check status of the discipline website during July and August.	ASAP	Yes
4	VP Youth	Bring up player poaching concern with BC SPL President designate	ASAP	TBC
5	Executive Director	Provide BC Achievement online eligibility criteria to Board for consideration.	ASAP	Yes
6	Staff (Dan Turvill)	Provide Provincial Reps at Club Nationals with report templates for completion.	ASAP	Yes
7	Finance Committee	Do a follow-up review to the expense policy and the application of meal allowances.	November 5 th	TBC
8	Executive Director	Put board liaison list on BC Soccer website	ASAP	YES
9	Staff (Matt Holbrook)	Issue correspondence on membership committee decision that we do not recommend the approval of the Central Island Youth Academy application at this time as the local youth districts within the applicant's geographical area have not provided their support.	ASAP	YES
10	President/ Executive Director	Ensure that appreciation is conveyed to all involved BC Soccer staff for their excellent performance in support of the EA Sports BC Soccer Premier League.	ASAP	TBC

Approved by:

Name (Please Print)

Signature

Date

OUR ROLE:

The provincial governing body responsible for the promotion and development of the game of soccer in British Columbia.

OUR MISSION: Developing the game by inspiring British Columbians to lifelong active, inclusive and team play.

OUR VISION: Canada's foremost integrated soccer development system built upon club, school, varsity and professional team excellence.

OUR MANTRA: *Global Game. Universal Passion.*

OUR PRINCIPLES:

Professional Leadership

Passionate Service

Progressive Collaboration

OUR KEY MERITS:

Active Play (promoting lifelong physical activity and healthy living to all British Columbians)

Inclusive Play (promoting respect and harmony through access to soccer by boys and girls, men and women, and people of all origins and backgrounds)

Team Play (promoting collaboration, cooperation and coordination in the pursuit of excellence in soccer and all aspects of life)

OUR VALUES:

Authenticity

Unity

Integrity