



## MEETING MINUTES

### BC SOCCER BOARD OF DIRECTORS MEETING

Saturday, November 5th, 2011 9:30 – 3:30

FirStar Sport BC Campus

1. **Call to Order/Roll Call** Meeting called to order at 9:30 am.

Present: Charlie Cuzzetto (President), Les Sinnott, Don Dancey, Chris Appleby, Roger Barnes, Steve Allen, Rob Lennox, Chris Costley, Peter Vranjkovic, Murray Mollard, Don Moslin, Bjorn Osieck (Recording Secretary)  
Guests: Paul Mullen (Director of Operations), Terry Clark (Consultant)

Regrets: Ed Kennedy, Kjeld Brodsgaard, Rick Connors

2. **Consent Agenda**

- Adoption of Agenda
- Adoption of all committee reports received by October 29th, 2011
- Approval of September 17th, 2011 meeting minutes
- Membership Application ASRPAPC
- Short Term Event Application TSS

**MOTION:** Adopt Consent Agenda without Governance Committee Report and Short Term Event Membership application, which are to be discussed separately.

**CARRIED**

124/2011

3. **Business Arising**

- **Board Orientation workshop with Terry Clark/ Real Board Solutions (9:30 to 12:30)**  
Introduction of Terry Clark for presentation of his findings from the last few meetings.

Session was concluded at 12:35 pm.

4. **Support of Members (including President's Comments)**

a. CSA Selection Committee Process:

The President gave an overview for the selection committee process for the formation of a Nominations Committee, for the independents within the, ultimately, to be appointed CSA Board directors.

CSA AGM Plans for 2012 Centennial anniversary celebrations in Ottawa were mentioned.

References made to upcoming CONCACAF Women's Olympic Qualifying Tournament and protocol requirements and volunteer opportunities.

- b. Member Service Management System  
Update was provided as to progress of review process. Next steps will be formulated at the Committee level after the stipulated deadline date of November 15<sup>th</sup> based on internal administrative and legal analysis and a course of action recommended to the board.

**ACTION #1:** For the IT Review Committee to furnish the full board with an actionable recommendation by November 18<sup>th</sup>, 2011

- c. Whitecaps Partnership MOU  
Agreement has been signed. Whitecaps will join the January 14<sup>th</sup>, 2012 board meeting for a partnership update.

**ACTION #2:** ED to post agreement on Board community on Clearvale.

- d. Member Registration Task Force Update  
Committee has met repeatedly since last Board meeting and will work with the Governance Committee to draft pertinent rule amendments to account for different playing seasons at youth and adult (associate) member level based on geographic specific, as well as added consideration for indoor and Futsal play.

**ACTION #3:** Staff to ask multi-cultural leagues and senior co-ed leagues to register with BC Soccer. If the leagues are not geographically remote and they are operating winter season then they should register as full members. If they are only operating summer leagues or are geographically remote then staff can ask them to register as associate members and pay the associate member fee, which at this time is \$16.94 per player.

- e. Respect in Soccer Update  
A meeting had been held in October to receive an update from the Respect in Sport principals on progress across multiple sports, including OSA mandating it and cost implementation being discussed.

**MOTION:** BC Soccer to request CSA to have mandatory implementation of a Respect in Sport/ Respect in Soccer – Type application as element of the new Coaching Framework.

**CARRIED**

125/2011

## 5. Competitions

- a. Futsal  
Provincials to be held January 6-8, 2012 in conjunction with the Futsal Fiesta in Richmond, plus a Senior Futsal event to be staged at the Richmond Oval in late December 2011, with both events to be supported financially by BC Soccer.  
Roger Barnes declared his resignation from the Board of the Richmond Oval Corporation, thereby, eliminating any perceived conflict of interest.  
Reference was made to increase travel and hosting grants for a variety of groups.

**ACTION #4:** Staff to inform recipient groups of grant distributions.

## 6. Financial Management

### a. Financial Report YTD

Update on Cash Flow was provided with significant improvements on net fund availability over 2009/10, and 2010/11. This enabled the transfer of additional \$200,000 to the contingency fund.

Update on highlights and lowlights of YTD income statements including mention of change in accounting treatment of registration revenues with a different invoicing approach.

Registration statistics have been analyzed as far as possible at this point, anticipating a 2-4% decline in numbers, which is balanced off by government grant income being \$235K higher than budgeted.

Key expenses like salaries, travel and accommodation are either on target or significantly underspend.

