



MEETING MINUTES

BC SOCCER BOARD OF DIRECTORS MEETING

Sunday, August 14th, 2011 9:30 – 3:30

FirStar Sport BC Campus

1. **Call to Order/Roll Call** Call to order by President Cuzzetto at 9:41, followed by introductions and quick intro of Consultant Terry Clark.

Present: Charlie Cuzzetto (Chair), Peter Vranjkovic, Murray Mollard, Don Dancey, Les Sinnott, Kjeld Brodsgaard, Rick Connors, Chris Appleby, Steve Allen, Chris Costley, Don Moslin, Bjorn Osieck (Executive Director), Deepali Parhar (Recording Secretary)

Regrets: Ed Kennedy, Rob Lennox (joined for 1 hour by conference call), Roger Barnes

Guests: Terry Clark (Real Board Solution), Paul Mullen (Director of Operations)

2. **Consent Agenda:**

- Adoption of Agenda
- Adoption of all committee reports received by August 5th, 2011
- Approval of June 10th and June 11th, 2011 meeting minutes
- A.L. Playdown Application

MOTION: To approve consent agenda.

CARRIED

082/2011

3. **Business Arising**

- Board Updates
 1. Introduction of Board Orientation Consultant Terry Clark/ Real Board Solutions: Brief description of rationale for work with the consultant and overview of approach was provided.
 2. HR Update

MOTION: To go in Camera.

CARRIED

083/2011

MOTION: To come out-of-camera.

CARRIED

084/2011

MOTION: Executive Director to set-up a 6- months renewable contract to address Member Service Assistant Vacancy.

CARRIED 085/2011

3. Member Service Management System Update
Follow through by FSI was briefly examined with reference to review committee to be struck by RB and SA. Some clubs are using it, but system "breakthrough" is being required for member clubs. Review Committee with external representatives would be assembled by end of August.
4. Building Committee Update
Process overview was given of process, including timelines of proposal being presented to Board by September 17th with the final recommendation being taken forward to the Membership at a potential SGM in January 2012.
5. Whitecaps Partnership MOU
Background and intent of document was discussed to ensure that the results are met. Specific partnership results will be additionally defined by staff and then evaluated. The detailed plan will flow from the BC Soccer Business and Operational plans. Office connectivity will be maintained through partnership office in future, however, nature of the financial commitment should be explicitly described in the partnership document. Also, some additional player release issues were discussed relative to the US Academy League including discussions re: technical agreements and associated timelines for future cycles. Lastly, current membership status related to WFC was confirmed.

MOTION: To approve Whitecaps partnership MOU.

CARRIED (PV opposed) 088/2011

Amendment I: No financial commitment to BC Soccer re: office space and disclaimer: "Nothing in this agreement is intended to favor the Whitecaps over any other BC Soccer member".

DEFEATED 086/2011

Amendment II: No financial commitment to BC Soccer re: office space.

CARRIED (PV opposed) 087/2011

6. Clearvale Overview
LS provided a brief training session to enhance the board's system understanding and use. It enables better document management options compared with multiple mass e-mails and provides system e-mail notification options for updates, comments posted, etc., thereby acting as a "Facebook for Business". Online collaboration and polling options were also described that could populate future consent agendas. The download of "TeamViewer" was suggested for future remote training needs.

ACTION: Committee Chairs to commence more active usage starting with the next two board meetings.

ACTION: ED to confirm specific system cost to the Board.

7. Staff Operational Report June-August (information only)
8. Presentation: Trends in Sponsorship Presentation with Brent Barootes/
Partnership Group
Presentation was held from 12:45 to 1:50 pm.

ACTION: ED will solicit feedback from Board.

4. President

- Board Annual Performance Review
Brief overview of Terry Clark's work with the board and summary of board annual performance review was given including objectives of establishing better delineation of Board and Staff responsibilities. Timeframe to include an update report at September 17th board meeting and a half-day workshop at November 5th board meeting for results to be worked on.
- Review of Human Rights Workshop
CC attended Sport BC facilitated workshop to learn about best practices on inclusiveness. Information will be provided to Governance Committee to consider for future constitutional enhancements.

ACTION: President to provide information about high profile gay and lesbian soccer players, who have declared their sexual orientation.

- Committee Ratification

ACTION: Committee Chairs to list all their respective committee members for ratification at the September 17th board meeting.

ACTION: Committees will feed annual goals and objectives into the President. Terms of reference will be worked on via Clearvale.

- Confirmation of Board Liaisons
Liaisons are to be maintained from last year, unless where dictated by District changes. President will provide updates for consideration to the Board.

ACTION: ED to confirm that boundary maps on BC Soccer website are up-to-date.

5. Finance & Audit Committee

- Reports YTD
Interior member organizations have trended towards a 4.3% decline this year. BC Soccer has to be vigilant about similar trend manifesting itself on the coast. Cash flow position remains positive and no use of building fund to bridge cash flow shortages had to be entertained.