Based on better tracking on revenue and less expenditures compared to last fiscal, a monthly forecast tool will be employed to maximize reallocation options before March 31<sup>st</sup>, 2012.

### b. Building Committee Update

Progress report given with reference to a special facility committee meeting called for November 15<sup>th</sup> to discuss the final facility options to be sent back as recommendation to the Board including cost-benefit analysis. Decision horizon is pegged before the January 14<sup>th</sup>, 2012 Board meeting and will be facilitated via conference call.

## 7. Governance

### a. Committee Terms of Reference

MOTION: To approve TSS short-term event application.

CARRIED 126/2011

MOTION: To adopt the Terms of Reference of the Standing Committees as provided with the amendments approved at the board meeting of November 5<sup>th</sup>, 2011.

CARRIED 127/2011

MOTION: **That Rule 7 s be changed include 7 s v as follows:**

- v) *Teams who transfer players to Premier League teams are entitled to an equivalent number of player transfers who shall not count towards the limit of three (3) transfers in one season. All transfers must adhere to all requirements of Rule 23 Youth Player-Zoning where applicable. Regardless of the forgoing, no player shall be permitted to play for more than one team in any Provincial Cup.*

CARRIED 128/2011

ACTION #5: Rule to be provided to the membership in writing by the Executive Director and added to the official rules and regulations of the Association.

ACTION #6: Meeting to be called with the HPL and Competitions Committee including VP Youth to discuss January 15<sup>th</sup> transfer cut-off and cup tied rule implications by end of November.

## 8. Player and Coach Development

### a. Grassroots Service Plan Consultation Review

A positive consultative process was facilitated. Can these sessions be aligned with member district AGMs to serve multiple objectives? Can we add more senior focus from a grassroots perspective? (Suggestion: Coaching seminars for less competitive levels.) Show rates of club chairs and executives needs to be improved, however, this was just the beginning of an enhanced ongoing relationship.

## 9. Referee Development

No report in the absence of the Committee Chair.

## 10. New business

### Judiciary:

MOTION: To move in Camera.

CARRIED 130/2011

MOTION: To come Out of Camera

CARRIED 131/2011

MOTION: To approve Judiciary Committee's discipline rule amendments as follows and post them on the BC Soccer website.

### SPECIFIC RULES FOR DISCIPLINE IN SENIOR LEAGUES/CUP PLAY

Discipline assessed in League games will generally be served in League games.

Discipline assessed in Provincial Cup play will generally be served in Provincial Cup play.

However, if the incident that brings the player before the Discipline Committee is of a particularly egregious nature, then the Discipline Committee in consultation with BC Soccer and the governing League may override the general provisions and issue a suspension affecting both League and Cup play.

In all instances of physical abuse of a match official or threatening verbal remarks concerning the safety of a match official the matter will be referred to the BC Soccer Judiciary Committee for their handling and any suspension resulting will affect both League and Cup play.

CARRIED 132/2011

### Nominations Committee

MOTION: To appoint Murray Mollard as Nominations Committee Chair.

CARRIED 129/2011

11. Next meetings: January 14<sup>th</sup>, 2012 – March 10<sup>th</sup>, 2012 – April 14<sup>th</sup>, 2012

12. Good and Welfare

MOTION: To Adjourn 3:15 pm

CARRIED

132/2011

ACTION SUMMARY:

#	Who?	What?	By when?	Completed
1	IT Committee Review	To furnish the full board with an actionable recommendation	November 18th	Yes
2	ED	To post partnership MOU with Whitecaps FC on Clearvale.	November 21st meetings onwards	Yes
3	Staff (Matt Holbrook)	To ask multi-cultural leagues and senior co-ed leagues to register with BCSA. If the leagues are not geographically remote and they are operating winter season then they should register as full members. If they are only operating summer leagues or are geographically remote then staff can ask them to register as associate members and pay the associate member fee, which at this time is \$16.94 per player	ASAP	Yes
4	Staff (Dan Turvill)	To inform LOC recipient groups of grant distribution decisions.	ASAP	Yes
5	Staff (Matt Holbrook)	To provide membership rule changes to rule 7 s and add this to the official BC Soccer rules and regulations.	November 14th	Yes
6	Committee Chairs	To call a meeting with the HPL and Competitions Committee including VP Youth to discuss January 15 <sup>th</sup> transfer cut-off and cup-tied rule implications	November 30 <sup>th</sup>	Yes