ACTION: Finance Committee to follow-up on specific SMSA fee situation.

- Spending Limit Document
Brief overview was given of amendments and "liberalized" considerations.

MOTION: To approve the August 3rd revised version of the spending limit document.

CARRIED

089/2011

- **50/50 Update**
Update was provided on the history of the 50/50 raffle for this season including finances YTD and MOU between Whitecaps and BC Soccer including the designated use of the net proceeds being dedicated towards BCSPL athlete assistance payments (it was noted that the selection support system will be led by KidSport to ensure determinations are made at arm's length). Concept will be overhauled for 2nd season specifically with respect to the amount of BC Soccer staff time required.

ACTION: Finance Committee to review the situation to determine if any current staff administrative expenses could be forgiven by BC Soccer.

ACTION: ED is to review the set-up for next year with a goal of minimizing, if not eliminating workload impact on BC Soccer staff.

ACTION: ED to remind Directors of volunteer opportunities for the administration of the 50/50 raffle at Whitecaps home games.

- **Government Grant Update (Including Gaming Grant Consultation)**
Funding is on target. Importance of feeding into the consultation sessions is stressed to ensure soccer's voice is heard.
- **Vancouver Sport Hosting Grant Update**
BC Soccer has successfully applied on behalf of the CSA for \$81K that will be a flow through to the CSA for the hosting of the CONCACAF Women's Qualifying Tournament in January 2012 at BC Place.
- **BC Place December Event Update**
After extensive internal due diligence it was deemed that the revival of this event was not possible for December 2011 and would be pursued for December 2012 with proper engagement of strategic partners and potential sponsors.

6. Judiciary Committee (Committee Chair VP Youth Rob Lennox joined via conference call for this section)

- **SMSA Update**

MOTION: To go in Camera.

CARRIED

090/2011

MOTION: To come out of Camera.

CARRIED

091/2011

- **Royal City Correspondence**

MOTION: Grant special dispensation to Royal City team re: Rule 23 to allow 5 out of district players.

DEFEATED

092/2011

ACTION: ED to ask applicant to re-submit the request through their league.

7. Competitions Committee

- Committee Meeting Update:
Overview of last committee meeting including update on Provincial hosts for next season was provided.

8. Soccer Development Committee

Discussion went straight to BCSPL Advisory Committee

9. BC Soccer Premier League Advisory Committee

- League Update (Staff Support)
An outline of continued support requirement by BC Soccer staff in light of pending mini-season and inaugural full season in March of 2012 was provided. A clear description of BC Soccer's role and involvement in both short-term and long-term has to be confirmed. BCSPL reps are currently trained by BC Soccer staff on registration procedures and ID card issuing to enable them to lead such functions in future years.

ACTION: ED to respond to letter and confirm continued staff support for the league for the 2011 Mini-Season and full 2012 season including a review and presentation to the BC Soccer Board of Directors at the end of the 2012 cycle. Also, report back to the Board, if increased staffing capacity will be required to provide such support.

10. Governance Committee

- Membership Compliance Discussion Paper
Board discussed approach to enforce compliance with existing BC Soccer rules to ensure due process is followed in keeping with Article 12 and Rule 14 at the membership level.

ACTION: ED to inform the membership of compliance requirements including rationale (i.e. districts losing appeals for lack of their own follow-up/ compliance).

- Associate Membership Applications

MOTION: To empower staff to deal with short term applications directly.

CARRIED 093/2011

ACTION: Staff to ensure that date conflicts with existing events are ruled out as a safeguard based on member signatories.

MOTION: To grant approval to North Okanagan Soccer League contingent on all necessary signatures being obtained.

CARRIED 094/2011

MOTION: To go in camera.

CARRIED 095/2011

MOTION: To come out-of-camera.

CARRIED

096/2011

ACTION: ED to follow-up on Central Island Youth Soccer Academy (2 signatories and 2 non-signatories) to further due diligence.

- Registration Discussion Paper

MOTION: That the Board of Directors require the Governance Committee to draft those changes to the rules and regulations to enable the existence of 2 or more seasons that are not geographically sensitive but are based on the actual seasonality of our members operations.

CARRIED

097/2011

MOTION: That the Board of Directors require the Governance Committee draft Bylaws, Rules and Regulations required to allow for adjustments of membership on a monthly basis, and that the Finance Committee draft such changes to finance policy to allow for implementation of adjusting monthly membership and recommend to the board for presentation to the membership the associated fee structure.

WITHDRAWN

ACTION: Board of Directors to create an Ad Hoc committee comprised of PV (Chair), LS, KB, CA, CC, plus staff designates to establish a policy on Spring Adult Leagues and their integration and impact on our full members and report back to the board by November 5th with its recommendations.

- Whitecaps Prospects Decision Request

MOTION: For the period of August 1st, 2011, though July 31st 2012 Single youth amateur teams who are directly operating as a developmental team under the auspices of a recognized and registered Major Soccer League franchise operating within the Province of British Columbia wishing to play in an international amateur league may apply to register under the category of Associate Member. This category shall not be provided with, and shall not be allowed to participate in any provincial or national competitions. Applications to the Association under this category must be made seasonally. Eligibility for registration under this Associate category is at the discretion of the Board and is intended solely for the purposes of development within the Major Soccer League.

CARRIED

098/2011

It was noted that players will be charged the full BC Soccer per player fee (\$31.80).

- EA Sports BCSPL By-Laws and Constitution
It was noted that minor changes were required with the process in progress.
- VIPL manual

MOTION: To approve the VIPL manual as presented.

CARRIED

099/2011

ACTION: ED to inform the VIPL of its approval.

- Membership with BC Sports Hall of Fame

MOTION: To approve BC Soccer becoming members with the Hall of Fame.

CARRIED

100/2011

There are no fees associated with the membership.

- Reinstatement of Senior Players of Youth age

MOTION: That Rule 9 h) be deleted, and that the ED be instructed to publish this rule change as required under our bylaws, and further he be required to cause an appropriate form be created to be provided with necessary directions to the membership for its use.

WITHDRAWN

ACTION: ED to create a Form for reinstatement.

ACTION: LS to reach out to MWSL and other groups for due diligence around this issue (including potential Clearvale poll).

ACTION: Merge this ad-hoc working group with the Registration Review Ad-hoc committee.

11. Risk Management Committee

- Discussion (Rule 22) - specific CRC to be determined by BC Soccer
- Discussion (Rule 22) – specific to Adult Referees
Intention of rule was confirmed.
- Add Risk Management reporting to annual district compliance criteria
Intent to add this criterion to rules going forward was expressed.
- Williams Lake Issue
Issue was discussed re: an individual with CRC flag and how his conditional involvement was decided upon.

12. Referee Committee

Follow-up from the last committee meeting was provided. Referee reporting continues to be a challenge, especially without the three-part form.

13. New business

14. Next meetings: September 17th, 2011– November 5th, 2011 (Board Orientation Session) – January 14th, 2012 – March 10th, 2012 – April 14th, 2012

15. Good and Welfare

MOTION: To adjourn.

CARRIED

101/2011

ACTION SUMMARY:

#	Who?	What?	By when?	Completed
1	All Committee	Commence more active Clearvale usage	September	TBC

	Chairs	starting with the next two board meetings.	17th and November 5th board meetings onwards	
2	ED	Confirm specific Clearvale system cost to the Board.	September 17th	TBC
3	ED	Solicit board feedback on sponsorship presentation	ASAP	Yes
4	President	Provide information about high profile gay and lesbian soccer players, who have declared their sexual orientation.	September 17th	TBC
5	All Committee Chairs	List all respective committee members for ratification	September 17th	TBC
6	All Committee Chairs	Forward annual goals and objectives (in keeping with BC Soccer Core Review Business Plan) into the President. Terms of reference will be worked on via Clearvale.	September 17th	TBC
7	ED	Confirm that boundary maps on BC Soccer Website are up-to-date.	ASAP	Yes
8	Finance Committee	Follow-up on specific SMSA fee situation.	September 17th	TBC
9	Finance Committee	Review the situation to determine if any current 50/50 operational staff administrative expenses could be forgiven by BC Soccer.	September 17th	Yes
10	ED	Review the 50/50 set-up for next year with a goal of minimizing, if not eliminating workload impact on BC Soccer staff.	November 5th	TBC
11	ED	Remind Directors of volunteer opportunities for the administration of the 50/50 raffle at Whitecaps home games	ASAP	Yes
12	ED	Ask applicant from RCYSC to re-submit the request through their league.	ASAP	Yes
13	ED	Respond to letter and confirm continued staff support for the league for the 2011 Mini-Season and full 2012 season including a review and presentation to the BC Soccer Board of Directors at the end of the 2012 cycle. Also, report back to the Board, if increased staffing capacity will be required to provide such support	ASAP	Yes
14	ED	Inform the membership of compliance requirements including rationale (i.e. districts losing appeals for lack of their own follow-up/ compliance).	ASAP	TBC
#	Who?	What?	By when?	Completed

15	Staff	Ensure that date conflicts with existing events are ruled out as a safeguard based on member signatories.	Ongoing	Ongoing
16	ED	Follow-up on Central Island Youth Soccer Academy (2 signatories and 2 non-signatories) to further due diligence.	September 17 th	Yes
17	Board of Directors	Create an ad-hoc committee to review this whole area in more formalized way (PV Chair, LS, KB, CA, CC, plus staff designates.)	November 5th	Yes
18	ED	Inform the VIPL of its approval	ASAP	Yes
19	ED	Create a form for senior to youth reinstatement.	ASAP	Yes
20	LS	Reach out to MWSL and other groups for due diligence around reinstatement of Senior players of youth age. (including potential Clearvale poll)	ASAP	Yes
21	Board of Directors	Merge this ad-hoc working group with the Registration Review Ad-hoc committee.	ASAP	Yes